

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 16th July 2018 at 7.00p.m.

Present: Cllr Melanie Staff (Chair), Cllr Andy Spurr, Cllr Mary Taylor, Cllr Deborah Hosein, Cllr Steve Tribe, AVDC Cllr Sir Billy Stanier, Maggie Beach (Clerk),

Public attending- 6

Item	Minute	Actions
1.	Apologies: Cllr Charlotte Moore, Cllr Ray Goodger, BCC Cllr Warren Whyte,	
2	Public Participation Session – Residents attended for particular issues on the agenda.	
3	Declaration of interest in items on the agenda – Cllrs MT and AS declared an interest in item 16	
4	Minutes of the meetings of 18th June 2018 – agreed	
5	<p>Review of Action Points</p> <p>Item 3 – the issue of ‘gates’ on the verges at Coombs to help enforce the speed limit. – to be dealt with under Roads and Drainage Issues.</p> <p>Item 7 Cllr ST has completed the Declaration of Pecuniary Interest form</p> <p>Item 8 Planning: Responses sent</p> <p style="padding-left: 20px;">iv and v VALP - Examination Arrangements and Wycombe Local Plan - Examination Arrangements – no-one has asked for the information to be circulated.</p> <p>Item 9 Playground inspection Reports – on agenda</p> <p>Item 10 Waste Collections Litter bins and dog waste- AVDC information forwarded for inclusion in the next Thornborough News.</p> <p>Item 11 Silent Soldier Campaign Across Buckinghamshire – on agenda</p> <p>Item 13 Road and Drainage issues</p> <p style="padding-left: 20px;">i. Current Issues – verges and access for wheelchairs and pushchairs – to be dealt with under current issues, Roads and Drainage Issues.</p> <p style="padding-left: 20px;">ii. Land Drainage Enforcement Policy. - issue of the culvert at Huntinggate Farm on Lower End, Cllr ST has dug this out.</p> <p style="padding-left: 20px;">iii. Information about a new online hub not yet received by Clerk.</p> <p>Item 14 GDPR – on agenda</p> <p>Item 15 Thornborough Woodlands Land Registration – on agenda</p> <p>Item 16 Allotments – on agenda</p> <p>Item 17 Finances:</p> <p style="padding-left: 20px;">b) 2018 Annual Audit – sent to External Auditor</p> <p style="padding-left: 20px;">c) Insurance of upgraded Playground – on agenda</p> <p style="padding-left: 20px;">f) Payments: cheques all sent</p> <p>The Clerk has written to the Editor expressing TPC's concerns about the cost of the last TNews and reminding him that the annual budget for TNews is £500.</p>	
6	<p>Planning:</p> <p style="padding-left: 20px;">i. Ref. 18/02426/APP - Coombs Farmhouse, Padbury Road, Thornborough, MK18 2EB - Two Storey side extension and detached garage – SUPPORTED as this will improve the building and enhance the area.</p> <p style="padding-left: 20px;">ii. Buckingham Neighbourhood Plan – the clerk has contacted the Planning Officer for Buckingham and said that Thornborough Parish Council would be interested in the new Neighbourhood Plan that Buckingham are planning to develop. Clerk to meet with the Planning Officer and invite her to attend a Planning Meeting on 6th August at 7.00 in the Village Hall.</p>	<p>Clerk to make response</p> <p>Clerk to contact Buckingham Planning officer</p>

	<p>iii. Updates;</p> <ul style="list-style-type: none"> - <u>Ref 18/01613/APP</u> Single storey rear extension, front porch and removal of rear chimney - 6 Bridge Street, Thornborough, MK18 2DN – Refused - Application Appeal Ref: 18/00009/REF for Ref: 17/03371/APP - Erection of dwelling and double garage with associated parking and amenities - Land Adj. New Inn High Street Thornborough Buckinghamshire- The Clerk has downloaded documents associated with this appeal. Thornborough Parish Council submitted a comment recommending refusal and this still stands so there is no need for a second submission. The report written by the AVDC Planning Officer covers most points but doesn't include the Conservation Views. Agreed that the Clerk will contact the Planning Officer about this. 	<p>Clerk to contact AVDC Planning Officer</p>
18	<p>Allotment Issue – taken early to accommodate members of the public attending for this item.</p> <p>Residents and allotment holders attended to look at the continuing issue of rats at the allotments and on the neighbouring property. There are 30+ hens on Allotment 10, however only about 12 of these are 'layers'. Several elderly and exotic hens have been given to the allotment holders to care for by people no longer wanting to keep them, and these do not lay. There are also about 10 young hens who are not yet laying. So egg production is more limited than initially assumed. The hens are on allotment 10, but are shared by the tenants of Allotments 10 and 7.</p> <p>After discussion it was agreed that as the elderly hens die off they will not be replaced, and a laying flock of between 12 – 15 hens will eventually be maintained on Allotment 10. The Clerk will forward all suggestions made by the AVDC Environmental Health Officer for reducing the rats to the allotment holder and also report back to the AVDC EH Officer with these outcomes.</p>	<p>Clerk to action</p>
7	<p>Memorandum of Understanding to support the management of Unauthorised Encampments in Buckinghamshire. – Noted. Agreed that this might be useful information to put on the TPC website.</p>	<p>Clerk to send to webmaster</p>
8	<p>Playground inspection Reports</p> <p>The Clerk has summarised the Annual Inspection Reports but has mistakenly used the October 2017 report for the Nash Road Playground. She will download and summarise the issue from the correct report and circulate. Agreed that the Basketball net at the Sports Field which needs repairing be removed all together as it is not used.</p> <p>Cllr MT has sent a draft for a new Notice Board for the Playground to the Clerk. Cllr AS may have the old notice board for reference. He will look for it. Agreed to look at the wording at the next meeting.</p>	<p>Clerk to action for next agenda</p>
9	<p>Report on LAF meeting: 21st June 2018 - Cllr MS</p> <p>Previously circulated. Attached as Appendix 1.</p>	
10	<p>Report on NBPPC 27th June 2018 – the Clerk</p> <p>Previously circulated. Attached as Appendix 2/ The Clerk drew Cllrs attention to the presentation given at the NBPPC meeting by Cllr Lew Monger on the Oxford / Cambridge Corridor and the planned expressway.</p>	
11	<p>GDPR and Privacy Statements for Thornborough Parish Council</p> <p>The Clerk has previously circulated NALC templates. Proposed Cllr MS, seconded Cllr MT that these templates be used, agreed unanimously. The Clerk will insert the PC name where appropriate and forward the Privacy Statements to the Webmaster for inclusion on a separate page on the TPC website.</p>	<p>Clerk to action</p>
12	<p>Silent Soldier Campaign Across Buckinghamshire – update</p> <p>Proposed Cllr MT, seconded Cllr AS that Thornborough Parish Council should raise a cheque for £150 to include with the order of the agreed silhouette, agreed unanimously.</p>	<p>Clerk to send off order silhouette</p>
13	<p>Road and Drainage issues</p>	

	<p>i. Current Issues – verges and access for wheelchairs and pushchairs – Also Gate issue for Coombs - the clerk has responded to the resident who e-mailed about this issue. She has researched and TPC could commission a dropped kerb for about £2,000. The Clerk will continue to research options. The Clerk has also researched the possibility of verge ‘gates’ for Coombs to help address the speeding problems. TfB think that ‘gates’ could be a viable option. TPC could apply for funding through the LAF for part payment but would need to pay at least half of the cost of probably about £6,000. The Clerk will work on a bid with Cllr ST.</p> <p>ii. Report on Transport for Bucks Conference, 4th July 2018 – Cllr ST Cllr ST reported that the event had been very interesting. There were a number of ‘stalls’ covering all aspects of road maintenance, safety, speeding etc. Last winter had been a hard winter and twice as much grit as usual had been used, resulting in roads deteriorating much faster, and potholes are a major problem. The conference looked at current concerns and the need for accurate communication was a major concern of many parishes.</p> <p>iii. Picnic Area at Thornborough Bridge - the work being carried out on the bridge has suffered from two incidents of vandalism, one of which involved the stealing of all tools left locked up in a shed on the site. – noted.</p> <p>iv. Relevant Closures – no local notifications to the Clerk. Cllr MT said that there will be extensive diversions soon on the Buckingham ring road because of the installation of a roundabout at the junction of Tingewick Road and the A421 ring road.</p> <p>v. The Pond – The local contractor commissioned to do the pond clearance of weeds has not done the work. Cllr AS will find another contractor to do the clearance. The willow on the Green beside the pond has a broken branch. The willow is on land that TPC maintain. The Clerk will contact Chris Woodyard to remove the branch and also to prune back the willows at the Ford in Back Street which have become severely overgrown. She will tell Chris Woodyard to contact Cllr AS for precise instructions.</p>	<p>Clerk to work with Cllr ST on a bid.</p> <p>Clerk to action</p>
14	AVDC Health & Safety Guidance Note - noted	
15	AVDC Gambling Policy review- noted	
16	<p>Thornborough Woodlands Land Registration The Clerk has now given the lease and the assignment documents to a solicitor at Archdeacon Russell in Buckingham because after inquiring she discovered that what was needed was a conveyancing solicitor. She has also given him the contact at Buckinghamshire County Council estates (now Carter Jonas) for him to ask about any recent surveys of the woodlands. If there isn't a recent survey one will apparently have to be done for the registration to ascertain the value as registration costs are directly related to value. Costs are likely to be: The cost for the work will be £400 - £500 plus VAT, survey charges and Land Registry charges. Land Registry search- £3 Charge to register, dependant on value, - up to £200,000 - £190 Between £200,000 and £500,000 - £270 Between £500,000 and £1,000.000 - £540. Proposed Cllr MS, seconded Cllr ST that GTPC agrees to the work going ahead to a cost of up to £2,000, agreed unanimously. The Clerk will instruct the Solicitor to go ahead with the searches and registrations as agreed.</p>	<p>Clerk to tell Solicitor to go ahead with the work</p>
17	<p>Village Hall PO TPC discussed the current situation with the Post Office including the possibility of Thornborough Parish Council paying something towards the £250 rent for the Post Office in the Village Hall for the next 12 months. TPC would like information about the importance of the service to the parish and whether the Post Office is worth continuing with as a service to the community. Agreed</p>	<p>Clerk to invite BG and DW to the next meeting of TPC and put this issue on</p>

	to ask the Bernard Garbe and David Wise to attend the next meeting to discuss a way forward.	the agenda.																					
18	<p>Finances:</p> <p>a) Bank Reconciliations – June 2018. Current Account: £16,828.93 Business Reserve Account: £2,177.16 Current liabilities: £1,227.01 Unbanked cash: £15.00 Receipts 2018-19: £9,780.28 Payments 2018-19: £10,872.73 Current Total: £17,794.08</p> <p>b) Signatories - Proposal: To consider the authorised signatories in the current mandate July 2018, for the accounts detailed in section 2, to be changed in accordance with sections 5 and 6 and current mandate will continue as amended. This is to remove Stuart Mitchell as a signatory from the Nat West account and to make Cllr Mary Taylor a signatory to the Nat West account. Proposed Cllr DH, seconded Cllr ST, agreed unanimously. The Clerk will now take this information to NatWest.</p> <p>c) Lap top for Clerk’s work – agreed that Cllr MS will discuss this with SM and decide on a suitable lap top.</p> <p>d) Playground Insurance – the Clerk has been informed by Came and Company, Thornborough Parish Council’s insurers, that the new equipment at the Nash Road Playground has been added to the TPC Insurance Schedule at no extra cost.</p> <p>e) Payments:</p> <table border="0"> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£25.78</td> <td>Cheque No 917</td> </tr> <tr> <td>Clerk’s Salary - June</td> <td>£372.36</td> <td>Cheque No 918</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£93.00</td> <td>Cheque No 919</td> </tr> <tr> <td>Silent soldier</td> <td>£150.00</td> <td>Cheque No 920</td> </tr> <tr> <td>Total</td> <td>£655.14</td> <td></td> </tr> </table> <p>f) Receipts</p> <table border="0"> <tr> <td>Allotment Rent</td> <td>£15</td> <td></td> </tr> </table>	Mrs Julier, - TPC storage	£15.00	Standing Order	E-on (unmetered supplies)	£25.78	Cheque No 917	Clerk’s Salary - June	£372.36	Cheque No 918	HMRC - Clerk’s Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£93.00	Cheque No 919	Silent soldier	£150.00	Cheque No 920	Total	£655.14		Allotment Rent	£15		<p>Clerk to action</p> <p>Cllr MS to action</p> <p>Clerk to raise cheques</p>
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18	<p>A.O.B., other correspondence and any other Councillors’ Issues.</p> <p>i. Luton Airport non-statutory consultation</p> <p>ii. Works for Rights of Way e-mail etc.– Two e-mails about a resident’s local concerns, - a stile on RoW THB13 that needs replacing and a report about the issue of the pollution recently of the Ouse by a chemical spillage in Brackley, showing pictures of the many dead fish this has caused. Councillors were saddened by the extent of the damage done and will be interested in the outcome of the current action by John Bercow. The clerk will respond about the stile, which is the landowner’s responsibility.</p> <p style="text-align: right;">All noted.</p>	Clerk to respond.																					
19	<p>Date of next TPC meeting: 20th August 2018. The meeting closed at 9.15p.m.</p>																						

Appendix 1

Notes from LAF meeting 27 June 2018

It was quite a short meeting, as many of the updates were not available!

Petitions:

There had been one submitted, on the very poor condition of the roads in the area. TfB said that lots of extra money had been spent, but the weather this winter had created more problems. The petitioner replied that the petition was for the Council, not TfB, and he would like to know the % of the total length of the roads in the area with defects, and the % being fixed. The Council have put an extra £5million into the roads, apparently. One thing that causes more problems with surfaces is the lack of clearing of ditches and drains.

TfB update:

A lot of patching is now being done by Velocity and is guaranteed for 1 year and any faults are fixed free of charge. This costs less than previous methods.

I thanked TfB for the patch-and-plane repairs they had done recently in Thornborough, which are far superior to the previous hole-filling.

There was no update from Thames Valley Police. *(It is now on the BCC website.)*

Community Transport Scheme:

A co-ordinator from the Waddesdon area with previous experience is helping to set up the Buckingham area pilot scheme. It is not a dial-a-ride service, but is a 16-seater bus with capacity for 2 wheelchairs. It can be used by clubs or groups such as old folks or sports teams, for regular or one-off trips. Volunteer drivers are needed, and any driver with a D1 qualification on their licence can drive this.

Local Area Priority Update:

A request for signage in Maids Moreton to warn about elderly people crossing was agreed. Any transport-related schemes for next year's budget need to be submitted by 31 August.

There was no update from the Bucks and Milton Keynes Fire Authority.

BAG and Public Health Update:

Various fun events are being held in Buckingham, which can be viewed on the Buckingham website.

BCC Update:

Available on website.

AVDC Update:

Available on website. We should note the VALP hearing details, and the changes to bin collections.

AOB:

There is a New Homes Bonus Grant of £1000 which should be applied for by all PCs (Terry C has the details).

Next meeting is Thursday 13 September at 6:30 in Beachampton Village Hall.

Appendix 2

Report on NBPPC meetings, 27th June 2018

AGM

This lasted 6 minutes!

Annual subscription remains at £20

The officers were all re-elected:

Paul Hirons – Chair

Geoff Culverhouse – Secretary

Roy van de Pol - Treasurer,

Followed by regular meeting.

The meeting started with a presentation by Lew Monger on the preferred route for the Oxford/Cambridge Corridor.

- There will be two new 'cities' created to help reach the target number of houses, but all communities along the route should expect some growth.
- Two new cities: probably one near Sandy on the east of the M1, and the other either at Winslow (!!!!) or Calvert depending probably on the route.
- The VALP plans for 29,000 new homes built till 2033.
- Wycombe, Chiltern and South Bucks together plan for 17,000 new homes till 2036.
- AVDC has had to accommodate extra housing that the three southern districts say they can't find room for because of Green Belt and AONB designations. They are not prepared to re-designate much of the Green Belt areas.
- This makes a total of 46,000 new homes BUT an additional 75,000 homes are to be built 2030 – 2050 under the Buckinghamshire Growth Strategy. The Chancellor is talking about 1,000,000 new homes.....
- Essentially the corridor is a Motorway and housing.

The plan is for a decision this summer, probably September. The Public Consultation will be in the autumn, 2019 but is expected to be similar to the HS2 one, where it was obvious that the overall decision had already been made and the Consultation was more of an information process.

The Options for the bit from Junction 13 to Oxford.

(The routes from Junction 13 to Cambridge is already decided and essentially is the A421, already much of this has been up-graded. (Bedford, St Neots, Cambridge):

- Option C is the 'top' option, running from Milton Keynes more or less along the A421 to Buckingham. No-one is supporting this option.
- Option B is the 'middle' option, between C and A. But going through Milton Keynes, and over the Railway, every junction would require a fly-over.
- Option A, the most likely choice, is the most southerly option, Leighton Buzzard, Aylesbury (where it would complete a ring road), Thame, Abingdon taking the A418.

The cost for each option is about £3 ½ billion. The lengths are similar, A = 47 – 41 miles, B = 42 – 46, C = 40.

5 new garden towns are to be built in the south and Aylesbury is one of the towns selected. The routes essentially joins up Southampton with Ipswich and Harwich for freight transfer.

Lew considers that, as with HS2, fighting this is useless and our energies should be put to protecting existing communities. Politics is very much involved, Aylesbury Vale District Council has suggested a slightly different route which diverges from Option A, and cuts across country from west of Aylesbury to Arncliffe, missing out Haddenham, which has 3 Conservative Councillors. This would join the A43 and come into Oxford from the north, but Oxford has said it wants the road to join Oxford from the south.

Aylesbury Vale District Council Emergency meeting 28th June

This has been called by 5 Councillors from Labour, Liberal and Independent parties to discuss the report on the mishandling of the Broadband project in the Vale. Cllr Janet Blake, the cabinet member responsible, has already resigned. NB. The Leader of Aylesbury Vale District Council, Cllr Neil Blake, also resigned at the start of the meeting.

Unitary Status

Lew believes from what he has heard that the most likely outcome will be a cross county authority, and the decision (now to be made by James Brokenshire) should come soon.

VALP Submission

NBPPC Councillors will attend to submit. Roy van de Pol is talking about the development of affordable housing at the submission, Paul Hirons talking on spatial development. Mary Saunders' husband David will be speaking on Neighbourhood Planning.

Wycombe Local Plan

Winslow TC will be presenting on the same subject but would prefer it if they could speak for all parishes in the NBPPC. As the points to be made have already been made in our letter to Wycombe DC about the plan on 4th December, all members present agreed.

Section 106 letter to Cllr Neil Blake (attached as an appendix)

Despite a follow up letter asking for a response, Cllr Blake has not responded.

Major development Issues

- SW MK/ Newton Longville development – no change. But Newton Longville is fighting a rear-guard action. The houses for the development have already been counted by MK a in their plan as part of the unmet need they have taken from AVDC.
- Hamden Field, Bierton – nothing to report
- Buckingham: AVDC have given permission for an old people's home (one of three currently planned for Buckingham) behind the Navigation Pub on an area that Buckingham TC had earmarked for more parking in their Neighbourhood Plan.

MK Local Plan

Going to submission. Everything (part from the Newton Longville situation) is good for North Bucks.

AOB

None

DONM Wednesday 24th October 2018

Maggie Beach

Appendix

Councillor Neil Blake
Leader – Aylesbury Vale District Council

North Bucks Parishes Planning Consortium
Secretary: Geoff Culverhouse,
geoff.culverhouse@gmail.com

28 April 2018

Dear Councillor Blake

Section 106 agreements and unilateral undertakings for developers

North Bucks Parishes Planning Consortium (NBPPC) is a properly constituted body and was founded in the year 2000 to discuss Milton Keynes strategic growth and consider any impact development proposals might have on the adjoining Aylesbury Vale District Council area, although in recent years these discussions have extended to all major planning matters and applications impacting on the general areas within which our members sit.

NBPPC is represented by some 29 Town and Parish Council members. These member Councils represent more than 38,000 residents amounting to 22% of the total population of Aylesbury Vale and is the only group within the area dealing solely with planning related matters. NBPPC provides a forum in which member Councils can debate important planning matters, identify major concerns, agree common themes and make informed, comprehensive responses as an active and interested party. A list of our current members is set out at the foot of this letter.

At various forums in the recent past, Parish and Town Councils and the Liaison Committee of AVALC and AVDC, there have been requests for a more flexible approach to Section 106 funds being allocated than simply to Sport and Leisure projects. There were references to other 2nd tier authorities approach to Supplementary Planning Documents (SPDs) and the allocation of funds to a wider interpretation of community funding projects. There have been assurances that when VALP is adopted, then this will allow AVDC to consider a new approach to SPDs

At our most recent meeting on Wednesday 18 April 2018 several of our members raised the issue of how AVDC Planning is dealing with the way Section 106 funding is being distributed/allocated to

Town and Parish Councils where approval to a planning application deems it to be a requirement. There was a general feeling that AVDC should improve its communication with Town and Parish Councils with the introduction of the widest application of funding to our communities and to also give them a more timely opportunity to have a say in what they feel will be of most benefit to the community. There is also a general consensus than any Section 106 funds should not be diverted away from the developments with which they are associated, and be allocated elsewhere in the district. Your detailed response would be appreciated.

Yours sincerely

Geoff Culverhouse
Secretary, North Bucks Parishes Planning Consortium
36 Manor Close, Stoke Hammond, Bucks MK17 9DJ

Member Town and Parish Councils: Adstock, Beachampton, Bierton with Broughton, Buckingham, Calvert Green, Drayton Parslow, Granborough, Great Brickhill, Great Horwood, Grendon Underwood, Hardwick, Leckhampstead, Little Horwood, Maids Moreton, Middle Claydon, Mursley, Nash, Newton Longville, North Marston, Padbury, Steeple Claydon, Stewkley, Swanbourne, Thornborough, Twyford, Watermead, Whaddon, Wing, Winslow