

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 12th January 2015 at 7.00p.m.

Present: Cllr Stuart Mitchell, (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Melanie Staff, Cllr Mark Cole, Cllr Mary Taylor, Cllr Ray Goodger, Maggie Beach (Clerk)

Public: None

1.	Apologies: BCC Cllr Warren Whyte; AVDC Cllr Sir Beville Stanier	
2	Public Participation session – None.	
3	Declaration of interest in items on the agenda – Cllr CM declared an interest in item 12b.	
4	Minutes of the meeting of 8th December 2014- Agreed	
5	<p>Review of Action Points 10th November meeting Item 13 The Parish Plan The Clerk has received no further comments from Councillors. Some of Cllr MS's comments concerned the grammar/style of the original language rather than the factual content. TPC agreed to include these amendments as well. The Clerk will insert Cllr MS's amendments to the plan. The Clerk is writing the final section on planning but has not yet completed it. She will circulate the section for comment when it is finished.</p> <p>Item 6 Sports Field Hiring – review of Cricket Club rent. The Clerk has talked with members of the Cricket Club and passed on the decision made at last month's meeting. She will write formally to the new Secretary once one has been appointed after the sad death of Mick Moore. .</p> <p>Item 8 Road and Transport issues - on agenda Item 9 Street Lighting - update. - on agenda Item 10 Village Hall re screen and projector Cllr AS has not yet been able to discuss this with Bernard Garbe. He has the equipment in store. Item 11 Local Area Forum report (Nash Road Playground safety surface) The Clerk has researched and also talked to the school about safety surfaces but has not been able to find much information as she is not sure exactly what is needed. Agreed to get two quotes for the whole playground area from local people. Item 13 Play Around The Parishes The Clerk has booked two sessions for the summer holidays. She will circulate dates and times when they are confirmed. Item 14 Solar energy – offer from a resident The Clerk has thanked the resident and said a presentation could be useful at the next Annual Meeting of the Parish in 2015. Item 15 Planning: responses sent f) Affordable Housing The Clerk has checked for names in 2006 survey but the report has been anonymised. However she has had information about a local couple who would be appropriate and has passed this information on to AVDC housing. Item 16 Finances: b) TPC Budget and Precept request - on agenda. The Precept request has been sent. c) Payments: - Cheques sent Item 17 A.O.B. other correspondence and any other Councillors' Issues The Clerk has reported the unsafe handrail on the bridge on the Thornborough Circular Walk footpath across the weir at Thornborough Mill to TfB</p>	<p>Clerk to action Parish Plan tasks</p> <p>Cllr AS to discuss with Bernard Garbe</p> <p>Clerk to measure playground area and get two quotes from local people.</p> <p>Clerk to get application forms for an Aylesbury Community Chest grant</p>

6	<p>Thornborough Community Woodland Lease update</p> <ul style="list-style-type: none"> - The lease has now been signed by Buckinghamshire County Council on 24th December 2014. TPC are now responsible for the management of Thornborough and Coombs Community Woodlands. - Transfer of keys – Thornborough and Coombs Community Woodlands Committee (T&CCW) will liaise with Julia Carey to take possession of the keys. - Quarry and depot - Open University study event 2nd July 2015 Clerk to pass information on to T&CCW Committee. - Concern was expressed about the lack of a boundary between the woodland and pasture land on part of the property. Cllr AS will talk to Julia Carey about this. TPC agreed to make a site visit on Sunday morning to look into this issue and then review the situation TPC could put a fence to mark the boundary. This can be followed up with a letter to Buckinghamshire County Council. - Cllr MC has had an e-mail concerning the damaged trees (discussed in the last TPC meeting) from Adstock PC. Agreed that members of the Thornborough and Coombs Community Woodlands Committee could attend neighbouring town and parish Councils to update Councils now that Thornborough Parish Council has taken over the management of the woodlands. The Clerk will write to Adstock, Padbury PCs and to Winslow Town Council making this offer. 	<p>Cllr AS to talk with Julia Carey about the boundary fence issue. T&CCW Com. to sort out keys</p> <p>Clerk to pass information re. OU request to T&CCW Com.</p> <p>Cllrs to make a site visit</p> <p>The Clerk to action.</p>
7	<p>Road and Transport issues</p> <ol style="list-style-type: none"> i. Closures– Noted ii. Newsletters – Noted iii. There is now a Salt bin on the road up to the Lone Tree. All salt bins in the parish are full. iv. Various issues of road repairs needed (missing sign at Dancer’s Graves, pot-holes on A421 between Thornborough and Singleborough) and work not completed (kerb stones at Lower End, pot holes in the High Street) were identified by Councillors. The Leckhamstead Road has developed pot holes within 12 months of repairs. The Clerk will report all these issues to TfB. 	<p>The Clerk to report all these issues to TfB.</p>
8	<p>Street Lighting - update</p> <p>The Clerk has now received an approximate estimate of £150 to upgrade the Bridge Street light on the bend just after entering the 30mph limit to white light and insert a timer switch if the light is in good enough condition and no other work is needed to re-commission it.</p> <p>The Clerk has researched street lighting policies but has been unable to find a parish with one. Cllr MC reported that Buckingham has a policy but this would not be an appropriate model for a village. Agreed that Cllr SM will work with the Clerk to develop a policy. A decision about switching on any more lights will be deferred until there is a policy in place. The Clerk will inform the Bridge Street residents who initiated the request to switch the light on and also the request not to switch the light on of this decision.</p>	<p>The Clerk to work with Cllr SM on a street lighting policy</p> <p>Clerk to action</p>
9	<p>Parish Councils Delivering More and working together with principal authorities - Event 24th February 2015 -Adams Park, High Wycombe</p> <p>This looks like it could be useful but no-one is able to attend. The Clerk will ask for any papers and presentations to be sent.</p>	<p>Clerk to ask for any papers</p>
10	<p>AVALC Mtg. report - noted</p>	
11	<p>AVTUG minutes 2 December 2014 - noted</p>	
12	<p>Planning:</p> <ol style="list-style-type: none"> a) <u>Ref.14/03580/ATC</u> Reduce crowns of two Silver Birch trees, removing 5-6 metres from height and 3-4 metres from sides; Reduce crown from one Cherry tree, removing 3 metres from top and sides and fell x 1 Lilac tree - Indaba Bridge Street Thornborough MK18 2DN SUPPORTED. The clerk informed Councillors that she has been informed by AVDC 	

	<p>planning that they will no longer be consulting on issues concerning trees. She has pointed out that much of the village of Thornborough is in a conservation area where planning permission is needed to prune or cut down trees and this makes it difficult for the council to keep informed about these applications. She has received no reply concerning this from AVDC.</p> <p>b) <u>Ref: 14/03671/COUAR</u> Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barns into one dwelling (under Class MB(a)) and in relation to design and or external appearance of the building (Class MB(b)).- Thornborough Grounds Bletchley Road Thornborough MK18 2AB - SUPPORTED</p> <p>c) Updates</p> <ul style="list-style-type: none"> - <u>Ref14/03062/APP</u> Erection of outbuilding to accommodate Biomass boiler and associated fuel (pellet) store. Thornborough Mill, Thornborough MK18 2ED Approved - The Clerk has had notice of another planning application at Thornborough Mill. This application was received too late to put on the agenda. She will find out more information from the Planning Officer and ask for the date for response to be moved to allow TPC to discuss the application at the next meeting. 	<p>Clerk to make responses</p> <p>Clerk to action</p>
<p>13</p>	<p>Finances:</p> <p>a) Bank Reconciliation – December 2014 Current Account £12,900.57 Reserve Account £11,661.95 Current liabilities:£178.28 Total £24,384.24</p> <p>b) TPC Budget and Precept request Further to the decision made at the last meeting with regards to requesting a Precept of £18,061.22, AVDC have asked that Precept requests be rounded to the nearest £10. This would make a Precept of £18,060.00. Proposed Cllr CM seconded Cllr MC that the amount requested for Thornborough Parish Council's Precept for 2015/16 is amended to £18,060.00. The Clerk will send a request to AVDC for this amount.</p> <p>c) Section 137 money 2015 Section 137 (1) of the Local Government Act 1972 is a statutory power. It gives council's the power 'to incur expenditure for purposes not otherwise authorised.' It is only used when there is no other specific power available; it is a 'power of last resort', it must benefit some or all inhabitants, not an individual, nor can it be made retrospectively. The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137(4) (a) of the Local Government Act 1972 ("1972 Act") for 2015-2016 is £7.36 per person on the electoral roll for the parish. This is the amount that results from increasing the amount of 2014-15 (£7.20) by the percentage increase in the retail index between September 2013 and September 2014 (of 2.26%), in accordance with Schedule 12B to the Act.</p> <p>d) Electricity contract for Sports Pavilion The Clerk has received a letter from E-on saying that the current E-on contract we have for electricity for the Sports Pavilion will finish on 23rd April. E-on are offering a new Contract for one year till 23rd April 2016 with slight increases on some prices: Standing charge remains 27p a day, Day units increase from 11.68p to 12.65p per unit Night units increase from 6.29p to 7.00p per unit Evening and weekend units increase from 10.78p to 11.76p per unit</p>	<p>Clerk to send amended precept request to AVDC</p>

	<p>Proposed Cllr AS seconded Cllr MS to accept the new contract. Agreed unanimously.</p> <p>e) Water bill for Sports Field The Clerk has received letters from Anglian Water and Scotcall (a debt collection agency) saying that the amount of the last bill has been transferred to Scotcall for collection as an unpaid debt. A cheque for the full amount was sent before Christmas but has yet to be presented by Anglian Water, The Clerk has checked with Anglian Water and they confirm that they have received the cheque and apologise for this situation. They will inform Scotcall The Clerk has asked Anglian Water to send a letter confirming this.</p> <p>f) Payments:</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£23.68</td> <td>Cheque No. 593</td> </tr> <tr> <td>Charlotte Moore for Wreath (Section 137)</td> <td>£12.00</td> <td>Cheque No. 594</td> </tr> <tr> <td>Cllr Andy Spurr - Expenses</td> <td>£41.00</td> <td>Cheque No 595</td> </tr> <tr> <td>Clerk's Salary cheques – January</td> <td>£356.93</td> <td>Cheque No. 596</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> <td>£89.40</td> <td>Cheque No. 597</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>£523.01</td> <td></td> </tr> </table> <p>Direct Debits None</p> <p>g) Receipts. None</p>	E-on (unmetered supplies)	£23.68	Cheque No. 593	Charlotte Moore for Wreath (Section 137)	£12.00	Cheque No. 594	Cllr Andy Spurr - Expenses	£41.00	Cheque No 595	Clerk's Salary cheques – January	£356.93	Cheque No. 596	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)	£89.40	Cheque No. 597	Total	£523.01		<p>Clerk to raise cheques</p>
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<p>14</p>	<p>A.O.B. other correspondence and any other Councillors' Issues</p> <ul style="list-style-type: none"> i. Letter re Church Grants from John Bercow – the clerk has passed this on to St Mary's PCC ii. Buckingham Canal Society invitation to first AGM of newly formed Charitable Incorporated Organisation. Guest speaker Richard Parry, Chief Executive of the Canal and River Trust Saturday 31st January 2015 at 7.15pm at Buckingham Community Centre - noted iii. ATLAS December Newsletter - noted iv. Rock95 Switched on Bucks - noted v. Unitary Council for Aylesbury Vale proposal - noted vi. Broadband update - Fast Broadband has now arrived in the Parish. - noted vi. The Clerk has received a request from Winslow FC concerning hiring the Sports Field. As the stream adjoining the Sports Field is about to be dredged it is not possible to hire the Sports Field out at present. The Clerk will inform Winslow FC. vii. Cllr AS is no longer on the Cricket Club committee but had agreed to bring a request to be sounded out by TPC. Thornborough Cricket Club asked TPC whether they would accept a request to name the Sports Pavilion 'The Mick Moore Sports Pavilion' to honour the Secretary, long time player and umpire Mick Moore who sadly passed away on 18th December and had been associated with Thornborough Cricket Club for 30 years. Councillors were happy to consider this request. The Clerk will put it on the next agenda. viii. Concern was expressed about dogs off leads on the playing field. This is not permitted. The Clerk will look into signs to this effect that can be attached at all entrances. ix. Concern was also expressed about dogs off leads at the Playground. Agreed that a notice would be appropriate there too. 	<p>Clerk to inform Winslow FC of TPC's decision.</p> <p>Clerk to put on February mtg. agenda</p> <p>Clerk to research notices for playground and sports field</p>																		
<p>15</p>	<p>Date of next meeting; 9th February 2015 The meeting closed at 8.50 p.m.</p>																			