

## THORNBOROUGH PARISH COUNCIL

### MINUTES of MEETING

**Monday 12th August 2013 at 7.00p.m.**

**Present:** Cllr Mark Cole (Chair), Cllr Andy Spurr, Cllr Charlotte Moore, Cllr Melanie Staff, Cllr Ray Goodger, Cllr Mary Taylor, Maggie Beach (Clerk)

**Public:** 13 members of the public were present.

1	<b>Apologies:</b> , Cllr Stuart Mitchell	
2	<b>Public Participation session:</b> Many members of the public had come because they were interested in Item 20b).Planning Application The Chairman invited Mrs Debra Hosein, the applicant, of Planning Application 13/01579/APP, Retention of Kennel block, creation of drop-off area and erection of office unit- The Folly, Bletchley Road, Thornborough, MK18 2DZ to speak first. Mrs Hosein explained her plans and commented on many of the objections received by AVDC. Mr Rodney Glew spoke on behalf of a group of residents against the Planning Application, listing all their reasons for objecting.	
3	<b>Declaration of interest in items on the agenda</b> – Cllr MT declared a non-pecuniary interest in Item 20b)	
5	<b>Review of Action Points</b> <b><u>From Meeting 29th May 2013-</u></b> <b>Item 12. Allotments</b> <b><u>From Meeting 8<sup>th</sup> July 2013-</u></b> <b>Item 7 Thornborough Community Woodland</b> <b>Item 8 Tree management</b> <b>Item 9 Benches</b> <b>Item 10 Greens</b> <b>Item 11 Road issues</b> <b>Item 12 Street Lighting</b> <b>Item 13 Playground</b> <b>Item 14 Church clock</b> <b>Item 15 Memorial for Airmen</b> <b>Item 17 LAF and NBPPC</b>  <b>All on agenda</b> <b>Item 19 Planning</b> - responses sent, notice posted, other issues on current agenda <b>Item 20 Finances</b> – cheques sent, other issues on current agenda <b>Item 21 AOB</b> Clerk has informed Julia Carey about mowing course participants <b><u>From Meeting 15<sup>th</sup> July 2013-</u></b> <b>Item 2 To discuss the lease for Thornborough Community Woodland</b> All to be covered under current agenda item on Thornborough Community Woodland	
6	<b>Thornborough Community Woodland</b> - Cllr AS has contacted Rupert Bursell for advice. Rupert Bursell has sent a list of comments on the lease which the Clerk has typed up as accurately as possible and circulated to all Councillors. - Clerk has now confirmed that Thornborough Parish Council's Public Liability Insurance covers Thornborough Community Woodland and is for £10,000,000. - Clerk has checked the cost of insurance for re-instatement of the buildings at Thornborough Community Woodland. A re-instatement cost of £50,000 would cost £100 a year insurance; a re-instatement cost of £100,000 would cost £200 a year insurance. Up to £5,000 of stored equipment would cost	<b>Clerk to check who will be responsible for the</b>

	<p>£25 a year insurance.</p> <ul style="list-style-type: none"> <li>- Clerk to check who is responsible for insuring the woodland, the Parish Council or the Trust of Community Company that will be created to manage the woodland.</li> <li>- Julia Carey is still waiting for mowing course dates to be confirmed.</li> <li>- Cllr MT and Tanya Pepin have had a meeting. The notes and Actions from this meeting have been circulated. Two main items need to be noted. There needs to be a new notice board, and there needs to be a bank account set up eventually for the monies that will come in to fund the woodland. Currently there is £151 made up of £100 donation by Tanya Pepin and £51 raised by Cllr MT. TPC thanked them both for these donations. There will also be £3,000 from the Grant TPC applied for, which will come once the council has signed the lease.</li> <li>- Julia Carey thanked TPC for the offer to co-write the management plan but said it was unnecessary.</li> <li>- Cllr AS has talked to Chris Chandler, our solicitor. TPC to send him the lease to look at.</li> </ul>	<p><b>insurance of the Community Woodland</b></p> <p><b>Clerk to prepare a hard copy of the lease for Cllr AS to give to Christopher Chandler.</b></p>
7	<b>Tree management</b> - Nothing to report at present.	
8	<b>Greens– Update</b> - Nothing to report at present.	
9	<p><b>Letter re. pond and bench from Mr. And Mrs. Wise</b></p> <p>The Clerk read out the letter. Mr and Mrs Wise are concerned about flooding and worried that the pond has still not been dredged. The work has been commissioned some time ago but weather and then breeding and nesting birds have made it impossible to do it up till now. Once the autumn comes and the ducks and moorhens hatched this year have become adults and also depending on the weather, the work to dredge the pond will be done. The Clerk will inform Mr and Mrs Wise.</p> <p>The Clerk has now checked who the Riparian owner with responsibility for the pond is. When TPC registered the Greens in the parish's name the piece of land next to the pond, once the responsibility of BCC Highways, is now the responsibility of the parish council. This includes grass-cutting and Riparian responsibilities with regards to the pond.</p> <p>With reference to the bench that Mr and Mrs Wise are concerned about, the Bill Day bench will either be a renovation or a replacement of the bench currently under the Dole Tree, not an additional bench. Clerk to inform Mr and Mrs Wise of this.</p>	<p><b>Clerk to respond to Mr and Mrs Wise.</b></p>
10	<p><b>Benches</b></p> <p><u>Bill Day memorial bench.</u> The Clerk reported that Janet Day has now commissioned Simon Gurney to work on the bench. TPC wishes to see the plans before giving final approval. The Clerk will inform Mrs Day,</p> <p><u>Jubilee Bench.</u> TPC discussed where to place this. It could go outside Dr Place's house where there is still hard-standing although it may be too small. Cllr RG has not yet been able to talk with Dr Place about siting the bench outside his house on the Green. Other places to put the bench were also discussed</p> <p>.The Clerk again reminded TPC of the difficulties in the past and the several repercussions with regards to the siting of benches and advised consultation with relevant householders before progressing. This item to go on the September agenda.</p>	<p><b>Clerk to ask Mrs Day for the plan for the Bill Day bench.</b></p> <p><b>Cllr RG to talk to Dr Place about the possible siting of a bench.</b></p> <p><b>Sept. agenda</b></p>
11	<p><b>Road issues, Verges and A421 –</b></p> <ul style="list-style-type: none"> <li>• Various road closures in the vicinity in the next month but none in Thornborough. More information available from the Clerk.</li> <li>• Verges -Grass cutting. The Clerk has contacted David Smith about grass cutting the verges around the parish and expressed TPC's concerns. Most of the verges have now been cut (apart from Bridge Street) but some have had a double cut instead of the single cut requested by TPC. The clerk to contact Transport for Bucks to remind them of this.</li> <li>• There are still pot holes around and markings for some holes still unfilled. The Clerk has had a conversation with the team leader of the pot-hole</li> </ul>	

	<p>team when they were recently in Thornborough who explained that they are only allowed to fill in pot holes in excess of certain dimensions.</p> <ul style="list-style-type: none"> <li>• The Clerk and Cllr MS will be scheduling a walk round to look at pot-holes with our LAT, David Smith, in the autumn.</li> </ul>	
12	<p><b>Street Lighting - update</b></p> <ul style="list-style-type: none"> <li>• All lights are now upgraded; however the Clerk has had reports of some lights that we haven't asked to be on having been upgraded and several lights not following the correct times for being on.</li> <li>• The light on Church Lane has been mended.</li> <li>• The timer on the light on Church Lane is still not working correctly.</li> <li>• The Clerk has not yet had the requested quote for 3 new lights.</li> </ul>	<p><b>Clerk to continue to follow up. Clerk to request quote again.</b></p>
13	<p><b>Playground</b></p> <ul style="list-style-type: none"> <li>• Cllr As reported that Wicksteed have sent a quote of £7,244 for equipment on the Playground, (£6,956 before VAT). This included surfaces round the various equipment pieces. Cllr AS had also talked to Kompan but their quote was considerably higher.</li> <li>• Proposed Cllr MT, seconded Cllr MS that TPC accept the Wicksteed quote, agreed unanimously. This payment should come out of the New Homes Bonus money we still have to use. Cllr AS will progress this.</li> <li>• Cllr MT once again raised concerns about issues at the Playground. <ul style="list-style-type: none"> <li>- The internal gate is off its hinges and leaning against the fence.</li> <li>- The felt surface looks messy although brushing it does help</li> <li>- The bench is damaged.</li> <li>- Dogs have been in the Playground and have fouled there</li> <li>- The sign needs re-writing. It needs to be made clear that the Playground is for younger children and that no dogs are allowed in.</li> </ul> </li> </ul>	<p><b>Cllr AS to action</b></p>
14	<p><b>Church clock</b> This has been started but more problems have been found. Cllr RG to give Clerk invoices which TPC has agreed to meet..</p>	<p><b>Cllr RG to action</b></p>
15	<p><b>Memorial for Airmen – letter from Katy Morris</b></p> <ul style="list-style-type: none"> <li>• The Clerk has further researched but all possible sources of funding she has found only give funding to memorials that need maintenance or repair. She has not been able to find any sources that provide funding for new memorials.</li> <li>• Cllr MC suggested that TPC consider ways to publicly fund-raise.</li> <li>• Mursley Parish Council has replied confirming that their memorial was entirely funded by the Anglian Water and they had nothing to do with it.</li> </ul>	
16	<p><b>Allotments</b> There are three allotments that look completely unkempt. The Clerk explained that one was vacant and another is being left by the tenant as he is off to university in September and that no-one has expressed an interest. She is not sure about the third but will check who owns it. The Clerk has heard back from BBC about the triangle of land that TPC would like to return to BCC. Rachel Howes will come out to inspect the fence and also the entire allotment site. The Clerk will arrange a time for this</p>	<p><b>Clerk to contact Rachel Howes, BCC to arrange a time to inspect the allotments</b></p>
17	<p><b>LAF and NBPPC</b> The Clerk has now received the minutes for both these meetings. <u>LAF Key items:</u> Grass cutting was a major issue under question time and will be discussed as an agenda item at the next meeting. There were updates from the Community Links Officer, Thames Valley Police, Bucks Fire and Rescue, Transport for Bucks, AVDC, Broadband, Local Priorities and the Saturday Bus Review. The next meeting will be on 26<sup>th</sup> September <u>NBPPC Key Items:</u> Moreton Road development, Luton Airport update, New Homes Bonus, MK Plan, Vale of Aylesbury Plan, Buckingham and Winslow developments. The next meeting date is currently being decided.</p>	
18	<p><b>Electoral review of Aylesbury Vale</b></p>	

	Timescale for consultation noted. This won't affect Thornborough																			
19	<b>Clerk's Contract and Salary</b> – deferred to next meeting	<b>Sept. agenda</b>																		
20	<p><b>Planning:</b></p> <p>a) <u>Ref. 13/01540/APP</u> Minor amendment to Single storey side extension, Thornborough Infant School, High Street, Thornborough MK18 2DF- not being consulted on.- Noted</p> <p>b) <u>Ref. 13/01579/APP</u> Retention of Kennel block, creation of drop-off area and erection of office unit- The Folly, Bletchley Road, Thornborough, MK18 2DZ. Cllr MT who had declared a non-pecuniary interest in this item asked TPC for a dispensation to allow her to speak and vote on this issue. Councillors voted unanimously in favour of granting the dispensation on the grounds that it 'considers that it is otherwise appropriate to grant a dispensation.' (Localism Act 2011 Part 1 Chapter 7 section 33e). There then followed a discussion with Councillors and the Applicant and her family. A proposal was then made by Cllr MS and seconded by Cllr MT. that Thornborough Parish Council opposes the application. This was carried by a majority vote of 3 for the proposal (i.e. opposing the Planning application), 2 against (i.e. supporting the planning application) and one abstention for the following reason: the council had no planning objections to add but the majority felt there had been a number of concerns expressed by a sufficient number of local residents. It felt these concerns should be noted by the continuing AVDC Development Control process before AVDC Development Control makes a decision on this application.'</p> <p>c) AVDC Draft Householder Extension Local Development Order – dealt with at the last meeting.</p> <p>d) Bulletins and other updates incl. Mr Watt's buildings at the centre of the village.</p> <ul style="list-style-type: none"> <li>- Bulletins noted.</li> <li>- <u>Ref.13/00524/APP</u> - The Green, Thornborough Manor, High Street, Thornborough MK18 2DQ - Erection of dwelling and ancillary building. Conversion of barn to ancillary dwelling. Amended - PERMITTED.</li> <li>- The Clerk has received information from Cllr MS concerning the appeal by Mr Watts against a decision by AVDC of 1st July 1991 re land next to Sunnybrook Cottage, High Street, Thornborough. The Planning Inspectorate Reference was APP/C/91/J0405/613199/P6, the council's reference was CON/23/85. She has referred this to AVDC Enforcement. AVDC have now found the file and are looking into the case. They will report back.</li> </ul>	<b>Clerk to send response to AVDC planning</b>																		
21	<p><b>Finances:</b></p> <p><b>a) Bank Reconciliation – July 2013.</b>  Current Account £16,893.54  Reserve Account £20,151.14  Current liabilities: £286.10  Current Unbanked cash; £15.00  Total £36,773.58</p> <p><b>b) Risk assessment – deferred to next meeting</b></p> <p><b>c) Payments and Receipts - 12<sup>th</sup> August 2013</b></p> <p><b>Cheques</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>E-on (unmetered supplies)</td> <td style="text-align: right;">£23.68</td> <td style="text-align: right;">Cheque No. 477</td> </tr> <tr> <td>Duck Food (Mrs Warner)</td> <td style="text-align: right;">£14.70</td> <td style="text-align: right;">Cheque No. 478</td> </tr> <tr> <td>NBPPC Membership fee</td> <td style="text-align: right;">£20.00</td> <td style="text-align: right;">Cheque No. 479</td> </tr> <tr> <td>G. Smith Groundworks</td> <td style="text-align: right;">£11,628.00</td> <td style="text-align: right;">Cheque No. 480</td> </tr> <tr> <td>Clerk's Salary cheques – July</td> <td style="text-align: right;">£350.07</td> <td style="text-align: right;">Cheque No 481</td> </tr> <tr> <td>HMRC - Clerk's Income Tax</td> <td style="text-align: right;">£87.60</td> <td style="text-align: right;">Cheque No 482</td> </tr> </table> <p>(PAYE Ref. 475/SA75351  Accounts office Ref. 475PE00369213)  Rent for use of Clerk's house</p>	E-on (unmetered supplies)	£23.68	Cheque No. 477	Duck Food (Mrs Warner)	£14.70	Cheque No. 478	NBPPC Membership fee	£20.00	Cheque No. 479	G. Smith Groundworks	£11,628.00	Cheque No. 480	Clerk's Salary cheques – July	£350.07	Cheque No 481	HMRC - Clerk's Income Tax	£87.60	Cheque No 482	<b>Sept. agenda</b>
E-on (unmetered supplies)	£23.68	Cheque No. 477																		
Duck Food (Mrs Warner)	£14.70	Cheque No. 478																		
NBPPC Membership fee	£20.00	Cheque No. 479																		
G. Smith Groundworks	£11,628.00	Cheque No. 480																		
Clerk's Salary cheques – July	£350.07	Cheque No 481																		
HMRC - Clerk's Income Tax	£87.60	Cheque No 482																		

	<p>as TPC office £500.00 Cheque No. 483  E-on Maintenance (currently in dispute) £74.70 Cheque No 484  E-on for Sports Field – currently awaiting new bill after submitting readings.  – the Clerk has given E-on new readings but they need them repeated as they are unsure which is which.</p> <p><b>Direct Debits</b>  Anglian Water still in credit  <b>Total £12,878.75</b></p> <p><b>d) Receipts -</b>  Village Hall Rent £1.00  Allotment rents x 2 £14.00  <b>Total £15.00</b></p> <p><b>e)Funding opportunities</b>  The clerk will keep information on record and report only when relevant. Any Councillor needing funding information should ask the Clerk for information about opportunities.</p>	<p><b>Clerk to raise cheques</b></p>
<p>22</p>	<p><b>A.O.B. other correspondence and any other Councillors' Issues</b></p> <ul style="list-style-type: none"> <li>i. Consultation on changes to paying for care</li> <li>ii. Invite to Healthy Child Fayre – 14<sup>th</sup> August</li> <li>iii. New Music Licensing Laws</li> <li>iv. BCC Private Bill relating to filming on the highway</li> <li>v. News for the Parishes. –previously circulated</li> <li>vi. Matters Arising –previously circulated</li> </ul> <p style="text-align: right;">All noted</p> <ul style="list-style-type: none"> <li>• A thank you note for the TPC £100 donation has been received from the Thornborough Friendship Club.</li> <li>• Cllr As has two quotes for mending the fences round the pumps: <ul style="list-style-type: none"> <li>- From Simon Gurney - £985</li> <li>- From Cutting Edge – £960</li> </ul> </li> </ul> <p>Decision to be made at the next meeting.</p>	<p><b>September agenda</b></p>
<p>23</p>	<p><b>Date of next meetings; 9<sup>th</sup> September at 7.00</b>  The meeting closed at 9.05 p.m.</p>	