

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 5th September 2016 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Melanie Staff., Cllr Mary Taylor, Cllr Ray Goodger, Maggie Beach (Clerk),

Public: 3 members of the public attended

Item	Minute	Action
1.	Apologies: Cllr Charlotte Moore, Cllr Deborah Hosein, AVDC Cllr Sir Billy Stanier, BCC Cllr Warren Whyte.	
2	Public Participation Session –Members of the public had come to discuss Item 6 and Item 9	
3	Declaration of interest in items on the agenda: None	
4	Minutes of the meeting of 1st August 2016 –Agreed with one spelling correction	
5	<p>Review of Action Points</p> <p>i. (Item 18) Meeting invitation sent on behalf of Neil Gibson Interim Chief Executive of BCC – the Clerk has invited a BCC representatives to one of our autumn meetings, and they chose the December meeting.</p> <p>ii. (Item 15) Thornborough Grounds Solar Farm and Lark Energy Community Benefits – The Clerk has informed Lark Energy that TPC would like to use the donated money to support children and young people in the parish by enhancing the environment, play and open spaces used for enjoyment and exercise. Lark Energy found this acceptable. The use of the donated money is not time dependant.</p> <p>Item 6 Planning –</p> <p>a) response sent</p> <p>c) VALP response sent to NBPPC</p> <p>Item 7 Sports field and Pavilion– on agenda. the Hiring agreement is now on the website</p> <p>Item 9 Thornborough News – on agenda</p> <p>Item 11 Street lighting –on agenda</p> <p>Item 12 Playground update –on agenda</p> <p>Item 13 WI bench– on agenda.</p> <p>Item 14 Police and Crime Commissioner survey - seeking views on policing and crime –Councillors actioned as they felt fit.</p> <p>Item 17 Finances, b) Payments: Cheques all sent</p> <p>Item 18 A.O.B., other correspondence and any other Councillors' Issues.</p> <p>ii. Anglian Water's inspection of the Sports Pavilion and the Allotments report – on agenda under Sports field and Pavilion.</p>	
6	<p>Planning:</p> <p>a) <u>Ref. 16/02952/COUAR</u> - North Field Barn, Old Kilns, Back Street, Thornborough, MK18 2DH -Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). The residents attended the meeting to explain that this is a re-submission because there had been a mistake made as part of the process by AVDC Planning. TPC agreed to re-submit the initial comments made when the previous application was discussed in April 2016 as nothing has changed in the application. - NO OBJECTIONS</p>	Clerk to make responses

	<p>b) <u>Ref. 16/02881/AOP</u> - Old Priory Farm, Bletchley Road, Thornborough, MK18 2DZ - Outline application with access and layout to be considered and all other matters reserved, for the demolition and replacement of existing outbuilding with residential development comprising a single dwelling. – NO OBJECTIONS</p> <p>c) South West Milton Keynes update – the plan to create a new settlement along Whaddon Road north of the railway line towards Newton Longville was noted.</p> <p>d) VALP update – response confirmed. Clerk will submit.</p> <p>e) Local Planning Advice and Consultancy Services – noted but at present we have enough expertise in the parish.</p>	<p>Clerk to submit response to VALP Consultation to AVDC</p>
7	<p>Sports field and Pavilion –</p> <p>i. Plumbing Work in Pavilion (also Allotments). After discussion agreed the following work:</p> <ul style="list-style-type: none"> - Cut off water to shower and isolate that system for ease of turning it off during winter months when not needed to avoid burst pipes - Stop main storage tank over-flowing - Fit NRVs to outside tap - Fit infra-red sensor to urinals flushing system to turn off continual flushing when not in use <p>The slow-filling cisterns on 3 WCs have been corrected Also agreed a new outside tap to allotment (with NRVs) The Clerk has contacted BCC Early Years for advice about installing thermostats on the basin taps. The advice is that this is not necessary in a public building and it is down to the Pre-school to supervise the children using the taps, and their liability. Agreed not to ahead with thermostatic taps.</p> <p>ii. 6 a side Goal at Sports Field - in hand. The cost will be £365.40 plus VAT. This has already been agreed so Cllr AS will order the goal and ask for the invoice to be sent to the Clerk.</p> <p>iii. Recent damage to Sports Field – update. The Clerk has written but received no response. She will write again</p> <p>iv. Pre-school concerns –The Clerk has received an e-mail from Thornborough Pre-school expressing several concerns:</p> <ul style="list-style-type: none"> -The price of electricity at the Pavilion. The Clerk will look at a price comparison web site to see if there are any cheaper deals for electricity but as this was checked last year it is unlikely that there will be a cheaper deal. -Concerns about the work top over the heater as a fire hazard. Cllr AS informed the council that the fire check of the pavilion did not identify the worktop as a hazard - The possibility of the MDF giving off toxic fumes, this was considered by some Councillors not to be a hazard as MDF gives off fumes mainly when it is burnt, not heated. The Clerk will check this out. 	<p>Clerk to ask Plumber to do the agreed work</p> <p>Cllr AS to continue to action</p> <p>Clerk to write to farmer again.</p> <p>The Clerk will check electricity prices.</p> <p>The Clerk will respond to the Pre-school concerns. Clerk to action</p>
8	<p>Thornborough News– update The Clerk is currently collecting content and hopes to publish the first magazine mid-September. Cllr MT agreed to submit reports on behalf of both the Playground working group and Thornborough and Coombs Woodlands Enterprise Trust.</p>	<p>Clerk to continue to action Cllr MT to write reports</p>
9	<p>Road and Transport issues</p> <p>i. Closures – noted. It was noted that Nash Road is due to be closed in October for more roadworks. The Clerk will post the notice on the notice board.</p> <p>ii. Lower End/High Street junction – A concerned resident recently contacted TPC because they had been a witness to a dangerous piece of driving by a lorry at this junction. The lorry turning suddenly and at the last minute mounted the kerb, and then one of the stones placed at the junction’s verges. This was almost enough to make the lorry topple over in which case there would have been considerable damage to the BT Openreach van parked at the junction</p>	<p>Clerk to post notice.</p>

	<p>and possible injury to the BT Openreach worker working on the Broadband box.</p> <p>The stones have not been placed on the verges by TPC. However, the Clerk will contact Transport for Bucks to report them as the verges are their responsibility. The Clerk will also contact BT Openreach to suggest they could lay down grass-creting at the junction to allow their vans to park on the verges without damaging them.</p> <p>iii Coombs Speed Limit Review – The Clerk has had a reply from BCC to the last letter sent about the Speed Limit Review. The letter re-iterates that Thames Valley Police would not support a lower speed limit as they believe it to be unrealistic and un-enforceable. The letter also points out that there are less than 20 houses, that there are no weight restrictions therefore allowing heavy traffic to drive along the road and that pedestrian use and road alignment was considered. However the letter acknowledges that no new data was collected so a series of speed limit tubes have been laid to collect data. Once the data has been collected it will be sent to TPC.</p> <p>The Clerk will forward the scanned copies of the letter to the residents of Coombs. Councillors consider that there is no further action that can be taken until the data has been collected and presented.</p>	<p>Clerk to action with TfB and BT Openreach</p> <p>The Clerk will send a copy of the letter and TPC's conclusion to residents of Coombs</p>
10	<p>Street lighting – High Street.</p> <p>The Clerk has spoken with the residents at Willowford House about placing a street light on the High Street near the entrance to the drive to their house. They are happy for this as long as it does not impede their access. The Clerk will check the cost of the two new lights and the upgrading of a third currently being discussed.</p>	<p>Clerk to action</p>
11	<p>Playground update</p> <ul style="list-style-type: none"> - Cllrs AS and MT reported that the Playground working group has met. The group went to look at both Adstock and Whaddon Playgrounds and was impressed with what they saw. At Whaddon the Playground cost £41,000 and was funded in part by a WREN grant of £37,000. Parishioners cleared and prepared the playground site before installation. The working group intend to make an application to WREN for funding. - £600 for the Playground was raised by raffle at the Unity event held recently at Meadow Valley Farm. The Clerk will bank the money but ear-mark it for Playground funding. The Clerk will write to thank Claire Morgan. 	<p>Working Group to continue to action and report back</p> <p>Clerk to action thanks</p>
12	<p>WI Bench</p> <p>Cllrs met with a representative of the Thornborough and Thornton WI to discuss a way forward with the WI bench outside the school. It was agreed that:</p> <ul style="list-style-type: none"> • TPC will remove and store the bench, • TPC will discuss and propose a new location for the bench and discuss proposed alternative locations with the WI. • Should Thornborough and Thornton WI wish to replace the bench they will seek approval for any replacement bench in the current position on the village green. • TPC are open to be approached about part funding a replacement although at present no financial commitment has been made and this would be subject to agreement at a full TPC meeting. <p>This has been confirmed in a letter to Thornborough and Thornton WI. Agreed that Cllr RG will remove the bench as soon as possible. The WI has asked that the bench be stored with them at Middle Shelspit Farm.</p> <p>Cllr AS explained that Thornborough and Coombs Woodlands Enterprise Trust have been offered a batch of similar benches from the same source for the woodland, and suggested that as there really is no room for another bench at the sportsfield, a good place for the WI bench would also be at Thornborough and Coombs Woodlands.</p>	<p>Cllr RG to remove the bench and take to Middle Shelspit Farm</p> <p>Clerk to tell WI the result of discussion re. a new location.</p>
13	<p>AVDC statement - modernising local government</p>	

	<p>AVDC has sent a statement out to all town and parish councils explaining that AVDC, alongside Wycombe, Chiltern and South Bucks District Councils, have commissioned Deloitte to create an independent report looking at options for the future of local government service provision in Bucks. They are hoping to have a draft report setting out the options completed this autumn when they will then engage with key stakeholders including parish councils to feed into the final report. - noted</p>																																		
<p>14</p>	<p>Finances: a) Bank Reconciliations – August 2016. Current Account £9,996.32 Reserve Account £14,171.76 Current liabilities: £12.90 Unbanked cash: £2,234.08 Total £25,923.23</p> <p>b) Insurance renewal quote – The Clerk has received an Insurance quote for 2016-17 of £1,311.69. TPC agreed the level of cover as being correct and agreed the renewal at the quoted price.</p> <p>c) Buckinghamshire County Council Infrastructure and 106 funding – Noted. TPC still has £6,244 S106 funds from the Nash Road (10/02028/APP) development to spend until the end of February 2021. The Clerk has noted that current issues are pot-holes, drains and gullies within the village. After discussion, and although there is currently no CIL funding for Aylesbury Vale until there is a made Local Plan in place, it was agreed to ask for the following issues to be added to the BCC Priority List database: - Improvement of the A421 junction with Padbury Road, Thornborough at the Lone Tree - Lack of Doctors’ Surgeries in the locality - Cycle path along A421 to Buckingham</p> <p>d) Payments:</p> <table border="0" style="width: 100%;"> <tr> <td>E-on (unmetered supplies) August</td> <td style="text-align: right;">£14.47</td> <td></td> </tr> <tr> <td>AND</td> <td></td> <td></td> </tr> <tr> <td>E-on (unmetered supplies) September</td> <td style="text-align: right;">£14.47</td> <td style="text-align: right;">Cheque No 732</td> </tr> <tr> <td>Insurance renewal</td> <td style="text-align: right;">£1,422.86</td> <td style="text-align: right;">Cheque No. 733</td> </tr> <tr> <td>Clerk’s Salary – September</td> <td style="text-align: right;">£368.52</td> <td style="text-align: right;">Cheque No. 734</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax</td> <td style="text-align: right;">£92.20</td> <td style="text-align: right;">Cheque No. 735</td> </tr> <tr> <td>(PAYE Ref. 475/SA75351</td> <td></td> <td></td> </tr> <tr> <td>Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£1,932.52</td> <td></td> </tr> </table> <p>Receipts</p> <table border="0" style="width: 100%;"> <tr> <td>VAT refund</td> <td style="text-align: right;">£2,234.08</td> </tr> <tr> <td>Electricity payment from Pre-school</td> <td style="text-align: right;">£110.67</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£2,344.75</td> </tr> </table>	E-on (unmetered supplies) August	£14.47		AND			E-on (unmetered supplies) September	£14.47	Cheque No 732	Insurance renewal	£1,422.86	Cheque No. 733	Clerk’s Salary – September	£368.52	Cheque No. 734	HMRC - Clerk’s Income Tax	£92.20	Cheque No. 735	(PAYE Ref. 475/SA75351			Accounts office Ref. 475PE00369213)			Total	£1,932.52		VAT refund	£2,234.08	Electricity payment from Pre-school	£110.67	Total	£2,344.75	<p>Clerk to add to data of infrastructure issues</p> <p>Clerk to raise cheques</p>
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<p>15</p>	<p>A.O.B., other correspondence and any other Councillors’ Issues. Councillors’ Issues</p> <ol style="list-style-type: none"> i. Cllr AS brought a concern about a letter that the Clerk had written asking a resident to clear up mess that a contractor had left in the road. Agreed that the Clerk does not need to get this sort of situation checked out first but should inform Councillors when such a letter is sent. ii. Cllr MS reported that although a resident had tried to clear round the salt bin on Padbury Road halfway between the 30mph limit and the Lone Tree, it was still overgrown. The verge where the salt bin is located is the responsibility of TfB. The Clerk will ask for it to be cleared. iii. A resident has offered to tidy verges and footpaths entrances. This is the responsibility of TfB and while TPC acknowledges the community spirit of the resident, the parish council cannot give permission for this. Cllr AS will advise the resident that he should seek permission from TfB. 	<p>Clerk to action</p> <p>Cllr AS to action</p>																																	

	<p>iv. Cllr MT reported that TfB had not made contact with her about the drainage issues in Bridge Street and that the condition of the road continues to deteriorate.</p> <p>v. Cllr MT expressed concern about the state of the stream down-stream from the bridge in Bridge Street. Cllr AS, TPC's Riparian officer, gave assurance that the stream bed was clear.</p> <p>AOB</p> <p>vi. Village Defibrillator training – The Chairman has received a letter explaining that now the defibrillator is in place the Thornborough Fund Raisers will put on a training in its use and would like representatives from all village organisations to attend. Cllr AS volunteered to attend.</p> <p>vii. AVDC – Christmas events list - noted</p> <p>viii. UK Power Networks: '105' – this is a number to phone in case of interrupted power supply whatever the provider. The Clerk will put the information on the notice board and in Thornborough News.</p> <p>ix. Buckinghamshire Voluntary Sector Infrastructure Consultation - Noted</p>	<p>Cllr AS to action</p> <p>Clerk to action</p>
16	<p>Date of next meeting; 3rd October 2016 The meeting closed at 9.10 p.m.</p>	