

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 10th March 2014 at 7.00p.m.

Present: Cllr Andy Spurr (Chair), Cllr Charlotte Moore, Cllr Mary Taylor, Cllr Stuart Mitchell, Cllr Ray Goodger, Cllr Melanie Staff, Maggie Beach (Clerk)

Public: Cllr Sir Beville Stanier (AVDC) attended

1	<p>Apologies: Cllr Mark Cole. It is with regret that Thornborough Parish Council notes that Cllr Mark Cole is resigning from the position of Chairman of Thornborough Parish Council. The Council wishes to thank Cllr Mark Cole for all his hard work over the years he has been Chairman. He has been a valuable asset for the parish in this role. We are very pleased that he will continue as a Councillor and he expects to attend the next meeting. The election of a new Chair will be the first item on the agenda for the April meeting of TPC.</p>	
2	<p>Public Participation session: None</p>	
3	<p>Declaration of interest in items on the agenda – none</p>	
4	<p>Minutes of the meeting of 10th February 2014- Agreed</p>	
5	<p>Review of Action Points Action Points from TPC meeting 14.10.13 Item 10. Benches –TPC will organise the movement of their bins. Cllr AS still to get a quote for the work. Allotments on the agenda. Action Points from TPC meeting 14.1.14 Item 16 Clerk’s Contract - still to be signed. Action Points from TPC meeting 10.2.14 Item 2 Public Participation session: Letter from TPC to support Thornborough Pre-School’s letter to BCC re. the out-standing amount the Pre-School still owe–written, signed by Vice Chairman and sent. Item 6 Thornborough Community Woodland - Lease– on agenda Item 7 Road issues including Ownership of Spring Lane – on agenda Item 8 Street Lighting – update – on agenda Item 10 Letter from the Village Hall Committee re. Post Office – Clerk has informed Bernard Garbe of TPC's decision. Item 11. Dates for The Annual Meeting of Thornborough Parish Council and The Annual Open Meeting of the Parish –The Clerk has informed BCC Cllr Warren Whyte and Aylesbury Vale District Council Cllr Sir Billy Stanier. Cllr Warren Whyte is unable to attend the Annual Meeting of Thornborough Parish Council but will attend the Annual Open Meeting of the Parish Item 13 NBPPC Meeting – 22nd January 2014 – Minutes. -circulated Item 15 Planning – responses sent. FOI request concerning land next to Sunnybrook Cottage, High Street - on agenda. Item 16 Finances: Payments - cheques all sent Item 17 A.O.B. other correspondence and any other Councillors’ Issues -Village Amenities – e-mail from resident - Clerk has responded as directed. -The pond -on the agenda</p>	<p>Cllr AS to get a quote.</p> <p>Clerk’s contract to be signed</p>
6	<p>Thornborough Community Woodland - Lease</p> <ul style="list-style-type: none"> • Both the Clerk and Cllr AS have once again contacted Samantha Perkins, BCC, but there is still no date set for signing the lease. The lease is currently being updated by BCC in line with new policies. TPC expressed concern that the process to take over the management of Thornborough Community Woodland has taken so long (almost 2 ½ years) and that a revised lease may have to be re-assessed by TPC's solicitor. • Cllr AS still to contact Richard Pearce (Woodland Officer) at the Forestry 	<p>Cllr AS to</p>

	<p>Commission.</p> <ul style="list-style-type: none"> The Clerk has checked who is responsible for the big trees on the boundaries of the road standing outside the woodland. The trees are part of the hedgerows and as such are the responsibility of the owners or tenants of the land. Cllr AS reported that all trees have been checked and reported where necessary and work has been completed on various trees and hedges by BCC. 	<p>contact Richard Pearce</p>
7	<p>Road issues including flooding</p> <ul style="list-style-type: none"> Road Closures: The Clerk has received several e-mails detailing road closures for various Buckingham events over the next months, all available from her on request. -noted A43 Trunk Road Renewal - Works Notification – as part of the A43 maintenance programme, resurfacing of the A43 southbound at Abthorpe roundabout has taken place between 24th February and 4th March -noted. BCC News - 2014/15 road treatment programme announced - 43 new schemes chosen by County Councillors will be treated as part of the next phase of the programme. The roads to be worked on have been individually assessed over the winter by TfB's team of engineers to find the most suitable and cost effective way to repair each road. The roads will either be surfaced, surfaced-dressed or micro-surfaced. None of the roads are in the Thornborough area BCC News - Working Together to Ditch the Problem - BCC is leading a campaign to encourage local landowners and farmers to carry out their duty to clear ditches to assist water flow away from land and roads. BCC News - Buckinghamshire flood recovery update - BCC has joined with the district councils and other agencies to form a Recovery Working Group. This new group will coordinate resources to help the people of Buckinghamshire return to normal as soon as possible, covering <ul style="list-style-type: none"> Infrastructure and environment. Local people. Local business. Marlow. Other areas of work covered include health and wellbeing, financial support for residents, support for businesses, and restoring flooded agricultural land Salt bins: The Clerk has checked with BCC and they have no record of removing the salt bin at the Lone Tree. The Clerk will follow this up and ask for a replacement on the road into the village as TPC planned. The Clerk has again reported the manhole covers on the A421 opposite the entrance to Thornborough Grounds. They had been repaired but the tarmac had lifted and they now need repairing again. 	<p>Clerk to ask BCC for the salt bin back. Clerk to report the manhole cover on A421 again.</p>
8	<p>Street Lighting - update</p> <ul style="list-style-type: none"> The Clerk has met with David Mooney from E-on on 13th February to determine the placing of the two new lights agreed last meeting for Nash Road/Thornhill. 7 of the upgraded lights are now turned off throughout the night; but 3 remain to be done. These have a different system in place already that requires a new photo cell. The Clerk is pursuing this with E-on. 	<p>Clerk to continue to follow up</p>
9	<p>Broadband.</p> <p>Cllr SM reported that the latest issue of 'Connected Counties'. Cllr AS reported that he has heard that there will be a fibre-optic connection to BT Infinity in the village (but maybe not across the parish) by October or November 2014.</p>	
10	<p>Annual Community Buildings Forum will take place on 21st March at Padbury Village Hall – noted but considered not relevant for TPC.</p>	
11	<p>1914-1918 Centenary Events for Thornborough</p> <ul style="list-style-type: none"> Bernard Garbe has published a request for ideas in Thornborough News 	

	<p>but has not had a response yet.</p> <ul style="list-style-type: none"> • Cllr SM has set up a WW1 page on Thornborough parish web site and has published documents sent to him by Bernard Garbe. He will publish any other relevant information and documents he receives. • Noted that there will be services and possibly events organised by St Mary's Church and also the Chapel. 	
12	<p>Village Pond</p> <ul style="list-style-type: none"> • Cllr CM suggested that it would be good to return the pond to its original boundaries, extending it out towards the road. • A discussion followed concerning the original size of the pond, how to extend it and the benefits of extending it (e.g. flooding reduction) • Agreed to publicise this idea through Thornborough News and to put on the agenda of the Annual Open Meeting of the Parish, 19th May. • Agreed Councillors would consider the proposal and discuss again at the next meeting. 	<p>Clerk to put the pond on agendas for April Mtg. and May Open Mtg. of the Parish and in TNews</p>
13	<p>Big Jubilee Tidy Up This is scheduled for Sunday 1 June 2014 until Sunday 8 June 2014 Agreed that TPC will register to receive the pack of support materials and information.</p>	<p>Clerk to register</p>
14	<p>Allotments - update. All allotments are now let. The rent for BCC will be due in April. The work on the fencing needs to be completed and the triangle of land TPC no longer want returned to BCC .</p>	<p>Cllr AS to continue to action</p>
15	<p>NBPPC Meeting – 22nd January 2014 – Minutes. No report from Cllr MC as he was unable to attend. The Clerk has circulated minutes.</p>	
16	<p>New Electoral Register published – noted. Councillors agreed it would be good if they all had a copy.</p>	<p>Clerk to action.</p>
17	<p>Planning:</p> <ol style="list-style-type: none"> a) <u>Ref. 14/00366/APP</u> - Willowbrook, Bridge Street, Thornborough, MK18 2DN Proposed single storey front extension and single storey rear extension. NO OBJECTIONS but noted that the plans show space for two cars to park on the drive and this will be impossible once the extension is in place as the drive will then not be long enough for two cars. This is a problem as there is already considerable congestion on this bend caused by parked cars. b) <u>Ref. 14/00298/APP</u> - Land between Lower Shelspit Farm, Nash Rd. MK18 2DY Change of use of land for the siting of a mobile home for agricultural residential use. NO OBJECTIONS but TPC has concerns about road safety issues for any residential use exit onto the busy A412. There is already an agricultural access but residential use will increase the amount of traffic entering and leaving the property. Agreed to copy Cllr Warren Whyte into the response because of his interest in A421 issues. c) Spring Lane update- The Clerk has received letter from Land Registry in response to her request for information concerning the ownership of Spring Lane. Land Registry needs an OS map to identify the area. The Clerk had sent a hand drawn map. Cllr SM will help the Clerk draw up a further request with the correct map. d) Bulletins and other updates – noted. <ol style="list-style-type: none"> i. TPC has received a letter from AVDC informing us of that they are starting work on a new Vale of Aylesbury Plan and will keep parishes informed. . ii. With reference to land next to Sunnybrook Cottage, High Street, Thornborough, the Clerk has now received documents requested from AVDC through Freedom of Information and is in the process of reading, collating and summarising them. She will report to the next meeting. 	<p>Clerk to send responses</p> <p>Clerk and Cllr SM to progress.</p> <p>Clerk to give summary of information from AVDC re. land next to Sunnybrook at next meeting.</p>

<p>18</p>	<p>Finances:</p> <p>a) Bank Reconciliation – February 2014. Current Account £12,351.24 Reserve Account £11,656.11 Current liabilities: £140.00 Current Unbanked cash; £0 Total £23,867.35</p> <p>b) Request for financial support for Thornborough Pre-school Group - update. The Clerk has prepared a letter as agreed at the last meeting to be signed by the Vice Chair. She will then give it to the Chair of the Thornborough Pre-school Group together with the donation agreed at the last meeting.</p> <p>c).Section 106 funding for Playground This has now been paid into the Current Account. (see below)</p> <p>d) Funding Opportunities - noted</p> <p>e) Payments</p> <p>Cheques</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£21.38</td> <td>Cheque No. 527</td> </tr> <tr> <td>Marquee</td> <td>£350.00</td> <td>Cheque No. 528</td> </tr> <tr> <td>Donation to Village Hall</td> <td>£500.00</td> <td>Cheque No. 529</td> </tr> <tr> <td>Donation to Thornborough pre-school</td> <td>£500.00</td> <td>Cheque No. 530</td> </tr> <tr> <td>Clerk’s Salary cheques – March</td> <td>£357.13</td> <td>Cheque No. 531</td> </tr> <tr> <td>HMRC - Clerk’s Income Tax</td> <td>£89.20</td> <td>Cheque No. 552</td> </tr> <tr> <td colspan="3">(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)</td> </tr> <tr> <td>Clerk’s Expenses</td> <td>£183.22</td> <td>Cheque No 533</td> </tr> </table> <p>Direct Debits</p> <p>Anglian Water £11.39 This has been sent as a payment request, Clerk will check the situation with the Direct Debit.</p> <table border="0"> <tr> <td style="text-align: right;">Total</td> <td>£2,012.32</td> <td></td> </tr> </table> <p>f) Receipts - Section 106 Money from AVDC for Playground equipment £6,956.00</p> <table border="0"> <tr> <td style="text-align: right;">Total</td> <td>£6,956.00</td> <td></td> </tr> </table>	E-on (unmetered supplies)	£21.38	Cheque No. 527	Marquee	£350.00	Cheque No. 528	Donation to Village Hall	£500.00	Cheque No. 529	Donation to Thornborough pre-school	£500.00	Cheque No. 530	Clerk’s Salary cheques – March	£357.13	Cheque No. 531	HMRC - Clerk’s Income Tax	£89.20	Cheque No. 552	(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)			Clerk’s Expenses	£183.22	Cheque No 533	Total	£2,012.32		Total	£6,956.00		<p>Clerk to action</p> <p>Clerk to raise cheques</p> <p>Clerk to check Anglian Water method of payment.</p>
E-on (unmetered supplies)	£21.38	Cheque No. 527																														
Marquee	£350.00	Cheque No. 528																														
Donation to Village Hall	£500.00	Cheque No. 529																														
Donation to Thornborough pre-school	£500.00	Cheque No. 530																														
Clerk’s Salary cheques – March	£357.13	Cheque No. 531																														
HMRC - Clerk’s Income Tax	£89.20	Cheque No. 552																														
(PAYE Ref. 475/SA75351 Accounts office Ref. 475PE00369213)																																
Clerk’s Expenses	£183.22	Cheque No 533																														
Total	£2,012.32																															
Total	£6,956.00																															
<p>19</p>	<p>A.O.B. other correspondence and any other Councillors’ Issues</p> <p>Correspondence</p> <ol style="list-style-type: none"> i. Conference -Routes to Information for the Over 50s – 26.3.14 9.30am - 2.00pm The Gateway, Gatehouse Road, Aylesbury, HP19 8FF i. BBC Allotment Challenge ii. 2014 Best Kept Village Competition iii. BCC Flooding Flow chart <p style="text-align: right;">All noted</p> <p>A.O.B.</p> <ul style="list-style-type: none"> • Cllr AS, Riparian Officer for TPC, noted that the village had been free of any major flooding in the recent bad weather. He said that he would be carrying out a walk of the streams through the village to assess any work that needs to be undertaken to keep stream clear by the riparian owners. • Agreed that the Clerk arrange for flooding information to be put on the web site. It would also be good to have an allotment page. • Cllr AS has discussed the outstanding bill owed to TPC by the now defunct Thornborough Football Club. They currently have £200. Agreed to ask them for this and decide if this could be a final payment at the next meeting. • Cllr CM asked if it was appropriate for TPC to create a ‘Welcome Pack’ for new residents. Agreed that the web site provides a lot of information and a welcome page could be added with key information. A laminated card with the web site information could be given to all new residents. • Cllr MT said that the Playground still needed attention and general tidying. 	<p>Clerk and Cllr SM to progress web pages. Clerk to put outstanding debt on next agenda for discussion. Clerk to research a laminated card. Cllr AS to</p>																														

	<p>Cllr AS will arrange for the hedge to be trimmed by Cartwright's to be done before the end of March as birds will start nesting soon. The safety surface or 'carpet' under the equipment still need to be sprayed.</p> <ul style="list-style-type: none"> • The Clerk has received a letter about a current survey being undertaken in our parish by AVDC of listed thatched houses to assess the survival of traditional Long Straw Thatch. • The Clerk has received information about a Community Rights workshop for councillors on 26th March 18.30 – 20.30, at The Gateway, Aylesbury. – noted. 	<p>arrange for hedge trimming and spraying at Playground before the end of March</p>
20	<p>Date of next meetings; 14th April 2014 at 7.00 The meeting closed at 8.40 p.m.</p>	