

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 9th January 2017 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Melanie Staff, Cllr Charlotte Moore, Cllr Ray Goodger, Cllr Deborah Hosein, Maggie Beach (Clerk), BCC Cllr Warren Whyte.

Public: 2 members of the public attended

Item	Minute	Action
1.	Apologies: Cllr Mary Taylor, AVDC Cllr Sir Billy Stanier.	
2	Public Participation Session –	
3	Declaration of interest in items on the agenda: Cllr AS declared an interest in item 13e ii	
4	Minutes of the meeting of 9th December 2016 – Agreed unanimously	
5	Review of Action Points Item 6 Planning – a) response made Item 9. ‘Restoring The Record’ project - actioned Item 10 Road and Transport issues – on agenda Item 11 Street Lighting – on agenda Item 13 Finances, c) Buckinghamshire County Council budget Consultation – Cllrs have responded as they considered necessary e) Payments: Cheques all sent	
6	Planning: a) <u>Ref. 16/04307/APP</u> 3 Palmers Moor, Thornborough, MK18 2HP - Removal of conservatory, part conversion of garage into additional living accommodation, two storey and single storey rear extension and single storey side extension (amendments to planning permission 16/00433/APP) – NO COMMENT b) <u>Ref. 16/04395/ATC</u> Home Farm, Chapel Lan, Thornborough, MK18 2DJ 6m high Laylandi hedge to be topped by 40%, Reason being neighbours are complaining that root are affecting there driveway and hedge is over shadowing there garden and kitchen window – NO COMMENT c) <u>Ref.16/03771/APP</u> and <u>16/03772/ALB</u> , - Lower End Farm, Lower End, Thornborough, MK18 2DD - Single storey rear extension to form link to existing curtilage outbuildings and to conversion of the outbuildings into habitable accommodation - Amendments/additional details have been submitted in relation to this application.- NOTED d) Other current planning issues - None	Clerk to make responses
7	Playground Plans The Playground Working Group have been working with Kompan, who have produced a plan for the Playground which was presented by Cllr AS to the meeting. The total cost will be £59,860.53 plus VAT. A WREN grant of £50,000 would be available. Cllr MT will let the Clerk have the grant forms to complete the application. The budget of £12,000 in the TPC Business Reserve account set aside for possible funding for the playground and the donation of £600 collected by Claire Morgan for the playground were also noted. Proposed Cllr MS, seconded Cllr CM to accept the proposed plans for the playground presented by the Playground Working Group and take the commissioning of the playground upon a successful WREN grant application. Unanimously agreed.	Cllr MT to give application forms for the grant to the Clerk Clerk to complete application forms.
8	Sports Field – table tennis table This was discussed at a previous meeting as a possible use of the £5,000 donation from Lark Energy for the solar farm at Thornborough Grounds. It was also noted that there were several pieces of equipment that we need to keep from	Clerk to put on next agenda

	<p>the current configuration of the playground and also donated equipment. Agreed that all these items would be discussed at the next meeting.</p> <p>Cllr AS reported that he is meeting with Thornborough Cricket Club to discuss the siting of the 5-a-side goal post.</p>	
9	<p>Winter preparedness and request for information from BCC</p> <p>The Clerk has received an e-mail from Buckinghamshire County Council including a letter from Andrew Percy (MP) concerning this issue, and acknowledging that Town and Parish Councils are integral to ensuring communities are resilient during the winter months. BCC have asked for the following information to understand how they can support us better and/or coordinate efforts in this area:</p> <ul style="list-style-type: none"> • Do we have an emergency plan for flooding/heavy snowfall/ice? • Do we have no formal plan but do have informal processes in place? • Would we appreciate further information on risks for our area and/or emergency advice? • Would we appreciate support in writing a plan? <p>Councillors discussed this issue. In the past possible informal arrangements should it prove difficult for villagers to get to the shops due to icy weather have been suggested and various people have volunteered to either make shopping journeys, take people to the shops or accept deliveries on people's behalf if they are unable to organise this themselves due to difficulties getting out of the village on icy roads. Maybe the same applies for when the village is flooded and effectively cut in half although it is only on very rare occasions that people can't get out of the village because of flooding. TPC have nothing written down about either situations.</p> <p>Agreed that the Clerk will look into what other parishes do for these situations and report back, but that informal arrangements and mutual support are very much the way our community supports each other in such eventualities.</p>	<p>Clerk to action.</p>
10	<p>Department for Transport: Heathrow north-west runway and airspace policy stakeholder engagement events – Noted.</p> <p>BCC Cllr WW has looked at the documentation and assured the meeting that the only impact will be on parishes in the south of the county.</p>	
11	<p>Road and Drainage issues</p> <p>i. Current Issues</p> <ul style="list-style-type: none"> – Bridge Street (Spring Lane) The Clerk still has had no response from the riparian land owner of the ditch on the east side in the lower part of Bridge Street concerning its maintenance and installation of grips to improve drainage off the road down into the village and prevent flooding. – The Clerk has received an e-mail from Andrew Waugh, Strategic Flood Management Officer at BCC concerning the stream that runs alongside Spring Lane. He has been unable to find the riparian owner or any further record of land ownership as the land is unregistered and BCC Flood Management are therefore unable to take enforcement action and do not have a budget to pay for a contractor to undertake such works. He proposed two alternative possibilities that may help move this forward. 1) the Parish Council ask Transport for Bucks to undertake the necessary maintenance of this ditch whilst they are undertaking the other adjacent works as it is a relatively small, simple job, about 80m in length. 2) the Parish Council could organise a working group of residents to undertake the clearance which could probably be done with hand tools, or by a local farmer who could offer the use of some machinery. Mr Waugh would be happy to provide further advice or guidelines. – After discussion it was agreed that Cllr AS will ask Graham Smith to do the work. The Clerk will respond to the e-mail explaining that TPC have agreed this option for the good of the parish but in no way see this as creating a riparian responsibility for this stream. <p>ii. A413 update – the cycle path is almost completed.</p>	<p>Clerk to continue to monitor and action as required</p> <p>Cllr AS to action</p>

	<p>iii. A421 update -Cllr WW confirmed that TfB will work on the junction of Padbury Road with A421 at the Lone Tree in 2017 to make it safer, probably with vegetation clearance and improved signage but the work will not include a roundabout. Currently the history of accidents is being analysed to find the best way of improving the junction to prevent similar accidents from happening in future.</p> <p>iv. East-west expressway update – Cllr WW explained that the most likely route currently appeared to be the southern option, running south of Milton Keynes from Bletchley, to Aylesbury and Bicester and finally to Oxford.</p> <p>v. Relevant Closures. There are no new closures to note.</p> <p>vi. Winter Gritting and Driving - TfB newsletters for December 2016 and January 2017 - noted</p>																													
12	<p>Street lighting – High Street. The Clerk is meeting with Dave Mooney from E-on to decide the final placing of the two new street lights on the High Street at 10.00 next Tuesday, 17th January.</p>	Clerk to action.																												
13	<p>Finances:</p> <p>a) Bank Reconciliations – December 2016. Current Account £22,604.62 Reserve Account £14,174.49 Current liabilities: £647.99 Unbanked cash: £33.99 Total £36,165.11</p> <p>b) Request for funding support for Citizens Advice Buckingham, Winslow & District - After referring to TPC's policy on charitable giving it was decided to make a donation. Proposed Cllr AS, seconded Cllr CM that Thornborough Parish Council make a donation of £250 to the Citizens Advice Buckingham, Winslow & District, agreed unanimously.</p> <p>c) E-on contract at Sports Pavilion – This is due for renewal in April. Agreed to renew contract.</p> <p>d) Request for donation for village Christmas Tree – a donation has been agreed in principle. Proposed Cllr MS, seconded Cllr CM that Thornborough Parish Council make a donation of £50.00 to Thornborough and Coombs Woodlands Enterprise Trust for the Christmas tree given to the parish, agreed unanimously.</p> <p>e) Payments:</p> <table border="0" data-bbox="199 1339 1244 1608"> <tr> <td>E-on (unmetered supplies)</td> <td>£16.80</td> <td>Cheque No 764</td> </tr> <tr> <td>Donation for Christmas Tree</td> <td>£50.00</td> <td>Cheque No. 765</td> </tr> <tr> <td>Bucks Law Plus</td> <td>£237.00</td> <td>Cheque No. 766</td> </tr> <tr> <td>Plumber for work at Sports Pavilion</td> <td>£40.00</td> <td>Cheque No. 767</td> </tr> <tr> <td>Clerk's Salary – January</td> <td>£368.52</td> <td>Cheque No. 768</td> </tr> <tr> <td>HMRC - Clerk's Income Tax</td> <td>£92.20</td> <td>Cheque No. 769</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£804.52</td> <td></td> </tr> </table> <p>f) Receipts</p> <table border="0" data-bbox="199 1675 893 1738"> <tr> <td>Thornborough Pre-school Anglian Water</td> <td>£33.49</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£33.49</td> </tr> </table>	E-on (unmetered supplies)	£16.80	Cheque No 764	Donation for Christmas Tree	£50.00	Cheque No. 765	Bucks Law Plus	£237.00	Cheque No. 766	Plumber for work at Sports Pavilion	£40.00	Cheque No. 767	Clerk's Salary – January	£368.52	Cheque No. 768	HMRC - Clerk's Income Tax	£92.20	Cheque No. 769	(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)			Total	£804.52		Thornborough Pre-school Anglian Water	£33.49	Total	£33.49	<p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to raise cheques</p>
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15	<p>A.O.B., other correspondence and any other Councillors' Issues.</p> <p>Councillors' Issues</p> <p>i. AVDC's News from the Parishes - noted.</p> <p>ii. Letter from Martin Tett, BCC, concerning unitary status – noted</p> <p>iii. Cllr AS reported that a Road Closed sign has been left at Bridge Street by contractors last autumn. The Clerk will inform the relevant people</p> <p>iv. Cllrs RG and CM brought up the issue of the Church Clock which is in need of repair. The Clerk will research the parish council's responsibility with regards to the clock and report back to the next meeting.</p>	<p>Clerk to action</p> <p>Clerk to action.</p>																												

	v. The Clerk reported that there is an issue with a damp patch on the ceiling of the Pavilion. She has asked the plumber to check it out.	
16	Date of next meeting; 6th February 2017 The meeting closed at 8.30 p.m.	