

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 5th December 2016 at 7.00p.m.

Present: Cllr Melanie Staff (Chair), Cllr Charlotte Moore, Cllr Deborah Hosein, Maggie Beach (Clerk), AVDC Cllr Sir Billy Stanier,

Public: 4 members of the public attended

Item	Minute	Action
1.	Apologies: Cllr Stuart Mitchell, Cllr Mary Taylor, Cllr Andy Spurr, Cllr Ray Goodger, BCC Cllr Warren Whyte.	
2	Public Participation Session – Some members of the public had come to discuss Item 6.	
3	Declaration of interest in items on the agenda: None	
4	Minutes of the meeting of 7th November 2016 –Agreed unanimously	
5	<p>Review of Action Points</p> <p>Item 7 Planning –a) response made</p> <p>Item 8 Thornborough News – Edition 2 has been published and circulated.</p> <p>Item 9. Storage of Archive - transfer of archive boxes to storage at the depot at Thornborough and Coombs Woodlands – in hand</p> <p>Item 10 Road and Transport issues – on agenda</p> <p>Item 13 Parking on the Green –in hand</p> <p>Item 16 Finances,</p> <p>b) (Internal) Audit report 2016 Actions</p> <p>Review of payments & VAT, R3 The Clerk has inserted correct dates into Feb 2016 minutes</p> <p>c) Budget 2016-17 and Precept request – sent to AVDC</p> <p>d) Thornborough Cricket Club request re. mowing –the Clerk has informed Thornborough Cricket Club that TPC will subsidise mowing costs with a subsidy of £190 offered against quarters 1 and 2, 2017 rents.</p> <p>d) Payments: Cheques all sent</p>	
6	<p>Planning:</p> <p>a) Ref.16/04114/COUAR - Land Rear Of High Street Thornborough - Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwelling houses (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b). There was a detailed discussion of the issues. Agreed to submit a response objecting to the application because of the following issues:</p> <p>i Transport and Highways – the access on the High Street will have to now accommodate a further 4 plots' access on top of Willowford House which has always had access from the High Street at this point. There is concern about the increase in traffic that will result, previously the access was used by one residence and very occasional agricultural access to two fields. The proposed residence has no owned access and is dependent on the owners of the accesses it has either a right or easement to use, but there is no requirement for these accesses to be upgraded from the tracks they currently are. The access proposed for the residence in the COUAR application is a grass track and includes a bridge across a stream that is not designed to take the construction traffic necessary for the conversion of the barn to a residence. Alternative access from Back Street would add significantly to traffic on Back Street, this road is narrow and the track leading off to the various plots of land including this plot is on a bend. Back Street cannot accommodate any increased traffic resulting from development.</p>	

	<p>ii Contamination should be investigated as there have been reports over the previous years of various rubbish and rubble being buried on the site</p> <p>iii There is a flood issue across the area and possible flooding of the stream which would impact on the planned access across the stream.</p> <p>iv Locality issues include the following:</p> <ul style="list-style-type: none"> - The building is located in a Protected View - Proposed skylights in the planned residence would create light pollution in a Protected View - The barn was actually a Dutch barn with open sides until 1992. The sides were added but essentially this is an open agricultural construction. - The barn has not been in active use despite there being equipment left there years ago and so could be classed as abandoned and therefore unable to benefit from a COUAR application. <p>There are already several objections submitted from local people. Members of the public attended were asked for their comments and responded with possible objections. Councillors agreed to OBJECT to this application on the grounds stated above.</p> <p>b) Ref.12/A2261/DIS - Coombs Farm Padbury Road Thornborough, MK18 2EB - Submission of details pursuant to Condition 2 (materials), 8 (visibility splays) and 11 (hard & soft landscaping) relating to planning permission 12/02261/APP – NO COMMENT</p> <p>c) Ref.16/04137/LB1 Thornborough Mill, Mill Lane, Thornborough, MK18 2ED - Improvement to internal living accommodation following poor original conversion circa 1980's. Addition of 2 new roof lights to rear and new contemporary balcony addition to south elevation at first floor. Replacement metal frames windows throughout. 1 x new window to rear elevation. – Planning Application details are not available and this application is no longer available for viewing. Comments are not being sought.</p> <p>d) AVDC VALP update - AVDC have issued a statement that following recent changes to growth forecasts they are revising the housing numbers needed as they prepare the final version of the local plan. The latest figure for new housing required in Aylesbury Vale is now below 27,000 which is over 6,000 fewer new homes than the draft local plan included earlier this year. Neighbouring authorities, Wycombe, Chiltern and South Bucks have also found more space for housing so their unmet need has reduced. Such a large reduction in housing need requires the local plan to be significantly revised before the next stage. This means the consultation period of the final Vale of Aylesbury Local Plan is likely to commence in April, but dates have yet to be confirmed.</p> <p>e) Other current planning issues – an application for the removal of one sycamore tree and the pruning of another at Willowford House was noted.</p>	<p>Clerk to make response</p>
7	<p>Aylesbury Vale District Council (AVDC) residents survey</p> <p>A survey aimed at gathering Aylesbury Vale residents' views on what they think about living in their local area and their views on how AVDC is changing, started on 11th November. Residents will be consulted by phone. An external consultant has been commissioned to undertake this exercise. 1,000 residents across the district will receive a 10-minute calls taking place Monday – Saturday, 9am – 8pm. Calls should be completed by Wednesday 7 December. Residents will be selected to take part randomly. - Noted</p>	
8	<p>AVALC – Minutes of meeting 9th September 2016 - noted</p>	
9	<p>'Restoring The Record' project</p> <p>On 1st January 2026, it will no longer be possible to use documentary evidence to claim 'lost rights-of-ways'. Any path, track, etc. not registered on the Definitive Map could be in danger of being lost forever. To lessen the possible impact of this, the Buckinghamshire LAF, together with the Open Spaces Society, the Ramblers and British Horse Society have joined forces to both help secure</p>	<p>Clerk to action.</p>

	<p>unrecorded paths and ensure that what is currently shown on the Definitive Map is accurate and that no anomalies exist.</p> <p>Volunteers are being recruited in every parish to help with the work of recording paths. The Clerk has received a request for a volunteer for the Thornborough parish. She will put information about the project in TNews and on the Notice board and contact the project manager to take the work forward.</p>	
10	<p>Road and Drainage issues</p> <p>i. Current Issues</p> <ul style="list-style-type: none"> - Bridge Street (Spring Lane) The Clerk has asked all 3 riparian land owners to maintain their ditches in the lower part of Bridge Street just before it enters the 30mph limit and insert grips where necessary. She has not had a positive response from all riparian landowners but continues to work on the issue. The Clerk has not yet heard of the outcome of the work on the stream that runs alongside Spring Lane. Keith Burns, Buckinghamshire County Council's Deputy Team Leader, Area Schemes Delivery, has said this is the responsibility of the Buckinghamshire County Council Flood Management Team and is contacting Alexander Back and Karen Fisher to get this sorted out. She will also check the progress of work clearing out the culvert under the road and along to the main culvert which runs alongside the road to be undertaken by Dave Smith's team. - The gullies at Lower End were also discussed. The Clerk will look at the situation there and if necessary contact the local residents responsible. - The ongoing issue of a gate across the road at Thornborough Mill and the action currently being taken by Transport for Bucks in this matter was noted <p>ii. A421 update - there is extra money from government now available to Buckinghamshire County Council for roadworks. BCC have said they will look at the junction of Padbury Road with A421 at the Lone Tree and make improvements to the junction in 2017. The on-line e-Petition is now closed.</p> <p>iii. Aylesbury and Buckingham Transport Strategies – Consultation -noted</p> <p>iv. Relevant Closures. The following local closures were noted:</p> <ul style="list-style-type: none"> - High Street, Nash on 24th January for one day - Well Street, Buckingham on 8th January for two days <p>v. TfB Highway Inspection Policy. - noted</p>	<p>Clerk to continue to monitor</p>
11	<p>Street lighting – High Street.</p> <p>The Clerk now has a confirmed quote for two new lights at positions previously agreed and upgrading the light on Church Lane. Each new light will cost £1,240.00 and the upgrade of the Church Lane light will cost £730.00 making a total of £3,200.00. Proposed Cllr CM, seconded Cllr DH that the quote be accepted and the Clerk to progress the work. Agreed unanimously.</p> <p>The broken street light at Thornhill has still not been repaired and the Clerk has reported it again.</p>	<p>Clerk to action.</p>
13	<p>Finances:</p> <p>a) Bank Reconciliations – November 2016.</p> <p>Current Account £23,075.58 Reserve Account £14,174.14 Current liabilities: £1,149.90 Unbanked cash: £691.47 Total £36,791.29</p> <p>b) BALC subscription rates – these are due to increase next time but it was agreed that BALC is a very useful support for parish work. - Noted.</p> <p>c) Buckinghamshire County Council budget Consultation – agreed that here will be no Thornborough Parish Council response to this budget consultation and Councillors will respond individually.</p> <p>d) Request for donation for village Christmas Tree – the tree has been given to the parish by Thornborough and Coombs Woodlands Enterprise Trust. Now awaiting a possible suggested amount from Cllr AS but a donation to be made was agreed in principle.</p>	<p>Cllrs to action</p>

	<p>e) Payments:</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£16.25</td> <td>Cheque No 757</td> </tr> <tr> <td>Printing – Thornborough News</td> <td>£52.33</td> <td>Cheque No 758</td> </tr> <tr> <td>Mrs C Moore – remembrance wreath</td> <td>£15.00</td> <td>Cheque No 759</td> </tr> <tr> <td>Anglian Water – Sports Pavilion</td> <td>£124.64</td> <td>Cheque No 760</td> </tr> <tr> <td>Anglian Water – Allotments</td> <td>£30.85</td> <td>Cheque No 761</td> </tr> <tr> <td>Clerk’s Salary – December</td> <td>£368.52</td> <td>Cheque No. 762</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax</td> <td>£92.20</td> <td>Cheque No. 763</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£699.79</td> <td></td> </tr> </table> <p>f) Receipts</p> <table border="0"> <tr> <td>Thornborough Pre-school rent</td> <td>£666.66</td> </tr> <tr> <td>Thornborough Pre-school electricity x 2</td> <td>£24.81</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£691.47</td> </tr> </table>	E-on (unmetered supplies)	£16.25	Cheque No 757	Printing – Thornborough News	£52.33	Cheque No 758	Mrs C Moore – remembrance wreath	£15.00	Cheque No 759	Anglian Water – Sports Pavilion	£124.64	Cheque No 760	Anglian Water – Allotments	£30.85	Cheque No 761	Clerk’s Salary – December	£368.52	Cheque No. 762	HMRC - Clerk’s Income Tax	£92.20	Cheque No. 763	(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)			Total	£699.79		Thornborough Pre-school rent	£666.66	Thornborough Pre-school electricity x 2	£24.81	Total	£691.47	<p>Clerk to raise cheques</p>
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<p>15</p>	<p>A.O.B., other correspondence and any other Councillors’ Issues. Councillors’ Issues</p> <ul style="list-style-type: none"> i. AVDC's News from the Parishes - noted. ii. The Post Office has still not found a Post Mistress/Master for the PO session in Thornborough Village Hall on Wednesday afternoons but are still looking to recruit a replacement. iii. It was noted that the Christmas tree was now up and decorated Councillors agreed it looked excellent. 																																		
<p>16</p>	<p>Date of next meeting; 2nd January 2017 The meeting closed at 8.27 p.m.</p>																																		