

Hire Agreement

The Sir Harry Moore Playing Field, Thornborough

This agreement is made between Thornborough Parish Council and the Hirer. Thornborough Parish Council agrees in return for the hiring fee to permit the hirer to use the facilities of the playing field and pavilion for the purposes stated for the period set out below. No booking is confirmed until this form is completed in full and the hiring fee is paid.

STANDARD FEES:	Seasonal Hire:	£187.50 per quarter	
	Casual Hire:		
	Commercial	£11 per hour (weekdays)	£11 per hour (weekends)
	Family Parties	£ 8 per hour (weekdays)	£ 9 per hour (weekends)
	Village Organisations	£ 5 per hour (weekdays)	£ 8 per hour (weekends)

HIRE PERIOD Hire Type: Seasonal Commercial Family Village Organisation

Date of Hire: Start time: Finish Time:

Hours of Hire: Hiring Rate: Hiring Fee:

Alcoholic consumption during hire period: YES / NO

SIGNATURES: On behalf of Thornborough Parish Council:

Signature: Date:

PRINT:

The Hirer:

Signature: Date:

PRINT:

Address:

Email:

Telephone:

Notes:

- The period of hire is for the hours shown above, plus clearing up time.
- Any setting up of, or taking down of large equipment, such as tents, will be allowed up to 48 hours grace, without additional payment, as long as this does not affect any other potential Hirer

CONDITIONS OF HIRE

1. All Hirers shall be over the age of 21 and there shall be a minimum of 2 adults available for supervision for the period of hiring
 2. Rental is payable for the use of the Sir Henry Moore Playing Field with use of the associated Pavilion if desired. It is not possible for Thornborough Parish Council to prevent any other user from using the Sports Field at the same time, however hire will be restricted to one user at a time and the Pavilion will be for the exclusive use of the hirer.
 3. The Hirer, during the period of use will be responsible for:
 - 3.1. The supervision, safety and damage to the Sports Field or Pavilion, including the fabric and contents
 - 3.2. The behaviour of all persons officially using the Sports Field and Pavilion: anti-social behaviour causing offence to or affecting neighbouring properties will not be tolerated
 - 3.3. The supervision of parking to avoid obstruction to the highway or damage to the cricket field
 - 3.4. Preventing any illegal or unlawful activities taking place
 4. No unauthorised heating appliances shall be used on the premises without the written consent of Thornborough Parish Council and highly flammable substances must not be taken into the pavilion. No internal decorations of a combustible nature shall be erected without the consent of Thornborough Parish Council.
 5. All persons in charge must make themselves familiar with all firefighting equipment and emergency exits. All means of exit in the premises must be kept free from obstruction and immediately available to public egress
 6. The Fire Services should be called for any outbreak of fire and all details of the event reported to the Thornborough Parish Council Clerk
 7. The hirer shall indemnify Thornborough Parish Council for the cost of repair or replacement regarding any damage done to the fabric or contents which occurs during the period of hire
 8. Any damage/vandalism to Sports Field or Pavilion discovered on arrival must be reported to the Thornborough Parish Council Clerk as soon as possible
 9. Sub-letting of the Sports Field is not allowed
 10. The hirer must ensure they have the proper legal licences for any sale of alcohol, music and dancing or similar public entertainment
 11. The hirer must not be in a state of intoxication during the period of hire. They must not allow the consumption of alcoholic liquor without previous declaration of this on the form overleaf
 12. The hirer shall:
 - 12.1. be responsible for turning off all lights and heating at the end of their period of hire
 - 12.2. be responsible for leaving the premises in a clean, tidy and safe condition
 - 12.3. leave the premises properly secured and locked, and ensure that any objects that have been moved are returned to their original positions
 - 12.4. liaise with the Parish Clerk so that an inspection of the premises can take place after the period of hire
 13. Thornborough Parish Council reserves the right to make an extra charge if section 12 is not complied with
- ### CASUAL HIRE: SPECIAL CONDITIONS
14. Thornborough Parish Council reserves the right to cancel all or part of a hiring in the event of the premises being in an unfit condition, due to natural causes (e.g. flooding or fire damage) In the unlikely event of this occurring any deposit will be returned in full but no further financial claims for reimbursement will be considered.
 15. If the Hirer wishes to cancel the booking before the date of the event, and a replacement booking is not found, repayment of the deposit will be at the discretion of Thornborough Parish Council
- ### SEASONAL HIRE: SPECIAL CONDITIONS
16. Thornborough Parish Council reserves the right to cancel all or part of the hiring agreement if the conditions of hire are regularly broken. A proportional amount of any rent paid in advance will be returned by Thornborough Parish Council to the hiring organisation, less any costs to repair/replace any items incurred by the misuse of the premises
 17. If Thornborough Parish Council decides, for any reason, to end the agreement with a seasonal hirer then 12 months' notice will be given, unless condition 16 applies
 18. Seasonal hirers will not be responsible for any damage that occurs when they are not on the premises