

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 9th June 2014 at 7.00p.m.

Present: Cllr Stuart Mitchell (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Ray Goodger, Cllr Melanie Staff, Maggie Beach (Clerk)

Public: None

1.	Apologies: Cllr Mark Cole	
2	Public Participation session: None	
3	Declaration of interest in items on the agenda –None	
4	Minutes of the meeting of 12th May 2014 -Agreed	
5	<p>Review of Action Points Action Points from Mtg.14.10.13 Item 10. Benches –TPC will organise the movement of their bins. Cllr AS still to get quote Item 14 Allotments -The work on the fencing still needs to be completed and the triangle of land TPC no longer want returned to BCC. Action Points from Mtg. 12.5.14. Item 7 Thornborough Community Woodland – on agenda Item 8 Road issues – on agenda Item 9 Street Lighting– on agenda Item 11 Annual Meeting of the Parish - leaflets circulated. – on agenda Item 14 Planning: b) Land next to Sunnybrook, High Street. – on agenda c) Spring Lane update- on agenda d) Vale of Aylesbury Local Plan: on agenda Item 15 Grass-cutting – on agenda under Item 10, Devolution Conference. Item 16 Finances: b) Grounds Maintenance Contract - quote accepted. e) Payments - all cheques raised</p>	<p>Cllr AS to get a quote.</p> <p>Cllr AS to continue to action.</p>
6	<p>Thornborough Community Woodland</p> <ol style="list-style-type: none"> i. Lease signing – there is still no date from Buckinghamshire County Council when they will sign the lease. The Clerk will forward the information as soon as she hears from BCC. ii. Management group - Proposal to set up a management committee Proposed Cllr MT, seconded Cllr AS Agreed unanimously. Management Committee to be called Thornborough and Coombs Community Woodlands Management Committee. iii. Membership of Committee - Cllr Mark Cole to be Chairman Proposed Cllr MT, seconded Cllr CM agreed unanimously. Cllr Mary Taylor to be Vice-Chair Proposed Cllr MS, seconded Cllr SM agreed unanimously. Membership to be: Cllr Mark Cole (Chairman) Cllr Mary Taylor (Vice-Chair), Cllr Andy Spurr, Cllr Ray Goodger, Tania Pepin. Proposed Cllr MS seconded Cllr CM. Agreed unanimously. iv. Terms of Reference for Management Committee - Proposed Cllr MS, seconded Cllr CM, Agreed unanimously. Attached as Appendix 1. v. The Clerk has got information about setting up an account for Thornborough Community Woodland management which she passed to Cllr MT. 	
12	<p>Parish Plan This item taken now in con-junction with the next item as Cllr RG has to leave the meeting early.</p> <ul style="list-style-type: none"> • The Clerk has circulated an updated version of the Parish Plan containing 	<p>Cllrs to read updated version for consideration</p>

	<p>amendments and comments for consideration. This will be discussed at a future meeting and finalised once all Councillors have considered the amendments.</p> <ul style="list-style-type: none"> • The document also needs new photos which the Clerk will organise. • Clerk to check with the various organisations who originally submitted pieces whether they would like to update their piece. 	<p>at a future mtg. Clerk to action photos. Clerk to contact other contributors</p>
13	<p>Planning: This item taken now in con-junction with the previous item as Cllr RG has to leave the meeting early</p> <p>a) Land next to Sunnybrook, High Street.-update There has been a rumour that AVDC would look favourably on an application for 3 new houses to be built on this land. The Clerk has contacted AVDC who have no record of any conversation about this, no record of any request for pre-planning advice and have received no planning applications for this site. Agreed that the updated Parish Plan will be helpful in any situation where planning applications were made for this site. The Parish Plan details that this is a protected conservation view. The Clerk has made another Freedom of Information request for more information about the outcome of the injunction Mr A Watts was planning to serve on AVDC in 1993 and any subsequent policy decision about following up the Enforcement Order made by AVDC.</p>	
7	<p>Road issues</p> <ol style="list-style-type: none"> Village Walk round– This is now booked for 1.30p.m. on 10th June. Cllrs MT and SM and the Clerk to do walk round with David Smith, and Matt Whincup, TfB. Transport for Bucks Newsletters – noted. Damage to Verges. Information received from TfB about photographing and reporting damage to verges caused by developers as it happens to facilitate any repair and/or compensation. Detailed inquiry into county's public transport. This is being carried out by a BCC Committee chaired by Cllr Warren Whyte. The clerk has received information that the 151 bus no longer runs from Buckingham to Thornborough at 9.06 but the second run at 11.49 still runs. She has received a new timetable from BCC which can go on Thornborough web site. 	<p>Report on walk round at July mtg.</p> <p>Clerk to act on this when an issue arises.</p>
8	<p>Street Lighting - update Of the upgraded lights³ still remain to be changed to turn off after midnight. The Clerk continues to pursue this with E-on.</p>	<p>Clerk to continue to follow up</p>
9	<p>Annual Meeting of the Parish –issues raised. Councillors considered that the meeting had been a successful one. It was attended by 17 parishioners. BCC Councillor Warren Whyte also attended. All village organisations and clubs gave annual reports. The possible plans for the pond had cause considerable discussion. There were several issues raised such as the possible need for a licence to excavate, The positive impact on flooding was also questioned. An impact assessment was needed. The Clerk will research all these issues.</p>	<p>Clerk to research various issues raised</p>
10	<p>BCC/local councils devolution conference, May 27th 2014- update</p> <ol style="list-style-type: none"> Report from Cllrs MT and MS Report from Clerk on Clerk's briefing <p>Cllrs MS and MT attended and a report has been circulated. The Clerk has also attended a Clerk's Briefing organised by BCC on the issue. The devolution of certain responsibilities mainly to do with mowing 'urban' verges (any verges within the 30 mph speed limit), but also traffic sign cleaning and minor repairs, hedge maintenance and other road, verge and path maintenance was being proposed. There is pump priming funding available initially and the contract with BCC would be for 4 years. BCC will not devolve this service to individual parishes. Parishes would need to join together in clusters.</p>	

Delegated authority to manage budgets, bank accounts and financial reporting in line with Parish Council Financial requirements, reporting back to the Parish Council quarterly at a Full Meeting.

Chair: **Mark Cole**

Vice Chair: **Mary Taylor**

The roles of the Chair and Vice Chair and how they are selected:

The Chair or Vice Chair will be elected from within the Parish Council and shall serve for one year, with the possibility of re-election (for a maximum of four further years). The Chair is responsible for chairing Sub Committee Meetings when appropriate. The Vice Chair will deputise for the Chair as necessary.

Appointed Members:

Mark Cole
Mary Taylor
Andy Spurr
Tanya Peppin
Ray Goodger

The roles of the Appointed Members are and how they are selected:

Members are on the Sub Committee as individuals, and are chosen because they have skills, knowledge or interests relating to the woodland. While members may be from a particular group, and can bring the views of that group to the meeting, once at the meeting, the interests of the woodland must be the overriding consideration. Irrespective of their role within the Sub Committee, all Sub Committee members are expected to work together to deliver the strategy of the woodland.

Members will be selected by the Parish Council and shall serve for one year, with the possibility of re-election (for the duration of the current Parish Council). Members will be added to the Sub Committee as required.

How frequently the Committee will meet:

Between each Parish Council meeting and other ad hoc meetings as required.

How it will report (i.e. verbal report to each full Parish Council meeting)

Formal minutes of all meetings will be submitted to Parish Council. In addition the Chair or Vice Chair of the Committee will provide a verbal report of activities, an updated set of management accounts and any written proposals for support that may be required from the Parish Council for the woodland on a quarterly basis at a full Parish Council meeting.

How long it will be in existence

For the duration of the current Parish Council or until a charity or equivalent is formed.