

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 11th January 2016 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Ray Goodger, Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Melanie Staff. Maggie Beach (Clerk). AVDC Cllr Sir Billy Stanier

Public: 5 members of the public

Item	Minute	Action
1.	Apologies: Cllr Debra Hosein, BCC Cllr Warren Whyte	
2	Public Participation Session Members of the public had come for an item on the agenda	
11	Discussion on the Coombs speed limit review. (This item moved to enable discussion under Public Participation.) v. Thornborough Parish Council has now received the Coombs speed limit review and the Clerk has circulated it to Councillors and residents of Coombs, who came to discuss it at the January meeting. The report is based on old data that is no longer reliable and ignores certain issues such as the problem of the hidden dip. There has been no visit to the site and no new data collected. It was agreed that the residents would work together with TPC to formulate a response to the review and the Clerk would write a letter to John Bercow about the issue.	Clerk to respond to review and to write to John Bercow
10	Thornborough Community Woodland Assignment It was agreed to cover this item while Coombs residents were still at the meeting. The Solicitor is now working on the assignment document which TPC expect to receive soon. Then Thornborough and Coombs Community Woodlands Enterprise Trust can raise any issues and agree the assignment. TPC will write to Heart of Bucks, Buckinghamshire Foundation Trust to inform them officially that the grant of £3,000.00 they awarded to the woodland should now be paid directly to the Thornborough and Coombs Community Woodlands Enterprise Trust who will supply them with the details they will need to effect this.	
3	Declaration of interest in items on the agenda: None	
4	Minutes of the meeting of 14th December 2015 –Agreed	
5	Review of Action Points Item 6 Planning: responses made e) Other Updates – iii) The Clerk has circulated the e-mail detailing Newton Longville’s comments on the VALP consultation process. Item 7 Forward Financial Planning - Budget and Precept for 2016-17 –on agenda – The Clerk has sent in the Precept request Item 9 Sports field and Pavilion –on agenda Item 10 Thornborough Community Woodland update- –on agenda Item 11 Road and Transport issues Item 12 Transport Devolution – the Clerk has informed BCC that TPC currently do not want to take on devolved services Item 13 Playground –on agenda Item 14 Thornborough Village Hall –on agenda. Item 18 Finances b) Cheques all sent e) Allotment work quotation - the Clerk has accepted the quote for the work at the allotments f) Discussion to formulate a policy to guide future charitable donations - on agenda. Item 19 A.O.B., other correspondence and any other Councillors’ Issues.	Clerk to contact

	<p>i. Riparian issues. The land owned by MR Watts on the other side of the stream needs clearing. The clerk is in the process of contacting Internal Drainage once she has contact details to arrange for this to happen.</p> <p>ii. Light on the bend in Bridge Street is not working. The light on the Green at the pond is also not working. –Cllr MT reported that the light on Bridge Street is working. The Clerk asked whether TPC would prefer to replace the light on the Green at the pond. After discussion about street lighting along the High Street, it was decided that it would be better to wait until TPC have looked at the High Street and decided places for further lights and discussed this with residents. Then the Clerk will be able to order all the lights needed. Clerk to put street lighting on the next agenda.</p>	<p>Internal Drainage.</p> <p>Clerk to report light for repair and put street lighting on the next agenda.</p>
6	<p>Planning: Updates Nothing to report</p>	
7	<p>Play Around the Parishes It was noted that the sessions were now over £300. The Clerk will bring costings to the next meeting for the last three years for this service for comparison.</p>	<p>Clerk to bring costings to Feb Mtg</p>
8	<p>AVALC Annual Report and AGM Minutes - noted</p>	
9	<p>Sports field and Pavilion</p> <p>i. Update of working groups - The work-tops for the Cricket Club are still to be sorted out. Cllr AS will deal with this issue. There are still issues to be sorted out from the list that Beth has sent. Cllr AS will arrange for Des O'Brien to fix the leaking toilet and box in the boiler in the kitchen and put up shelves above it. Councillors are happy for the Pre-school to put up the notice boards and pegs as required but cannot alter the temperature of the hot water in the pavilion. The solicitor has now sent the draft lease and the working group are responding with any issues. Then the hiring agreements for Casual and Seasonal users can be sorted out.</p> <p>ii. Pre-school utilities – this is an issue currently being addressed by the working group responsible for the lease for the Pre-school. The utilities costs will be incorporated into the lease. It had previously been agreed that we would charge utilities costs from the start of October when it was hoped that the lease would be in place. Proposed Cllr SM, seconded Cllr MS that we ask for utilities payments from the date that the lease is in place. Agreed unanimously.</p>	<p>Cllr AS to sort out Cricket Club work tops and to ask Des O'Brien to do the work as indicated.</p> <p>Clerk to update Pre-school.</p>
11	<p>Road and Transport issues</p> <p>i. Reported issues update. – ongoing. The Clerk explained that due to BCC's financial situation only emergency and statutorily required work will be undertaken until the end of the financial year, so many of the reported issues will be deferred as a result.</p> <p>ii. Closures – noted. Concern was raised about the intended closure of the A421. The Clerk will forward the details of both TfL Multi-orders to Councillors.</p> <p>iii. Salt-bin – The new salt-bin has been placed at the junction of the High Street with Lower End. The bin owned by TPC can now be moved to Thornborough and Coombs Community Woodlands.</p> <p>iv. Newsletters– noted</p> <p>v. Coombs speed limit review update – discussed under the Public Participation item.</p> <p>vi. Sustainable Travel North: A413 Buckingham to Winslow Cycle Scheme– noted</p> <p>vii. Invitation to Engagement Session and Workshop: BCC review of Council-supported transport: Tuesday 26th January, 19:00 to 20:30. This will be about public transport but will also cover school buses and infrastructure. The Clerk will attend if convenient.</p>	<p>Clerk to forward Multi-order e-mails to Councillors</p> <p>Clerk to attend workshop</p>
12	<p>Devolution of transport services The Clerk has informed BCC that TPC still wishes to keep the responsibility for the work with BCC.</p>	<p>Clerk to</p>

	The Clerk has received a reply concerning responsibilities for clearance of footpaths which she will forward round to Councillors.	forward information.
13	<p>Playground update</p> <ul style="list-style-type: none"> The Clerk has had a reply to our response to their initial reply concerning the damaged safety mat from Wicksteed. They are now offering a free replacement of the safety mat but we would have to pay for installation. Councillors will consider this offer. Thornborough Infant School and Pre-school will circulate the questionnaire for children about future plans for the Playground. The Clerk has checked whether doing the RoSPA Playground Inspection training would mean that TPC would not need to buy in the annual inspection and been told that TPC will still need to buy in the annual inspection. As there is a cost implication TPC agreed that we do not need to send anyone on the RoSPA course. 	<p>Clerk to continue to action</p> <p>Clerk to action questionnaire</p>
14	<p>BCC Working Together for Buckinghamshire - Town and Parish Councils Conference The Clerk has circulated links to the presentations and papers -Noted</p>	
15	<p>Thornborough Village Hall update Cllr RG updated on the work on the PA system. It is all in hand and will be working soon. TPC thanked Cllr RG for his work on this. The Clerk reported on the Village Hall Trust meeting she attended. She will circulate the minutes.</p>	Clerk to circulate minutes
16	<p>Parish Plan – Residents’ response TPC have received an e-mail about the recently published Parish Plan update from a local resident. The Clerk will draft a response.</p>	Clerk to draft response.
17	<p>Finances: a) Bank Reconciliation – December 2015 Current Account £16,792.22 Reserve Account £14,168.24 Current liabilities: £591.17 Unbanked cash: £0.00 Total £30,369.29 b) Payments: Annual Donation to Village Hall £1,000.00 Cheque No. 671 Annual Donation to for Churchyard £1,000.00 Cheque No. 672 E-on (unmetered supplies) £14.47 Cheque No 673 Mrs K Warner - Duck food £13.40 Cheque No 674 BCC FOR Allotment rent £150.00 Cheque No 675 Clerk’s Salary – January £364.97 Cheque No. 676 HMRC - Clerk’s Income Tax £91.20 Cheque No. 677 (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213) Total £2,634.04 c) Receipts - none d) Financial support requests policy i. Citizen’s Advice Bureau request for funding ii. Thornborough Infant School request for funding Agreed that Cllr SM will work with the Clerk to draft a policy for discussion at the next meeting.</p>	<p>Clerk to raise cheques</p> <p>Cllr SM and Clerk to work on a policy</p>
18	<p>A.O.B., other correspondence and any other Councillors’ Issues. i. Queen’s birthday Celebrations - noted but agreed a beacon wouldn’t be appropriate for Thornborough as it is in a dip and wouldn’t be seen.</p>	
19	<p>Date of next meeting; 8th February 2016 The meeting closed at 8.50 p.m.</p>	