

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 3rd July 2017 at 7.00p.m.

Present: Cllr Stuart Mitchell, (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Melanie Staff, Cllr Deborah Hosein, Cllr Mary Taylor, Maggie Beach (Clerk),

Public: None

Item	Minute	Action
1.	Apologies: Cllr Ray Goodger, BCC Cllr Warren Whyte, AVDC Cllr Sir Billy Stanier.	
2	Public Participation Session – None	
3	Declaration of interest in items on the agenda: none	
4	Minutes of the meeting of 5th June 2017 –Agreed	
5	<p>Review of Action Points</p> <p>Item 6a & b Planning – responses sent</p> <p>d) De-mystifying Planning Training event - presentations circulated</p> <p>Item 8 Marquee – on agenda</p> <p>Item 11 Section 106 – on agenda</p> <p>Item 13 Road and Drainage issues – on agenda</p> <p>Item 14 Street lighting – on agenda</p> <p>Item 15 AVDC Emergency Plan Review of Reception and Rest Centres – Clerk has sent information to AVDC and alerted the other relevant local organisations.</p> <p>Item 16 Finances,</p> <p>b) Audit update – Emergency meeting called and held.</p> <p>c) Payments: Cheques all sent</p>	
6	<p>Planning:</p> <p>a) <u>Ref.17/01939/COUAR</u> - Middleton Farm, Nash Road, Thornborough, MK18 2DU - Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of barn into three dwellings. SUPPORTED. This will add to housing stock in the parish possibly for first time and younger buyers. The access is very easy and won't put any vehicular strain on village roads.</p> <p>b) <u>Ref. 17/02077/APP</u> - Garden Cottage. Chapel Lane. Thornborough. MK18 2DJ - Construction of a new boundary wall including the removal of a leylandii hedge, laurel hedge and poplar tree. SUPPORT</p> <p>c) VALP – update – The AVDC Parishes Seminar and consultation (in advance of the Council meeting) in The Oculus on Monday 17 July has now been cancelled and no alternative date is currently planned. This is as a result of a further change of dates for the consultation due to the general election.</p> <p>d) Winslow Station car-park – update the various issues were discussed at the last AVDC development meeting. We are being kept informed as we submitted comments about the car parking issues at the station. The Clerk will circulate any information she receives.</p> <p>e) Updates - Section 106 and Thornton development – this development was rejected by AVDC so there will be no forthcoming Section 106 money. The Village Hall Committee do have a project now costed at £40,000+ for improvements to the Village Hall.</p>	<p>Clerk to make responses</p> <p>Clerk to circulate information when she receives it.</p>
7	Playground update- Cllr MT has asked for information about possible start dates for this project but no further information has been received yet from WREN so no start dates have been decided yet.	

8	<p>Marquee The Marquee is in need of expensive repairs to be fit for purpose and is possible a health and safety issue. Cllr AS has not received any interest in buying or being given the marquee. The Clerk will advertise in the next issue of Thornborough News.</p>	<p>Clerk to place advert in TNews</p>
9	<p>LAF– 21st June 2017 –report Cllr DH attended this meeting and her report (attached as Appendix 1) has been previously circulated – Noted. The next meeting is 10th October. Cllr DH will attend.</p>	
10	<p>Parish Liaison Mtg. – 14th June 2017 No-one was able to attend this meeting. The Clerk has received the notes and presentations from the meeting which she has circulated to Councillors. - Noted.</p>	
11	<p>Various village issues</p> <ul style="list-style-type: none"> i. Fallen trees – Several trees were damaged and branches fell in recent high winds. The Clerk has researched but it has not found anyone who accepts responsibility for the fallen branch off a tree, apparently planted some time ago by a resident, on a footpath verge on the High Street. Cllr AS offered to deal with the fallen branch. There are also a couple of trees in Back Street that look like they are about to fall and should probably be cleared. They are part of the hedge and therefore the responsibility of the landowner, Cllr AS will get the contact details for the new landowner and pass them to the Clerk so she can alert them to the problem. Agreed to look again at this issue next meeting. ii. Bridge at ford in Back Street – a bridge strut into the tarmac at the pedestrian bridge over the stream in Back Street has rotted and could be dangerous if someone leans too heavily on it. Cllr AS will ask Denis King to replace the strut. iii. Abandoned car – The Clerk has spoken to the police, AVDC, and BCC, but all have said they are not responsible as the car has a SORN. The Clerk has reported the car to the DVLA as a car without tax on the public highway. Cllr AS will find out who owns the car so we can take this issue further. iv. Pond - Cllr AS reported that the pond is now severely overgrown both at the edges and in the pond itself. He will get a quote for clearing the pond from Mr Madkins. The growth on the edge of the pond was discussed and for health and safety reasons it was agreed that it should be cut back. 	<p>Cllr AS to action and deal with:</p> <ol style="list-style-type: none"> 1. Fallen branch on High Street, 2. Getting the pedestrian bridge in Back Street repaired, 3. Finding the owner of the abandoned car 4. Getting a quote for pond clearance.
12	<p>BCC Freight strategy - public survey – report noted</p>	
13	<p>Road and Drainage issues</p> <ul style="list-style-type: none"> i. Current Issues –None not covered elsewhere in the agenda. ii. A421 junction at Lone Tree – the work to improve safety and sight lines has now been completed .The Adstock open gardens sign has been removed but the Pre-school sign still remains. The Clerk will contact Thornborough Pre-school to ask them to review the situation. iii. Relevant Closures. The High Street is yet to be re-surfaced and will be closed for 4 days any time for the first stage of re-surfacing from 19th June but before 31st July 2017. Although notices have been delivered to several roads in the village where households will be affected it was felt that all streets throughout the village will be affected by necessary diversions and should be informed. The Clerk will contact TfB and ask that the notices be sent round to households in all roads in the village. 	<p>Clerk to contact Pre-school.</p> <p>Clerk to contact TfB</p>
14	<p>Street lighting – High Street. The work on the light on Church Lane has started but the light is still not yet operational. The Clerk is still chasing this up. Several lights have now been reported as needing repair.</p>	<p>Clerk to continue to action</p>
15	<p>Finances:</p> <ul style="list-style-type: none"> a) Bank Reconciliations – June 2017. Current Account £17,634.81 Reserve Account £14,174.84 Current liabilities: £621.36 Unbanked cash: £30.00 Total £31,218.29 	

	<p>b) Audit update The Clerk has now received the Internal Audit report. There are a couple of recommendations about VAT claims and assets. She will put these issues on a future agenda for discussion, The Audit 2017 has now been sent to the External Auditor.</p> <p>c) Payments:</p> <table> <tr> <td>Mrs Julier, - TPC storage</td> <td>£15.00</td> <td>Standing Order</td> </tr> <tr> <td>E-on (unmetered supplies)</td> <td>£24.67</td> <td>Cheque No 823</td> </tr> <tr> <td>Anglian Water - Allotments</td> <td>£31.86</td> <td>Cheque No 824</td> </tr> <tr> <td>Anglian Water - Sports Pavilion</td> <td>£206.33</td> <td>Cheque No 825</td> </tr> <tr> <td>Auditing Solutions</td> <td>£390.00</td> <td>Cheque No 826</td> </tr> <tr> <td>Cllr MS - expenses</td> <td>£22.95</td> <td>Cheque No 827</td> </tr> <tr> <td>AVDC for PATP</td> <td>£370.00</td> <td>Cheque No 828</td> </tr> <tr> <td>Clerk's Salary – July</td> <td>£368.72</td> <td>Cheque No. 829</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£92.00</td> <td>Cheque No. 830</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£1,521.53</td> <td></td> </tr> </table> <p>d) Receipts Allotment rent x 2</p> <table> <tr> <td></td> <td>£30.00</td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£30.00</td> <td></td> </tr> </table>	Mrs Julier, - TPC storage	£15.00	Standing Order	E-on (unmetered supplies)	£24.67	Cheque No 823	Anglian Water - Allotments	£31.86	Cheque No 824	Anglian Water - Sports Pavilion	£206.33	Cheque No 825	Auditing Solutions	£390.00	Cheque No 826	Cllr MS - expenses	£22.95	Cheque No 827	AVDC for PATP	£370.00	Cheque No 828	Clerk's Salary – July	£368.72	Cheque No. 829	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£92.00	Cheque No. 830	Total	£1,521.53			£30.00		Total	£30.00		<p>Clerk to put audit recommendations on next agenda</p> <p>Clerk to raise cheques</p>
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16	<p>A.O.B., other correspondence and any other Councillors' Issues. Councillors' Issues</p> <p>i. Aylesbury's Whizzfizzing Festival July 1st 2017 (new name for Roald Dahl festival)</p> <p>ii. Bucks County Show - Thursday 31st August 2017</p> <p>iii. Are you interested in your local NHS? Buckingham event - 20 July 2017</p> <p style="text-align: right;">All noted, all posters displayed on notice board.</p>																																					
17	<p>Date of next TPC meeting: 7th August 2017. The meeting closed at 8.30pm</p>																																					

Appendix 1 LAF report by Cllr DH

AGENDA BUCKINGHAM LOCAL AREA FORUM 17th JUNE 2017

Warren Whyte chaired the meeting as follows:

1 to 5 agreed.

6. Petition

- Re A422 Brackley Road from Bufflers Holt near Cox & Robinson opposite the cemetery.
- Cars speed out of Stowe Avenue and past the cemetery where the road cambers.
- There have been 10 accidents with 2 seriously injured and 1 fatality in 5 years. One car had the wheels ripped off There are concerns about children crossing. There have been 6 cars caught speeding. There are parked cars which automatically slow cars down but not enough and the road is badly surfaced at present but when the resurfacing has been done this will cause cars to speed again.
- Bucks County Council said there is no budget for traffic calming measures currently but they are looking at quick fixes. Slow markings and white lines along with terminal signs are being considered. Smiley signs are not approved by BCC. They will look at mobile speed sign locations but they do cost £12,000. Flash signs cost £2-3,000 each. More 30mph signs further into Buckingham are being considered.
- 20mph signs are allegedly supported by the Police commented parish councillors for Tingewick and Gawcott.
- The future bypass will take the traffic flow away but this won't be for at least 5 years.

- The councillors were disappointed there wasn't enough evidence gathered for the meeting. It was deferred to the next meeting to gather information from the Police etc. to evaluate and perhaps implement calming measures.

7. Apologies.

8. Transport for Buckingham

- The Council have £1M to spend before September.
- Surfacing works have started in a lot of areas and villages which is to continue for 3 years.
- Drainage works have also started. A and B roads are to be cleared once a year
- Hedge and grass cutting is to start in next 2 weeks with one cut 1.2m wide this year in C class areas.
- There will be clearance of grips, kerbs and ditches soon.
- 25 roads to be patched by August. The contractor is carrying out good work and guarantees his work for 1 year.
- Roads will be closed for central road works to ensure the safety of the road workers. No notice will be given as it is regarded as emergency work.
- Pot holes will have a 2-5 day repair but this will go to 10=15 days.
- Gullies are 127% on target but all councillors said no villages have had their gullies cleared. BCC said they have been reduced to 2 vehicles so work is behind on the gullies.
- There have been more complaints about grass cutting than anything else.

9. Local Priorities budget

- LAF summary leaflet attached. Of note £1,300 is to be spent on the Thornborough speed limit works.
- 31 July 2017 is the deadline for ideas to be presented to Transport for Bucks in time for them to consider and make a decision by February 2018.

10. Community Transport

The idea of hybrid cars and buses and ex school mini buses is still being looked into.

11. Dementia Friendly

All events for this organisation have been very successful commented on by Councillor Graham White. He encouraged a virtual dementia tour and said it is a humbling experience. It was requested that all parishes look at this and perhaps distribute details. Graham stated he was looking for dementia friendly villages.

12. Active Bucks

- Please see leaflet for Bourton Meadow and Cosgrove Canal.
- Councillor Garwood asked if parishes could help advertise Active Bucks. All details are on the BCC website.
- Two activities sustained beyond funding are "walk jog and run" and "body fitness".
- 70% of women and 42% of children take part in Active Bucks. The figure is lower for men.
- on 1 July 2017 there is an open day at the waste plant. Councillor Whyte recommended the tour to help understand the process of our waste, particularly to schools. Please book a tour.
- Please apply to LAF if projects are being considered as there is a lot of money in the pot for this. In particular arts projects are popular.

13. AVDC update

- 3,400 premises have better broadband with 97% expected for end of 2017.
- BCC are reviewing all their vehicles.
- 370 staff were transferred from council buildings between February to April with no notification.
- There is an HGV consultation over the summer.

16. Silverstone Enterprise zone

Section 106 - cycling improvements between Buckingham and Silverstone.

17. AOB

None.

18. Next meeting.

10th October 2017. Councillor Whyte said that village hosts would be welcome for this meeting.