

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 10th August 2015 at 7.00p.m.

Present: Cllr Andy Spurr, (Chair), Cllr Mary Taylor, Cllr Ray Goodger, Cllr Melanie Staff, Maggie Beach (Clerk).

Public: 3 members of the public

Item	Minute	Action
1.	Apologies: Cllr Stuart Mitchell, Cllr Charlotte Moore,	
2	Public Participation Session Members of the public had come for items on the agenda	
3	Declaration of interest in items on the agenda	
4	Devolution of services - grass cutting - David Lett, David Lett from Stewkley Enterprise Association working with Buckingham Town Council came to talk to TPC about the devolved grass cutting service that he currently runs. In Stewkley there is 18,653 square metres of grass to be cut at a cost of £4,250.pa but a larger population paying towards the Precept. The discussion covered the size of the area to be mowed, other work that could be covered such as maintaining footpaths and hedges, and the cost in total and per head of the local population for Precept calculations. TPC are aware that BCC will be reducing the number of cuts over the next few seasons, but also the amount of money they will give to parishes for devolved work over the next few years. TPC would need to buy, maintain, replace and store equipment, a minimum of two hand mowers and strimmers and find storage for the equipment. Agreed that the Clerk will pull together the information about the square metres of verges that are currently mowed by BCC and the length of footpaths and hedgerows maintained by BCC and circulate to Councillors and to David Lett to ascertain the amount of work involved and the cost. Also agreed that TPC should consult with parishioners on what level of maintenance was preferred.	Clerk to gather information together and circulate
5	BCC Transportation Devolution 2016 Meeting - 26th August, 1.00 – 5.00 Noted. The Clerk will attend	The Clerk to attend
6	Minutes of the meeting of 13th July 2015 –Agreed	
7	Review of Action Points Item 6. Notice of emergency items: to schedule in monthly meetings on Mondays two weeks after the regular TPC meeting to discuss planning applications that might have arrived and require a response before the next scheduled TPC meeting – actioned. Item 7 Sports field and Pavilion – -The Clerk has forwarded relevant information to all working groups set up. -The Clerk has informed the Winslow football club secretary of the decision about hiring the Sports Field. All other items on agenda Item 8 – Pre-school -The Clerk has sent the Pre-school a copy of the letter from the Trustees - The Clerk has sent a Casual Hirers agreement as agreed by TPC to the Pre-school Committee which has been duly agreed and signed by them. All other items on agenda Item 9 Village Hall The Clerk is currently arranging a meeting with members of the Village Hall Committee to discuss their letter. Item 10 Thornborough Community Woodland - Npower bill – on agenda Item 12 Road and Transport issues – Village Walk round – on agenda Item 13 – Playground Inspection Reports – on agenda	

	<p>Item 14 Buckingham Town Council devolved services offer – on agenda</p> <p>Item 15. Planning</p> <p>c) Affordable homes update The Clerk has sent a letter to John Bercow MP expressing TPC's concerns. Mr Bercow has replied and forwarded TPC's concerns to the Secretary of State for Communities and Local Government, the Rt Hon Greg Clarke MP.</p> <p>d) Updates Ref. 15/014574/COUR- Brookfield High Street Thornborough MK18 2AB – The Clerk has written to AVDC to ask that the enforcement notice on the building at Brookfield be carried out and the building demolished now in the light of the recent decision by AVDC to refuse change of use on the grounds that the building was an unlawful building. She has not yet received a reply.</p> <p>Item 16 Finances:</p> <p>b) Payments: all cheques sent.</p> <p>d) Audit 2015 - Currently being actioned</p>	
8	<p>Sports field and Pavilion</p> <p>i. Update of Working Groups</p> <ul style="list-style-type: none"> - Lease: The Clerk has circulated an e-mail report. The Working Group on the lease has made amendments and included suggestions from the Clerk to the draft Heads of Terms which have been circulated to all Councillors for discussion and agreement. Proposed Cllr MT seconded Cllr RG that the final circulated draft be sent to the solicitor to draft into a lease, agreed unanimously - Casual and Seasonal Hirers agreements – work not started on these yet as the work on the lease took precedence - Improvements to Pavilion. Cllr AS reported that work was in hand on the fire doors and the safety glass. The front doors need replacing. The groundwork for the shed extension will start on Tuesday 11th August. The fence behind will be replaced as it is rotten. The septic tank needs to be emptied and the smashed lid to the soakaway needs to be replaced. Cllr AS has put in an order for the required fire extinguishers. The clerk is continuing to work on how TPC can fulfil legal requirements with regards to Legionnaires Disease monitoring. <p>ii. Dogs on leads signs The Clerk has bought the signs and Cllr AS is arranging for them to be put up.</p>	<p>Clerk to send terms for the lease to the solicitor</p> <p>Cllr AS to put up dogs on leads signs</p>
9	<p>Pre-school – update</p> <p>The Pre-school has an Ofsted inspection of the pavilion organised for 26th August when the work on the pavilion should be done. This will enable registration of the Pre-school.</p> <p>The Pre-school are planning to have cabinets stored under the table top in the pavilion. Agreed that this will not be a problem.</p> <p>The Pre-school asked for a letter of support from TPC to send to BCC.</p>	<p>Clerk to draft a letter of support for BCC</p>
10	<p>Thornborough Community Woodland update-</p> <p>Cllr MT gave a report:</p> <ul style="list-style-type: none"> - The Thornborough and Coombs Community Woodlands Constitution has had to be amended as result of the application for Enterprise Trust status and the Committee are still waiting for the outcome in about 6 – 8 weeks. - Once Enterprise Trust status is awarded the woodlands will need to be assigned over to the Thornborough and Coombs Community Woodlands Enterprise Trust and bank accounts opened. Money can then be transferred over to the Trust. There is still £3,000 that Buckinghamshire County Council are holding for the woodlands. - The committee are working on a priority spending budget for next year. - There is a committed group of volunteers, mostly from Coombs, called 'The Woodlanders' now working at the woodlands on a regular basis. - The Clerk has received another demand which appears to be for more electricity than is being used at the woodland from Npower. Cllr AS has read 	<p>Clerk to contact</p>

	<p>the metre and phoned though the correct figures to the Npower. The Clerk will check this out.</p> <ul style="list-style-type: none"> - Proposed Cllr MS seconded Cllr RG that Thornborough Parish Council donate £1,000 to Thornborough and Coombs Community Woodlands Enterprise Trust to be drawn on when appropriate, agreed unanimously. - Proposed Cllr MS seconded Cllr RG that Thornborough Parish Council buy 5 dog waste bins for Thornborough and Coombs Community Woodlands agreed unanimously. - A Fund Raiser event themed on winter and the festive season is planned for the weekend of 12th and 13th December. 	<p>Npower to discuss bill.</p> <p>Clerk to buy 5 dog waste bins for Woodlands</p>
11	<p>Road and Transport issues</p> <ul style="list-style-type: none"> i. Village Walk round report – The Clerk is monitoring progress. ii. Closures – noted iii. Newsletter - noted 	<p>Clerk will continue to monitor.</p>
12	<p>Playground Inspection Reports.</p> <p>Agreed to meet at the Playground to discuss what needs to be done. Cllr MT to arrange a time for Councillors to meet.</p>	<p>Cllr MT to arrange meeting.</p>
13	<p>Proposals for LAF funded Projects</p> <p>The clerk will draft a proposal for funding any work on the playground once the meeting referred to in the previous item has decided what needs doing.</p>	<p>Clerk to follow up</p>
14	<p>Planning:</p> <ul style="list-style-type: none"> a) <u>Ref. 15/02343/APP</u> - Blackgrove Farmhouse, Nash Road, Thornborough MK18 2DR - Erection of two 3 bed detached dwellings and creation of new driveway and garaging. TPC agreed that the two houses were within the developed area of the village and as such met the aims of the Parish Plan. TPC had no objections to the houses but felt that AVDC should ensure that the concerns expressed by Buckinghamshire County Council's consultees concerning both access and drainage issues needed to be taken into consideration and solutions found before planning permission was given. TPC were also concerned that the parking area shown on the plan was insufficient to allow for cars to turn round which would mean cars having to back out onto Nash Road which often only has one lane in use for through traffic at this point due to parked cars. b) <u>Ref.15/02310/AEL</u> - Land at Thornborough Grounds, Thornborough - Two spans of Overhead 33kv line to Moore Farm solar site in Thornborough. This was sent for information only. Noted. c) AVDC Training seminar- planning – Thurs. 17 Sept. 6.30pm in The Oculus, Gateway offices. The Clerk will attend. d) AVDC and Neighbourhood Plans update – information previously circulated to Cllrs concerning AVDC Development Control's position with regards to supporting Neighbourhood Plans in the light of two recent contradictory outcomes with planning applications that went to the High Court on appeal. The problem is caused by AVDC's lack of a Local Plan with a stated five year housing commitment. AVDC have said that they still support NPs. e) Updates <ul style="list-style-type: none"> – Cllr RG explained the current situation with regards to the Old Kilns and the recent planning application. Subsidence due to recent excavation by the previous owner on the Old Kilns site has been found, causing problems with a neighbouring property. This is being investigated and reported to AVDC Development Control but may mean that the planning application for extensions to the Old Kilns property will have to include work to correct this problem. Cllr RG will continue to keep TPC informed. 	<p>Clerk to make response as detailed</p>
15	<p>Finances:</p> <p>a) Bank Reconciliation – July 2015</p> <p>Current Account £17,782.16</p> <p>Reserve Account £11,664.84</p>	

