

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 3rd October 2016 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Deborah Hosein, Cllr Mary Taylor, Maggie Beach (Clerk),

Public: 9 members of the public attended

Item	Minute	Action
1.	Apologies: Cllr Ray Goodger, Cllr Melanie Staff, AVDC Cllr Sir Billy Stanier, BCC Cllr Warren Whyte.	
2	Public Participation Session –Members of the public had come to discuss the forthcoming auction of land at Brookfield, to be taken under item 6c.	
3	Declaration of interest in items on the agenda: None	
4	Minutes of the meeting of 5th September 2016 –Agreed unanimously	
5	<p>Review of Action Points</p> <p>Item 6 Planning –</p> <ul style="list-style-type: none"> a and b) responses sent c) TPC response to draft VALP sent to AVDC <p>Item 7 Sports field and Pavilion– on agenda.</p> <p>Item 8 Thornborough News – on agenda</p> <p>Item 9 Road and Transport issues – on agenda</p> <p>Item 11 Street lighting –on agenda</p> <p>Item 12 Playground update –on agenda</p> <p>Item 13 WI bench– the bench has not been removed due to the indisposition of Cllr RG. The Clerk will arrange for someone else to remove the bench, but there will now be a charge to TPC. The Clerk has been in communication with the Secretary of Thornborough and Thornton WI concerning this issues agreed outcome.</p> <p>Item 14 Finances,</p> <p>c) Buckinghamshire County Council Infrastructure and 106 funding –agreed issues added to the BCC Priority List database:</p> <p>d) Payments: Cheques all sent</p> <p>Item 15 A.O.B., other correspondence and any other Councillors' Issues.</p> <p>Councillors' Issues:</p> <ul style="list-style-type: none"> ii, salt bin on Padbury Road is overgrown. – covered under Item 9 on agenda iii Resident's offer to tidy verges and footpaths entrances. - covered under Item 9 on agenda <p>AOB</p> <ul style="list-style-type: none"> i. Village Defibrillator training – Cllr AS will attend. ii. UK Power Networks: '105' –The Clerk has put the information on the notice board and in Thornborough News. 	Clerk to action
6	<p>Planning:</p> <ul style="list-style-type: none"> a) <u>Ref.16/03260/APP</u> - The Coppice, 6 Chapel Lane, Thornborough, MK18 2DJ - Removal of existing shed and construction of a new shed. - SUPPORTED b) <u>Ref.15/A2673/NON</u> -The Coppice. The Green. Thornborough, MK18 2DL - Non material amendment to planning approval 15/02673/APP - Sample panel to be provided for approval prior to side extension and boundary wall commencing rather than the entire works. – FOR INFORMATION ONLY c) Other current planning issues – The auction of land in 6 plots at Brookfield, High Street, Thornborough. There was a long discussion on this issue and 	Clerk to make responses

	<p>various concerns were expressed. People were concerned that the sale of land on Back Street has led to the new owner wanting to buy the Brookfield land and put houses throughout both plots. The history of the land was discussed and the issue of the housing target numbers for Thornborough under the draft VALP. The land has been designated open countryside and a 'green tongue' to be preserved by AVDC. Other issues raised concerned the Protected Views, the neighbouring Conservation Area and the floodplain. Various options were also discussed: the possibility of buying a plot for a village shop, buying the central area (Plot 6) as an amenity for the village to be held in trust, supporting sympathetic housing built to include some affordable housing. TPC has sent a letter to alert AVDC of the auction and to remind them of the history and designation of the land. TPC's position is to rigorously oppose any development or change of use of any of the plots. There is more information and a copy of the letter to AVDC on the parish council web site.</p>	
7	<p>Sports field and Pavilion –</p> <ul style="list-style-type: none"> i. 6 a side Goal at Sports Field – Cllr AS presented a quote, the price is now confirmed as being £438.48 including VAT and carriage. Proposed Cllr S.M, seconded Cllr M.T. that Cllr AS orders the item and sends the invoice to the Clerk. ii. Recent damage to Sports Field – update. The Clerk has written again but still received no response. Agreed to drop the matter as the damage done is now no longer an issue as the season has ended and the damage will repair itself over the winter. iii. The plumbing work in Pavilion (also Allotments) has now been completed apart from putting up signs about the cold water in the basins not being drinking water. The Clerk has researched options. Agreed to buy signs that will stick directly onto the wall above the sinks. iv. Pre-school concerns – <ul style="list-style-type: none"> -The price of electricity at the Pavilion. The Clerk has researched options. TPC is currently locked into the current Electricity Plan with E-on until April 2017 but the plan is competitive and it is unlikely that a better rate with the same standing charge (that TPC pays) could be found. -Concerns about the work top over the heater as a fire hazard. The Pre-school Committee want a written statement saying the work top over the heater is not a fire hazard for their Health and Safety records. Cllr AS informed the council that the fire check of the pavilion did not identify the worktop as a hazard, but the work tops were put in after the fire check so he will seek further information. - The possibility of the work tops, if MDF, giving off toxic fumes as there is a section over the heater. The Clerk has researched this issue, the work tops are compressed wood, not MDF, and she can find no evidence that there is a toxic discharge caused by the proximity of the wall heater. <p>The Clerk will report this information to the Pre-school Committee.</p>	<p>Cllr AS to continue to action</p> <p>Clerk to buy signs</p> <p>Cllr AS to check out the possibility of the work tops recently installed over the heater being a fire hazard,</p> <p>The Clerk will respond to the Pre-school concerns.</p>
8	<p>Thornborough News– update</p> <p>Thornborough News has now been delivered throughout the parish and also to Thornton residents who asked for it. The Delivery firm we had hoped to do the delivery pulled out and we had to deliver it ourselves. This took time and the Clerk will continue to research other commercial options.</p> <p>A 'Guest Editor' has come forward and will edit the November/December Thornborough News with the Clerk, and the following 3 or 4 editions himself. Many residents have reported how pleased they are with the new Thornborough News.</p>	<p>Clerk to continue to action</p>
9	<p>Road and Transport issues</p> <ul style="list-style-type: none"> i. Current Issues – 	

	<p>- Lower End/High Street junction – The Clerk has informed BT Openreach and Transport for Bucks. She has had no response from BT Openreach. TfB are following up on the stones placed there.</p> <p>- Coombs Speed Limit Review – The Clerk has forwarded the scanned copies of the letter to the residents of Coombs.</p> <p>- TfB have now done the final verge cut of the year but have left parts of the village undone. The Clerk will continue to chase this up.</p> <p>- The verge round the salt bin on Padbury Road halfway between the 30mph limit and the Lone Tree which is overgrown has been cleared by a resident.</p> <p>- Cllr AS has advised the resident who has offered to tidy verges and footpaths entrances that he should seek permission from TfB.</p> <p>ii. Closures – none to be noted concerning roads. BCC has made an Order which will temporarily prohibit any person from proceeding, except for access, on Thornborough Public Footpath No.11, commencing at Thornborough Mill and continuing to its junction with Public Footpath No.6, Foscode for repair works to the damaged bridge on the footpath to take place. It is anticipated that the works will commence on 10 October 2016 and will take approximately 6 months to complete.</p>	Clerk to action									
10	<p>Street lighting – High Street. This is in hand.</p>	Clerk to action									
11	<p>Playground update</p> <ul style="list-style-type: none"> - Nothing currently to report from the Working Group. - The Clerk has written to thank Claire Morgan for the £600 raised by raffle at the Unity event held recently at Meadow Valley Farm for the Playground. 										
12	<p>PAPT Report. AVDC has reported that there were 44 children attend the Thornborough session on Monday 15th August. The whole project delivered 53 sessions across 31 villages, providing 135 hours of fun for 2507 children.</p>										
13	<p>LAF- Tuesday 18 October, 6.30pm, Akeley Village Hall. Cllr MS is unable to attend. Cllr DH will attend in for TPC.</p>										
14	<p>Parliamentary Constituency Boundary Review Thornborough Parish is still in the Buckingham Constituency, there is no change to Thornborough Parish - noted</p>										
15	<p>Local Government</p> <ul style="list-style-type: none"> ii. BMKALC Unitary Meeting Report - noted iii. BCC Modernising Local Government in Buckinghamshire -noted 										
16	<p>Finances:</p> <p>a) Bank Reconciliations – September 2016. Current Account £11,722.53 Reserve Account £14,171.76 Current liabilities: £1,772.41 Unbanked cash: £9,600.00 Total £33,721.88</p> <p>b) Mazar’s Audit report for Thornborough 2016 – Mazar’s report that ‘the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.’ Proposed Cllr SM, seconded Cllr AS that Councillors accept the External Audit Report for Thornborough Parish Council 2016, agreed unanimously.</p> <p>c) Thornborough Cricket Club request re. mowing – agreed that the Clerk will send round figures of rent and mowing costs for the next quarters, TPC will review at the next meeting.</p> <p>d) Payments:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">E-on (unmetered supplies)</td> <td style="width: 20%; text-align: right;">£16.25</td> <td style="width: 20%;">Cheque No 736</td> </tr> <tr> <td>Plumbing –</td> <td></td> <td></td> </tr> <tr> <td>Sports Pavilion and Allotments</td> <td style="text-align: right;">£400.00</td> <td>Cheque No 737</td> </tr> </table>	E-on (unmetered supplies)	£16.25	Cheque No 736	Plumbing –			Sports Pavilion and Allotments	£400.00	Cheque No 737	Clerk to send rent and mowing information to Councillors
E-on (unmetered supplies)	£16.25	Cheque No 736									
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	<p>Printing – Thornborough News £130.80 Cheque No 738 Anglian Water – Sports Pavilion £50.38 Cheque No 739 Anglian Water – Allotments £16.89 Cheque No 740 Web-site Domain renewal (c/o Stuart Mitchell) £16.78 Cheque No. 741 Archive boxes £18.00 Cheque No 742 N-power final payment for TACWET depot £26.55 Cheque No.743 Clerk’s Salary – October £368.52 Cheque No. 744 HMRC - Clerk’s Income Tax £92.20 Cheque No. 745 (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</p> <p style="text-align: right;">Total £1,136.37</p> <p>e) Receipts Precept £9,000.00 Donation for Playground £600.00 Total £9,600.00</p>	Clerk to raise cheques
15	<p>A.O.B., other correspondence and any other Councillors’ Issues. Councillors’ Issues</p> <ul style="list-style-type: none"> i. Availability of documents for meetings ii. Fayres and flu clinics in Buckingham and Steeple Claydon iii. Older People’s Day 1st October, Holiday at Home programme iv. Fostering Information sessions v. Visits to Greatmoor Energy from Waste facility vi. BCC Parking Strategy vii. Thornborough School Open Morning viii. Coombs Farm sale by Buckinghamshire County Council <p style="text-align: right;">All Noted</p> <p>The Clerk has received two letters from the family about the memorial bench for Abi Vernon-Lowe thanking the Clerk and Councillors for the work in commissioning and placing the bench.</p>	
16	<p>Date of next meeting; 7th November 2016 The meeting closed at 8.45 p.m.</p>	