

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 14th July 2014 at 7.00p.m.

Present: (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Mark Cole, Maggie Beach (Clerk)

Public: None

1.	Apologies: Cllr Stuart Mitchell, Cllr Melanie Staff	
2	Public Participation session: None	
3	Declaration of interest in items on the agenda –None	
4	Minutes of the meeting of 9th June 2014 –Agreed with the insertion of Item 11 and correcting numbering of items.	
5	<p>Review of Action Points Action Points from Mtg.14.10.13 Item 10. Benches –TPC will organise the movement of their bins. Cllr AS still to get quote Item 14 Allotments -The work on the fencing still needs to be completed and the triangle of land TPC no longer want returned to BCC. Action Points from Mtg. 9.6.14. Item 7 Road issues – on agenda Item 8 Street Lighting– on agenda Item 9 Annual Meeting of the Parish – The Clerk has discovered that as the pond is part of a running water course a licence may have to be obtained to change its configuration and also BCC would need to be informed. She will research further. Item 10 BCC/local councils devolution – The Clerk has sent the letters to say that we do not want to take on these devolved services to Transport for Bucks and to the Footpaths team at BCC. Item 12 Parish Plan – on agenda b) The Audit – on agenda. f) Payments - all cheques raised and sent Matters Arising. Aylesbury Vale District Council Governance Review – The clerk has received the final recommendations of the review with a list of all parishes with the proposed number of District Councillors for each ward.</p>	<p>Cllr AS to get a quote. Clerk to get a can of spray paint to mark where bins are to go.</p> <p>Clerk to meet with Cllr AS at allotments to determine work needed. Cllr AS to continue to action.</p>
6	<p>Thornborough Community Woodland</p> <ol style="list-style-type: none"> i. Lease signing – there is still no date from Buckinghamshire County Council when they will sign the lease. The Clerk will forward the information as soon as she hears from BCC. ii. Cllr MT reported that Tanya Pepin on behalf of the Thornborough and Coombs Community Woodlands Management Committee has applied for funding through the People’s Millions scheme for funding under the title, ‘Growing Coombs Woods’. Short-listing for the scheme will be done by 15th August and a Project Plan would then need to be submitted by 10th September. Tanya Pepin will write the Project Plan. The application is for £25,000 of a total projected cost of £33,000. TPC will have to demonstrate that they can make up the shortfall of £8,000. There are other various funding streams that could be used for the £8,000 but if the committee fail to get this extra funding TPC will have to find the funding. Proposed Cllr CM Seconded Cllr MC that TPC use the rest of the Affordable Homes Section 106 money to underwrite £6,000 of the £8,000 needed as our input to the funding. Agreed unanimously. The Clerk will apply to AVDC 	<p>Clerk to apply for Section 106 money.</p>

	<p>for the funding.</p> <p>iii. It was noted that Thornborough Community Woodland is in a bad state at present and a lot of tidying work needs to be done.</p>	
7	<p>Road issues</p> <p>i. List of Road Closures – none new</p> <p>ii. Village Walk round– Cllr MT reported back on the Walk round. The issues covered were:</p> <ul style="list-style-type: none"> • Flooding in Bridge Street – a plan to mitigate this has been agreed. • High Street flooding and pot holes near the pond – TfB to look into the reasons for this happening and sort out • Various other areas in the village already reported (pot-holes in Back Street and High Street, Leckhamstead Road sign, 30 mph speed limit obstructing by vegetation, loose and dangerous kerbs in Lower End and Bridge Street) have either been seen to or are scheduled to be done soon. <p>iii. Transport for Bucks Newsletter – noted.</p> <p>iv. Cllr MT told TPC that the ditch in Bridge Street at the bottom of the hill into the village on the west side is about to be cleared by the owner.</p>	
8	<p>Street Lighting - update</p> <p>After discussion it has been agreed with the Clerk that there are only two remaining lights to be upgraded. These will be upgraded by E-on this week.</p>	
9	<p>Management of the County Council's agricultural estate.</p> <p>A letter has been received from BCC explaining that they are transferring the BCC estate to be managed by Carter Jonas. This may have implications for the transfer of Thornborough Community Woodland which is still subject to delay from BCC. The allotments will also be part of this transfer. Agreed that the work on the allotments to be done as soon as possible. Councillors noted the contents of the letter.</p>	
10	<p>Playground Reports</p> <p>Councillors noted the reports by Playsafety of their recent scheduled inspection of the Playground and Sports Field. The report found the playground satisfactory with three improvements to two pieces of equipment and the safety surface under the tower needing attention, and a notice needed to be put in place on the basketball net at the Sports Field. The Clerk will give Cllr AS the relevant information so that he can get Derek Thomas to do the work.</p>	<p>Clerk to give Cllr AS copies of the work needed. Cllr AS to action</p>
11	<p>Lights Out Event, 4th August 2014-</p> <p>Thornborough Parish Council discussed this and agreed that it would be good to mark the event by placing a candle by the War Memorial and to advertise the event in Thornborough News,</p>	<p>Clerk to buy candle and action.</p>
12	<p>LAF report – Cllr MS</p> <p>Noted. Buckingham Town Council has applied for new toilets to be put into the Cornwalls Meadow car park and parishes are asked to write in to AVDC to support this. Agreed that the Clerk will draft and send off a letter of support. Report attached as Appendix 1</p>	<p>Clerk to draft and send letter.</p>
13	<p>NBPPC AGM report – Clerk</p> <p>Noted. The clerk had raised the issue of the FOI request and the land next to Sunnybrook on the High Street and received advice as detailed below under Item 17d. Report attached as Appendix 2</p>	
14	<p>Parish Liaison Meeting - 16th July 5.50 till 6.45 pm New county Offices,</p> <p>Noted. No-one is able to attend.</p>	
15	<p>AVTUG Mtg. 10.00am 22nd July. Buckingham Community Centre</p> <p>Noted. No-one is able to attend but Clerk to put in Thornborough News.</p>	<p>Insert in TNews</p>
16	<p>Thornborough Parish Plan - update</p> <ul style="list-style-type: none"> • The Clerk has circulated an updated version of the Parish Plan containing amendments and comments for consideration. This will be discussed at a future meeting and finalised once all Councillors have considered the 	<p>Cllrs to read updated version for consideration</p>

	<p>12th August 2014 – Noted. g) Bulletins and other updates - noted.</p>	
18	<p>Finances: a) Bank Reconciliation – June 2014. Current Account £12,614.44 Reserve Account £11,659.00 Current liabilities: £186.20 Current Unbanked cash; £1 Total £24,088.24 b) Audit 2014 Report and Recommendations. The Clerk has previously circulated the report from the Internal Auditors. There were 6 recommendations made which will be put on the next agenda for discussion and action. c) Funding Opportunities - noted d) Request for new computer equipment for publishing Thornborough News from Rod James. Cllr SM is sorting out what new equipment is needed. e) Request from Mark Roberson, of Thornborough for funding as financial support for competing in the Masters European Athletics Championships in August for which he currently receives no funding. Proposed Cllr CM, seconded Cllr MC to support this local success story with a donation of £300, agreed unanimously. d) Payments Cheques E-on (unmetered supplies) £22.91 Cheque No. 555 Councillor Melanie Staff Expenses Petrol – 12 miles to Akeley (LAF Mtg.) 20 miles to Charndon (LAF Mtg.) 40 miles to Green Park, Aston Clinton (Conference) Total: 72 miles @ 45p a mile £32.40 Cheque No. 556 Auditing Solutions – Audit Fee £360.00 Cheque No. 557 Clerk’s Salary cheques – July £356.93 Cheque No. 558 HMRC - Clerk’s Income Tax £89.40 Cheque No. 559 (PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213) Rent for use of Clerk’s house as TPC office for year May 2013 – April 2014 £500.00 Cheque No. 560 Total £1,361.64 Direct Debits None e) Receipts. Village Hall £1.00 Total £1.00</p>	<p>Clerk to put audit recommendations on August agenda Cllr SM to continue to work with Rod James on his computer package. Clerk to inform Mark Roberson of this decision. Clerk to raise cheques</p>
19	<p>A.O.B. other correspondence and any other Councillors’ Issues i. Free entertainment at Maids Moreton Hall – noted ii. Private E-mail concerning the use of ANPR managing car-parks in NHS hospitals. - noted iii. Consultation on Underground Drilling Access (Payments) – Clerk will circulate the last two items. Councillors Issues i. Hedge on Bridge Street needs trimming, Clerk to send a letter. ii. The stream bed up stream of the bridge in Bridge Street has become blocked by plants. Clerk to contact riparian owners. iii. Cllr MT asked if there were any groups who would like to support the Winslow Show, 25th August. iv. Cllr CM reported that the money TPC had given St Mary’s had been used</p>	<p>Clerk to circulate Clerk to send letter Clerk to contact riparian owners</p>

	to buy a lawn mower and as a result the churchyard was looking much tidier. v. Cllr MT was concerned that there may be some confusion about the money donated to the Village Hall, which was not donated to specifically support the Post Office but as a general support donation. The Clerk has explained this to the Village Hall Committee.	
20	Date of next meetings; 11th August 2014 The meeting closed at 8.45 p.m.	

Appendix 1.

Notes on LAF meeting 24 June 2014 @ Charndon Village Hall

Police Update:

- They are concentrating speed checks on Stratford Road, Buckingham.
- They would like feedback on the newsletter they put on their website each month.
- Rob Jackman has now left the area, and is due to be replaced in mid-August.
- Villages have reported a suspicious white van going around (numberplate BU something?)
- I asked about the use of the 101 system by the elderly – it is very hard for them to use, due to the requirement for frequent number selection. According to one of the other councillors, police websites show another phone number that can be used.
- Any council interested in using the Speedwatch equipment can see it in action in Padbury, who use it once every 3-4 months.

Bucks Fire and Rescue update:

- They have put up signs in 2 Buckingham streets to inform residents of the importance of parking sensibly to allow space for emergency vehicles. If we have any areas where this is a problem, we can contact the station for them to check if such signs are required.

Community Impact Bucks:

- They are in need of expert volunteers.
- Their portal xchangebucks allows registration as a volunteer, as an organisation, or with a need for help.
- (NB maybe we could put this in Thornborough News?)

Transport for Buckinghamshire:

- The AVDC area have 16 gangs of workmen. They now 'blitz' an area, doing every necessary repair at the same time.
- They are targeting flooding hotspots for any ditching problems.
- They have been granted an extra £1.5 million for repair of potholes in Bucks. They intend to use this for the 'nearly category 1' potholes, and any areas of concern raised via the LATs. (Apparently Thornborough is being *considered* for this.)
- They are improving their website dates system for grasscutting. You can report over-long grass on the tfb website. They prioritise vision splays for safety reasons. The point was made by one councillor that rural cutting should be prioritised over urban, for safety reasons.
- Currently their policy is to only address category 1 potholes, but 'hopefully' this will change soon.
- The LATs perform random inspections on 5% of repairs, and there are other quality checks, but we need to report all poorly-repaired potholes to tfb via the website, with photographic evidence if possible. Repairs should last more than 1 year!
- The last grasscut in every village should be no later than end October.
- The chairman (Warren Whyte) urged all parishes to get in touch with their elected member re any niggling issues for tfb.

AVDC Update:

- The Swan Pool contract is being awarded.
- The deadline for application for any New Homes Bonus award is 30 September.
- Buckingham Town Council have applied for new toilets to be put into the Cornwalls Meadow car park; please can parishes write in to AVDC to support this.

Local Priorities Update:

- Does any parish want a Community Car Scheme? Now is a good time to set one up.
- They are also looking at taxi share schemes.
- An investigation is going on into public transport locally.
- Tfb are preparing an options document for councils on HGVs in villages.

Flooding Sub-group Update:

- They need other members on this group.

At this point I had to leave the meeting, so I missed the items on Parking, Devolution, and any information items.

Melanie Staff

Appendix 2.

North Bucks Parishes Planning Consortium meetings, 18th June 2014

AGM

The current chair, Rachel Webb, did not stand for re-election (but wishes to continue attending the consortium). There were no candidates for Chair so Lew Monger proposed a rotating chair for the next three meetings, agreed.

Meeting

- **Luton Airport:** The approved planning application for expansion of the airport is still with Eric Pickles..
- **Wind Farms/Fracking:** The Dorcas Lane Wind Farm Appeal needs more information before a decision is made at the June appeal.
- **East West Rail:** The Aylesbury /Winslow spur will now be ready later than originally planned
- **Milton Keynes Core Strategy:** nothing to report.
- There should be a document about the **new local plan from Aylesbury Vale District Council** in early March. Aylesbury Vale District Council advise waiting to complete Neighbourhood Plans but that would mean no protection.
- I raised our issue regarding Land next to Sunnybrook, (apparently called Brookfield) and how we had found out through Freedom of Information requests that there had been positive conversations concerning new development there although this wasn't what I was told in the phone conversation with Planning.
- NBPPC confirmed that the 2008 Parish Plan, which embraced development plans covering a 15 year period, no longer holds any weight with regard to planning issues.
- NBPPC suggested that we should bring this issue of the destruction of legal documents to the attention of AVDC's Chief Executive or to the Local Government Ombudsman. A further option would be to involve AVALC.

Maggie Beach

June 2014