

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 14th December 2015 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Ray Goodger, Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Melanie Staff. Cllr Debra Hosein, Maggie Beach (Clerk).

Public: 2 members of the public

Item	Minute	Action
1.	Apologies: AVDC Cllr Sir Billy Stanier, BCC Cllr Warren Whyte	
2	Public Participation Session The member of the public had come for an item on the agenda	
3	Declaration of interest in items on the agenda: Cllr CM declared an interest in Items 6b and c. Cllrs RG and CM declared an interest in item 18c	
4	Minutes of the meeting of 9th November 2015 –Agreed	
5	<p>Review of Action Points</p> <p>Item 6 Planning:</p> <p>a) Ref. 15/03472/APP – Response made.</p> <p>b) VALP Consultation –under planning updates on agenda</p> <p>c) East West Rail delay risk under planning updates on agenda</p> <p>Item 7 Forward Financial Planning - Budget and Precept for 2016-17 –on agenda</p> <p>Item 8 Sports field and Pavilion –on agenda</p> <p>Item 9 Thornborough Community Woodland update- –on agenda</p> <p>Item 10 Road and Transport issues</p> <p>iii. Transport Devolution local meeting 19th November –on agenda</p> <p>Item 11 Playground –on agenda</p> <p>Item 12 Rights of Way –on agenda</p> <p>Item 13 Thornborough Village Hall –on agenda</p> <p>Item 15 LAF Funding for projects –on agenda</p> <p>Item 16 BCC town and parish councils’ event - Nov 25th The Clerk has now received the link to papers and presentations. She will circulate to Councillors.</p> <p>Item 17 Finances</p> <p>b) Cheques all sent</p> <p>Npower bill for woodlands. Cllr AS has dealt with this and TPC has received a reduced bill.</p> <p>d) Churchyard maintenance. –on agenda</p> <p>Item 18 A.O.B., other correspondence and any other Councillors’ Issues.</p> <p>Padlocking Of Gates In Fields Opposite Cricket Field – the Clerk has responded as agreed.</p> <p>Dial-A-Ride –on agenda</p>	
	<p>Planning:</p> <p>a) <u>Ref.15/04024/APP</u> Land at The Green, The Green, Thornborough, MK18 - Replacement detached dwelling, demolition and replacement of barn to provide residential accommodation and erection of detached garage building to include ancillary accommodation in roof. JW attended to explain the new plans. After discussion TPC agreed to support this application as a well-designed and aesthetically pleasing building which is a replacement to a cottage originally on the same site. – SUPPORTED</p>	Clerk to make response as detailed

	<p>b) <u>Ref.15/03935/COUAR</u> -Thornborough Grounds Bletchley Road Thornborough Buckinghamshire MK18 2AB -Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of 3 no. agricultural buildings into one dwelling (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).Notification under class Q for the change of use from 3no. agricultural buildings to 1no. residential dwelling (use class C3). TPC agreed to support this application as it will support a local business and provide a residence for a local businessman's family. – SUPPORTED</p> <p>c) Non Material Amendment on planning permission <u>Ref 15/00723/APP</u> relating to the removal of solar panels in the south eastern corner of the site; fence line amended and one inverter has been removed from the eastern parcel of the site. - Land At Thornborough Grounds Bletchley Road Thornborough Buckinghamshire – NOTED</p> <p>d) Next item taken as an emergency item as it had come in too late to be put on the agenda: <u>Ref.15/04175/APP</u> - Windmill Cottage, Mill Lane, Thornborough, MK18 2ED -Replacement of existing house and rebuilding of pool enclosure. TPC support this application as an improvement to the existing residence which has been modified previously so is longer of any historic value. - SUPPORTED</p> <p>e) Other Updates –</p> <p>i) East West Rail delay risk The Clerk has sent a letter expressing TPC's concern at the possible delay in the timetable for the East-West rail link to Network Rail, our MP, and the Transport Secretary urging them to maintain the current timetable of services starting in March 2019.</p> <p>ii) VALP Consultation: The Clerk has sent a letter to Peter Williams explaining why Thornborough should be considered as a smaller settlement, rather than a larger settlement as detailed in the AVDC Settlement Hierarchy and Issues and Options documents for the VALP. TPC met to formulate the Council's response which the Clerk has now submitted to AVDC. The response also includes the reasons for Thornborough to be considered as a smaller settlement. TPC's response will be put on our website.</p> <p>iii) The Clerk has received an e-mail detailing Newton Longville's comments on the VALP consultation process. She will circulate to Councillors.</p>	<p>Clerk to circulate e-mail</p>
<p>7</p>	<p>Forward Financial Planning - Budget and Precept for 2016-17 TPC discussed future work with budgetary implications for 2015-16 needing to be addressed:</p> <ul style="list-style-type: none"> • Street lighting along High Street. There had been previous discussion about solar pavement lighting along the High Street from the Green to the junction with Lower End. However appropriate solar lighting was not available for this situation and there was not enough room for connected lights to be installed next to the pavement. There would be room for a couple of street lights to replace ones that had been taken away by BT when the phone cables were replaced. The light at the bridge by the side of the Manor needs to be replaced. It was agreed that £8,000 could be earmarked for street lighting in the budget. • The Playground – agreed to earmark £12,000 over the next two years for improving the Nash Road Playground. • After discussion it was agreed that currently the parish income together with current reserves was enough to cover next year's expenditure and future projects. <p>Proposed Cllr MS, seconded Cllr MT that Thornborough Parish Council do not increase the Band D Council tax but ask for a Precept of £18,000 for the year 2015-16. Agreed unanimously. The Clerk will make this request to Aylesbury Vale District Council.</p>	<p>Clerk to make Precept request as detailed to Aylesbury Vale District Council.</p>

8	<p>Street Lighting – power cut protection Councillors decided that TPC didn't need this protection for street lighting.</p>	
9	<p>Sports field and Pavilion Actions to be carried over</p> <ul style="list-style-type: none"> i. Update of working groups - The work-tops for the Cricket Club are still to be sorted out. Cllr AS will deal with this issue. The solicitor has still not sent the draft lease but this should be happening within the next few days. Then the hiring agreements for Casual and Seasonal users can be sorted out. ii. Pre-school utilities – the agreement Cllr SM has put forward will be incorporated into the lease. 	<p>Cllr AS to sort out Cricket Club work tops.</p>
10	<p>Thornborough Community Woodland Assignment</p> <ul style="list-style-type: none"> - TPC are still waiting for the assignment document from the Solicitor. - TPC has now received an updated and reduced electricity bill. - Cllr AS asked if TPC could send a letter to TACWET (Thornborough and Coombs Woodlands Enterprise Trust) acknowledging the gift of the Christmas tree. - Cllr AS will organise the placing of the dog bins that TPC have bought and donated to TACWET. <p>(These last two items dealt with under AOB)</p>	<p>Clerk to write letter of thanks</p>
11	<p>Road and Transport issues</p> <ul style="list-style-type: none"> i. Reported issues update. – ongoing ii. Closures – noted iii. Salt-bin – The Clerk reported that the one bin owned by TPC at the junction of the High Street with Lower End needed filling. It was agreed that TPC should buy another bin to put in this place from BCC who would then be responsible for keeping the bin filled. TPC will then donate their bin to Thornborough and Coombs Community Woodlands. iv. Newsletter – noted v. BCC Local Transport Plan Consultation - noted 	<p>Clerk to buy salt bin</p>
12	<p>Devolution of transport services The Clerk has circulated the minutes of the meeting on this issue held in Buckingham on 18th September. After discussion TPC still wishes to keep the responsibility for the work with BCC.</p>	<p>Clerk to inform BCC</p>
13	<p>Playground update</p> <ul style="list-style-type: none"> • Cllr AS described a possible plan to get rid of the surrounding hedge area altogether and extend the playground to the edge. • The Clerk has a reply from Wicksteed concerning the complaint about the play surfaces they installed just under two years ago which are already breaking up. They have said that there has never been a problem before and they can only assume that the current problem must be due to mowing. Clerk to respond saying this area is not mown but if no action is forthcoming we will have to look elsewhere for our further planned upgrades. • The Clerk has designed a questionnaire for children about future plans for the Playground which she will ask to circulate through the school and Pre-school next term. • Cllr DH would be happy to do the RoSPA Playground Inspection training. There is a cost implication. The Clerk will check whether this would mean that TPC would not need to buy in the annual inspection and also whether our insurance would cover us taking on inspections. 	<p>Clerk to respond to Wicksteed as detailed</p> <p>Clerk to action questionnaire</p> <p>Clerk to check as detailed.</p>
14	<p>Rights of Way The Clerk has received a request via the LAF for a volunteer to join 'a working group of volunteers taking part in historical research towards achieving more joined-up public access on the rights of way network Section 53 of the Countryside & Rights of Way Act 2000 outlined the government's intension to close the definitive map on 1st January 2026 to certain claims for new footpaths, bridleways and restricted byways, so as each year passes, the urgency to start work becomes greater. The aim will be to review</p>	

	<p>historical rights to see if these can be useful, or potentially useful, to today's walkers, cyclists, horse riders and carriage drivers. It will also join missing links to the adopted highway network where recording these might have been omitted in the past. Routes could be recreational, in order for people to seek fresh air and exercise near to where they live, or as a means of sustainable transport, such as travelling to work or accessing local shops and services. Either way, the proposed new routes will help to complement existing access and try to fill gaps in the rights of way network before time runs out and potentially useful paths are lost.'</p> <p>No-one on TPC is able to do this.</p>																												
15	<p>Thornborough Village Hall update Cllr RG brought a quote of £527 to buy and install the PA system from Rock Hard Music, MK. Agreed to go ahead with this quote. The box to control the system should be installed on the window wall. It will be accessed with a key and those using it will need to be trained. The Village Hall Committee will have responsibility for this.</p>	Cllr RG to action																											
16	<p>Bucks Home Choice The clerk has had one expression of interest. Agreed that she would keep the register of interests as required but not publish names.</p>																												
17	<p>LAF</p> <ul style="list-style-type: none"> i. Report of Mtg 2nd December 2015: Cllr MS had attended the LAF meeting and her report has been circulated. ii. Funding for projects – some of the LAF projects have had to be cut but the Speed Limit Review for Padbury Road at Coombs applied for by TPC will still be going ahead. The Clerk has asked for an update and a date for when the review will start. 																												
18	<p>Finances:</p> <p>a) Bank Reconciliation – November 2015 Current Account £18,951.15 Reserve Account £14,167.64 Current liabilities: £1,121.40 Unbanked cash: £7.00 Total £32,004.39</p> <p>b) Payments:</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td style="text-align: right;">£7.42</td> <td>Cheque No 663</td> </tr> <tr> <td>Memorial bench work</td> <td style="text-align: right;">£375.00</td> <td>Cheque No 664</td> </tr> <tr> <td>Npower for woodlands depot</td> <td style="text-align: right;">£73.34</td> <td>Cheque No. 665</td> </tr> <tr> <td>Anglian Water for Sports Pavilion</td> <td style="text-align: right;">£89.90</td> <td>Cheque No. 666</td> </tr> <tr> <td>Anglian Water for Allotments</td> <td style="text-align: right;">£35.57</td> <td>Cheque No. 667</td> </tr> <tr> <td>Clerk's Salary – November</td> <td style="text-align: right;">£364.77</td> <td>Cheque No. 668</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td style="text-align: right;">£91.40</td> <td>Cheque No. 669</td> </tr> <tr> <td>Rock Hard Music for PA system for Village Hall</td> <td style="text-align: right;">£592.00</td> <td>Cheque No. 670</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£1,597.40</td> <td></td> </tr> </table> <p>Receipts Allotment Rent £7.00</p> <p>d) Churchyard Maintenance Proposed Cllr AS, seconded Cllr SM that Thornborough Parish Council give a donation of £1,000 a year under LGA 1972 section 214(6) for Churchyard maintenance. Agreed unanimously by Councillors able to vote on this issue to give this amount every January.</p> <p>e) Allotment work quotation The Clerk has received a quotation for £300.00 + VAT for trimming the two allotments that are currently the responsibility of TPC as they are not rented. The Clerk reported that she has rented one of these as from next April. The Clerk asked if the track on the east side of the allotments could be re-instated as an</p>	E-on (unmetered supplies)	£7.42	Cheque No 663	Memorial bench work	£375.00	Cheque No 664	Npower for woodlands depot	£73.34	Cheque No. 665	Anglian Water for Sports Pavilion	£89.90	Cheque No. 666	Anglian Water for Allotments	£35.57	Cheque No. 667	Clerk's Salary – November	£364.77	Cheque No. 668	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£91.40	Cheque No. 669	Rock Hard Music for PA system for Village Hall	£592.00	Cheque No. 670	Total	£1,597.40		<p>Clerk to raise cheques</p> <p>Clerk to inform PCC</p> <p>Clerk to accept quotation</p>
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	<p>allotment holder at the north-east end of the allotments would like a load of manure delivered but cannot access his allotment by tractor. Cllr AS advised that he will ask the tenant farmer to allow access across the field as the track will be too difficult to re-instate. The Clerk will advise the allotment holder.</p> <p>f) Citizen’s Advice Bureau request for funding</p> <p>g) Request for funding help for Thornborough School for Roald Dahl festival.</p> <p>TPC expressed concern about the number of requests received for charitable giving. While expressing concern also for the local CAB and the essential work they do, and also wanting to support the local school, it was felt that a discussion on charitable giving would be a way forward to formulate a policy to guide future donations. Agreed to address this on the next agenda.</p>	<p>Clerk to put Charitable giving on the next agenda</p>
<p>19</p>	<p>A.O.B., other correspondence and any other Councillors’ Issues.</p> <ul style="list-style-type: none"> i. Volunteeringbucks.org.uk ii. Let’s Talk Health Bucks iii. Stroke services in Buckinghamshire Consultation iv. Music in Quiet Places 2016 v. Youth Voice Community Event Virtual Launch vi. Rural Health Conference 2016 <p style="text-align: right;">All noted</p> <p>iv. Dial-A-Ride - agreed that as no-one in the village uses this service we will not send a donation.</p> <p>Councillors’ Issues.</p> <ul style="list-style-type: none"> i. Cllr AS reported that the new lights for the Christmas tree cost £64. He will supply an invoice next month. ii. Cllr AS has sorted out riparian issues for Cllr RG on the paddock in Back Street. The land owned by MR Watts on the other side of the stream needs clearing. The clerk will contact Internal Drainage to arrange for this to happen. iii. Cllr MT reported that the light on the bend in Bridge Street is not working. The light on the Green at the pond is also not working. The Clerk will report these issues. 	<p>Clerk to contact Internal Drainage</p> <p>Clerk to report light for repair</p>
<p>20</p>	<p>Date of next meeting; 11th January 2016 The meeting closed at 9.25 p.m.</p>	