

**Extraordinary meeting
of Thornborough Parish Council
MINUTES of MEETING**

Sunday 30th June 2013 at 11.00a.m.

Present: Cllr Melanie Staff (Temporary Chair), Cllr Ray Goodger, Cllr Charlotte Moore, Maggie Beach (Clerk)

Public: None attended

	Minute	Action
1	Apologies: Cllr Andy Spurr, Cllr Mark Cole, Cllr Mary Taylor In the absence of the Chairman and the Vice Chairman, proposed Cllr CM, seconded Cllr RG, that Cllr MS take the chair for this meeting. Agreed unanimously.	
2	To complete and agree the Annual Return for Thornborough Parish Council Audit 2013 1. The Annual Return has been approved by the Internal Auditor. 2. Cllrs. confirmed unanimously that Section 1, the Accounting Statements for 2012/13, was approved. 3. Cllrs. noted that all answers for governance statements were 'yes' apart from 9 which was not applicable. Therefore Cllrs. approved Section 2, Annual governance statement 2012/13 unanimously.	The clerk to complete preparing and then send off the Annual Return for 2012/13 to the External Auditor.
	The meeting closed at 11.15a.m.	