

## THORNBOROUGH PARISH COUNCIL

### MINUTES of MEETING

**Monday 19th November 2018 at 7.00p.m.**

**Present:** Cllr Melanie Staff (Chair), Cllr Mary Taylor, Cllr Steve Tribe, Cllr Charlotte Moore, Cllr Ray Goodger, Cllr Andy Spurr, Cllr Deborah Hosein, Maggie Beach (Clerk), AVDC Cllr Sir Billy Stanier,

**Public attending - 1**

Item	Minute	Actions
1.	<b>Apologies:</b> BCC Cllr Warren Whyte,	
2	<b>Public Participation Session</b> - There was no public participation	
3	<b>Declaration of interest in items on the agenda</b> – None	
4	<b>1. Minutes of the meetings of 15th October and 5th November 2018</b> – agreed	
5	<p><b>Review of Action Points</b></p> <p><b>Item 2 Public Participation</b> – The issue of parking on Nash Road and the suggestion with regards to the 12 garages at the back of the houses on Nash Road. The Clerk has reported the findings concerning this issue as reported to Council at the last meeting to the residents who brought this issue to TPC. She has not had any response.</p> <p><b>Item 7 Publication Scheme</b> – on agenda</p> <p><b>Item 8 GDPR and implications</b> – The IT consultant is actioning the setting up of TPC e-mails for each Councillor. The Clerk has been collecting e-mail disclaimers for consideration and will circulate to Councillors for a final decision about which one to use. The Clerk has been communicating with the editor of TNews about separating out TNews from TPC. This will be further discussed under the Budget for next year.</p> <p><b>Item 9 BMKALC - AGM 9 November 2018</b> – The Clerk has sent apologies.</p> <p><b>Item 10 Playground Notice Wording</b> – on agenda</p> <p><b>Item 11 Road and Drainage issues</b></p> <p>i. <b>Current Issues</b> – The IT consultant has put the <b>Fix My Street</b> link on TPC website.</p> <p><b>Item 12 rRIPPLE Publicity</b> – the Clerk has sent an article to TNews.</p> <p><b>Item 14 Tree management – willow at Sports field</b> – actioned.</p> <p><b>Item 15 Finances:</b></p> <p>b) <b>Budget 2019-20</b> – on agenda</p> <p>c) <b>External Audit</b> – on agenda</p> <p>d) <b>Payments:</b> cheques all sent.</p>	
6	<p><b>Planning:</b></p> <p>i. <u>Ref.18/03899/APP and Ref.18/03851/ALB</u> - Thornborough Mill, Mill Lane, Thornborough, MK18 2ED - New glass/steel balcony to South gable. – Thornborough Parish Council OBJECT to this application and agree with the Heritage &amp; Conservation Application consultation response that the intended work is inappropriate to the design, age and listing of this building.</p> <p>ii. <u>Ref.18/04015/APP</u> - Colmar Grange, High Street, Thornborough, MK18 2DF - Addition of a second floor, internal reconfigurations and external refurbishment.- Thornborough Parish Council SUPPORT this application as this will make the property more in keeping with village architecture and bring the property up to current living standards</p>	

	<p>iii. <u>Ref.18/04043/APP 8 Thornhill, Thornborough. MK18 2DS - Single storey rear extension &amp; two storey side &amp; rear extension. – Thornborough Parish Council Support this application but are concerned that it could reduce the amount of off-road parking and lead to more on road parking in a road already with a lot of regular parked cars.</u></p> <p>iv. Updates – VALP – AVDC Cllr BS updated the council. The VALP will be signed off with some amendments which will most likely include extra housing to the south-east of Milton Keynes.</p> <p>v. Other updates- the Appeal <u>18/00035/REF – Ref.17/02481/COUAR.</u> - Land Rear Of High Street Thornborough – The appeal has been rejected on the grounds that the barn cannot be converted without more work than is permitted under the regulations especially taking the asbestos content into consideration.</p> <p>East-West Expressway plans report from NBPPC meeting, 25<sup>th</sup> October 2018– this has been covered at the Planning Meeting of 5<sup>th</sup> November 2018</p>	<b>Clerk to make responses</b>
7	<p><b>Publication Scheme</b> Agreed to accept the circulated Publication Scheme with minor amendments to the introduction.</p>	<b>Clerk to send to SM to put on website</b>
8	<p><b>Play Around the Parishes 2019</b> Proposed Cllr MS, seconded Cllr CM that as the cost for this has escalated so much Thornborough Parish Council would not book a session for 2019 - Agreed unanimously.</p>	
9	<p><b>BMKALC - AGM 9 November 2018</b> – no minutes have yet been received.</p>	
10	<p><b>Playground Notice Wording</b></p> <p>i. Notice Wording</p> <p>ii. Fence – this has been inspected and will need completely replacing. The Clerk will chase up the quote for the fence and circulate both quotes for consideration at the next meeting.</p>	<b>Clerk to action</b>
11	<p><b>Road and Drainage issues</b></p> <p>i. <b>Current Issues</b> – Cllr AS reported that despite recent patching work, Thornhill is still full of pot-holes. The Clerk will report again and also contact AVHT to see if they can help.</p> <p>ii. <b>Relevant Closures and roadworks</b> - none.</p>	<b>Clerk to action</b>
12	<p><b>LAF Funding for verge gates at Coombs</b> The Clerk as now received the estimate of the work. The total cost will be £8,620 plus VAT. TPC would have to pay at least 50% of the cost. This is more than we had expected. After discussion it was agreed that the Clerk would ask if we could install our own gates as we have the materials and there are already posts in place. This would hopefully lower the cost.</p>	<b>Clerk to action</b>
13	<p><b>NBPPC meeting – 25<sup>th</sup> October</b> – reported on at the 5<sup>th</sup> November Planning Meeting</p>	
14	<p><b>Finances:</b></p> <p><b>a) Bank Reconciliations</b> – October 2018. Current Account: £20,639.94 Business Reserve Account: £2,177.43 Current liabilities: £1,094.91 Unbanked cash: £1.00 Receipts 2018-19: £21,056.14 Payments 2018-19: £18,219.21 <b>Current Total: £21,723.46</b></p> <p><b>b) Budget 2019-20 and Precept setting</b> - The Clerk has prepared and circulated a budget update for the next 6 months together with an estimate for the next financial year. Agreed after discussion: - in response to a budget request submission from the editor of Thornborough News, agreed to increase the budget for Thornborough News to £800 per annum in the budget for 2019-20 to be given in total to the editor of</p>	



	<p><b>d) Invoices to Pre-school for Utilities at Sports Pavilion</b>                  The Clerk has now sent three invoices for electricity usage since January to the Pre-school and is now working out the water bills to issue. She will delay the rent request for this third of the year till December.</p> <p><b>e) Payments:</b></p> <table border="0"> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£26.64</td> <td>Cheque No 949</td> </tr> <tr> <td>Robert Tuckwell for pond clearance</td> <td>£1,140.00</td> <td>Cheque No 950</td> </tr> <tr> <td>Thornborough and Coombs Woodlands</td> <td>£250.00</td> <td>Cheque No 951</td> </tr> <tr> <td>Enterprise Trust for disposal of pond clearance waste</td> <td></td> <td></td> </tr> <tr> <td>Poppy Wreath (Section 137)</td> <td>£15.00</td> <td>Cheque No 952</td> </tr> <tr> <td>PKF Littlejohn (External Auditor)</td> <td>£360.00</td> <td>Cheque No 953</td> </tr> <tr> <td>Duck Food</td> <td>£12.00</td> <td>Cheque No 954</td> </tr> <tr> <td>Clerk's Salary - November</td> <td>£396.07</td> <td>Cheque No 955</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£98.80</td> <td>Cheque No 956</td> </tr> <tr> <td><b>Total</b></td> <td><b>£2,313.51</b></td> <td></td> </tr> </table> <p><b>f) Receipts</b></p> <table border="0"> <tr> <td>Village Hall Rent 2019</td> <td>£1.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>£1.00</b></td> </tr> </table>	Mrs Julier, - TPC storage	£15.00	Standing Order	E-on (unmetered supplies)	£26.64	Cheque No 949	Robert Tuckwell for pond clearance	£1,140.00	Cheque No 950	Thornborough and Coombs Woodlands	£250.00	Cheque No 951	Enterprise Trust for disposal of pond clearance waste			Poppy Wreath (Section 137)	£15.00	Cheque No 952	PKF Littlejohn (External Auditor)	£360.00	Cheque No 953	Duck Food	£12.00	Cheque No 954	Clerk's Salary - November	£396.07	Cheque No 955	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£98.80	Cheque No 956	<b>Total</b>	<b>£2,313.51</b>		Village Hall Rent 2019	£1.00	<b>Total</b>	<b>£1.00</b>	<p><b>Clerk to raise cheques</b></p>
Mrs Julier, - TPC storage	£15.00	Standing Order																																					
E-on (unmetered supplies)	£26.64	Cheque No 949																																					
Robert Tuckwell for pond clearance	£1,140.00	Cheque No 950																																					
Thornborough and Coombs Woodlands	£250.00	Cheque No 951																																					
Enterprise Trust for disposal of pond clearance waste																																							
Poppy Wreath (Section 137)	£15.00	Cheque No 952																																					
PKF Littlejohn (External Auditor)	£360.00	Cheque No 953																																					
Duck Food	£12.00	Cheque No 954																																					
Clerk's Salary - November	£396.07	Cheque No 955																																					
HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£98.80	Cheque No 956																																					
<b>Total</b>	<b>£2,313.51</b>																																						
Village Hall Rent 2019	£1.00																																						
<b>Total</b>	<b>£1.00</b>																																						
<p>15</p>	<p><b>A.O.B., other correspondence and any other Councillors' Issues.</b></p> <ul style="list-style-type: none"> <li>i. Armed Forces Covenant Information</li> <li>ii. Electric Car Charging Points in Buckinghamshire</li> <li>iii. The Clerk reported that she has been contacted by Thornborough CC about a bid for a grant they wish to apply for. The grant is for about £35,000 to cover the following:                     <ol style="list-style-type: none"> <li>1. New double lane practice nets, professionally installed. The quote for this is £25,000.                              This will be quite a major project, including excavation etc. The nets will be installed these at the bottom left of the field (where existing old net is located). Before placing any contract Thornborough CC will take this to TPC.</li> <li>2. Mobile sight screens which will most likely be collapsed and put in the shed after each game.</li> <li>3. Wicket covers (again these will be mobile).</li> </ol>                     The key aspects of the applications;                     <ol style="list-style-type: none"> <li>1. Thornborough CC intend to start a junior cricket team for the 2019 season.</li> <li>2. Improved facilities will hopefully attract new players to TCC thus keeping the club going.</li> <li>3. Assist in player retention. Thornborough CC are in grave danger of losing some of their key first team players to Buckingham (due to poor facilities and lack of potential for practice).</li> <li>4. With improved facilities Sport For England will 50% fund coaching courses for some of Thornborough CC's younger players (player retention).</li> <li>5. Resurrect Friday night Rounders sessions to run the same time as the All stars Friday night sessions as getting women involved in cricket clubs is a good indicator of application success.</li> </ol>                     Thornborough CC will bring this to the next meeting for formal discussion. They would like Thornborough Parish Council to endorse the application.                      - All Noted                 </li> </ul>	<p><b>Clerk to put on next agenda</b></p>																																					
<p>16</p>	<p><b>Date of next TPC meeting: 17<sup>th</sup> December 2018.</b>                  The meeting closed at 8.50p.m.</p>																																						