

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 11th March 2013 at 7.00p.m.

Present: Cllr. Mark Cole (Chair), Cllr Rupert Bursell, Cllr. Charlotte Moore, Cllr. Andy Spurr, Cllr. Melanie Staff, Cllr. Ray Goodger, Maggie Beach (Clerk)

Public: 6 members of the public were present

1	Apologies: Cllr Mary Taylor,	
Agreed to add New Process re AVDC Delegated Powers and Planning Committee as an Emergency item under Item 15 Planning		
2	<p>Public Participation session:</p> <p>1. John Williams and his architect, David Parker, came to explain to TPC the amended planning application for the cottage on the Green between the Manor and the Chapel. There are a few alterations to the planning application originally submitted and approved. There is now no garage, instead this area will be part of the cottage. The Pole Barn will be partially converted to a garage for the property and there will no longer need to be a vehicular entrance from the Green as the garage will be accessed through the Manor entrance. As yet TPC has not received the planning application from AVDC and cannot comment until it has been received and discussed in council. However, TPC Chairman Cllr MC thanked Mr Williams and Mr Parker for coming to explain the plans to the council.</p> <p>2. Mrs Joanne Jenkins, Hornet's Farm, complained about a Kissing Gate that has been erected at Grid ref. 232474 where there is no footpath. Julia Carey is aware of this.</p>	Clerk to check that the gate is removed.
3	Declaration of interest in items on the agenda – None	
4	Minutes of the meeting of 11th March 2013- Agreed	
5	<p>Review of Action Points</p> <p>December 2012 Mtg. Item 13 Reed mace and stream – under AOB</p> <p>January 2013 Mtg. Item 10 Broadband in Thornborough update – TPC have received a letter from John Bercow in response to the letter we sent him. He still has not heard from the Secretary of State but will let us know when he does.</p> <p>February Meeting Item 3 Public Participation session: .A discussion on heritage buildings and features and how to preserve them – arranged for April agenda Item 7 Preservation of historic buildings in the parish – Clerk has written to AVDC Councillors, Corry Cashman and Judy Brandis as agreed. Item 9 Thornborough Community Woodland Item 10 Public liability for TPC owned trees (Tree management) Item 11 Greens</p> <p style="text-align: right;">All on Agenda</p> <p>Item 12 Road issues: updates and road closures iv. Salt bins - update This has not yet been moved but will be done as soon as possible. Apart from this item, on Agenda</p> <p>Item 14 Nash Road Children's Playground - Clerk has responded to e-mail as agreed. Item 15 Dog Waste Collections The Clerk has checked the figures and level of service with AVDC. The cost will be about half of what it has been</p>	

	<p>previously and we will not have to buy the new bins. She has agreed future collections with AVDC as agreed at the last meeting.</p> <p>Item 16 The Jubilee Bench Clerk has delivered cheque to Lee Vernon.</p> <p>Item 17 Easter and summer Play Around the Parishes - Clerk has booked two morning sessions, Tuesday 6th and Friday 23rd August.</p> <p>Item 19 Planning: responses sent</p> <p>Item 20 Finances: Cheques sent</p> <p>Item 21 A.O.B. , other correspondence and Other Councillor Issues</p> <ul style="list-style-type: none"> • The Anglian water manhole cover just outside the Sports field gate has failed – reported to Anglian Water • The Church clock. On the agenda 	
6	<p>Thornborough Community Woodland</p> <p>i. Management sub committee Agreed that Cllr AS will now be the main contact for the Management Group on behalf of TPC with Julia Carey. He has had several conversations about current issues with her recently. She has confirmed again that writing the Management Plan should be finished by the middle of April. TPC agreed that the agreement could not be signed until we have had the Management Plan and discussed it.</p> <p>ii. Funding Cllr. MT went to the Funding Fair in Aylesbury recently and has 5 more possible funding streams that she is investigating. She will give a funding report at the next meeting. A separate bank account for Thornborough Community Woodland will have to be set up.</p> <p>iii. General update The Clerk has not heard anything further from Mike Walker at BCC about the agreement.</p> <p>Other Issues Council Tax paid on the Depot. Currently the Council Tax is £1,524.60 a year (business rate). TPC should inform AVDC when we take over the management of the woodland and depot. Thornborough Community Woodland will need to be registered as a charity before we apply for exemption from Council Tax payments. Asbestos. The Clerk has also asked about asbestos in the Depot and as a result BCC have now put an asbestos management plan in place. Councillors agreed the asbestos should be dealt with by BCC before TPC takes over management of Thornborough Community Woodland. Septic Tank. Still awaiting official information about this but apparently this will be dealt with soon.</p>	April agenda
7	<p>Tree management Cllr AS will report on tree management at the next meeting.</p>	April Agenda
8	<p>Greens– Update</p> <p>i. Bye-laws Update. Cllr RB has been asked to take this forward and has agreed to do so.</p> <p>ii. Grass-creting quotes – Cllr AS reported that he has a quote from Graham Smith for concrete grass-creting of £8,600. The kerb will need to be dropped and will need planning permission from BCC Highways. This will cost £1,000. Graham Smith is registered to be able to do BCC highways work and will be able to deal with the permission aspect of the work. Proposed the TPC ask Graham Smith to go ahead with the work, proposed Cllr CM, seconded Cllr. MS, agreed unanimously.</p>	Cllr. AS to action.
9	<p>Road issues – updates and road closures</p> <ul style="list-style-type: none"> • The B4083 (Great Horwood/Winslow) road is now closed and the diversion via the Lone Tree junction in place. The Road Closures officer at BCC has informed the Clerk that notifications are only sent out to the parish that the work to be carried out is in. The Clerk explained that although the road works are not in our parish, the diversion is. She also explained that she receives many other road closure notifications. The Road Closures officer was surprised by this; his further research has 	

	<p>shown that the information about other road closures is forwarded by the LAF. However it appears they had no notification of this particular closure. 'Unsuitable for HGV' signs have been put at various road junctions as requested.</p> <ul style="list-style-type: none"> • Verges. The Clerk has contacted the various people concerned. The verge opposite Coomb Farm has been filled in but the problem remains. It is apparently not caused by lorries turning into the farm but by traffic passing parked vehicles. She has also reported the overgrown hedge and laylandii on the High Street where the road turns to go up to the Lone Tree. • Windsor Park work is now happening on the Buckingham ring road and there will be a 30mph limit. • Cllr MC has met with David Hedley, Transport for Bucks, and the place for the flood indicators on the Leckhampstead Road has been agreed. This will take about 6 – 9 weeks to action. • David Hedley will be replaced by David Smith in the middle of March as our Local Area Technician. • Chapel Lane has recently had extensive patching. • Various pot-holes across the village were identified. 	<p>Clerk to contact TfB to report pot-holes.</p>
10	<p>Street Lighting - update Clerk has checked and we still do not have the correct lights on or off and the upgrades ordered a year ago still have not started.</p>	<p>Clerk to continue to follow up.</p>
11	<p>Flood management advice from BCC to note. Noted. Cllr MC will be attending the Local Flood Management Forum on 27th March and will report back.</p>	
12	<p>Local Parish Liaison Group – notes of last meeting and date of next Noted.</p>	
13	<p>Local Area Forum – next meeting 21st March Cllr MC will attend.</p>	
14	<p>Church clock The wiring for the Church clock is no longer safe and the clock must be repaired or stopped for safety reasons. The Clerk has confirmed that a parish council can take responsibility for a public clock. Agreed that TPC will consider taking financial responsibility for repairing the clock once they have seen the estimates for the work. Cllr RG has now got one quote and will get a second quote to bring to the next meeting.</p>	<p>Cllr RG to action</p>
15	<p>Planning:</p> <ol style="list-style-type: none"> a) <u>Ref. 13/00222/AGN</u> Barley Hill Farm, Thornton Rd. Bucks. MK17 0HL Erection of agricultural building. NO OBJECTIONS b) <u>Ref. 13/00250/APP</u> Home Farm House, Chapel Lane, Thornborough MK18 2DJ Erection of Limestone wall - Retrospective SUPPORTS c) SE Plan update – this is about to be revoked. This paves the way for the Vale of Aylesbury Plan d) NBPPC – next meeting – 13th March at Winslow Town Chamber. No councillors are able to attend; the Clerk will attend to represent TPC. e) Bulletins and other updates <ul style="list-style-type: none"> - Bulletins noted, - The decision on the proposed demolition of the heritage buildings at the development at Coombs Farm will probably be to go ahead. We have still had no response to the letter TPC sent expressing our opposition to the demolition of these buildings. - Clerk explained briefly the correspondence she has been having with regards to various communication problems with John Byrne, head of AVDC Development Control. f) New Process re AVDC Delegated Powers and Planning Committee. TPC has received information concerning new proposals for responses from parishes on planning applications. If parishes have different views to AVDC planning officers these will only be taken into consideration if a member of the parish council attends Development 	<p>Clerk to send responses to AVDC</p> <p>Clerk to write to chase up.</p> <p>Clerk to write to John Bercow, MP. Cllr MC to</p>

	Control Committees. TPC felt this was undesirable, undemocratic and contrary to the current government's policy of localism. Agreed to write to John Bercow our MP, with our concerns. Also to contact our AVDC Councillor with our concerns.	write to Sir Billy Stanier, AVDC Councillor																								
16	<p>Finances:</p> <p>a) Bank Reconciliation – March 2013. Current Account £14,415.34 Reserve Account £18,840.44 Current liabilities:£182.10 Total £33,073.68</p> <p>b) Payments</p> <p>Cheques</p> <table border="0"> <tr> <td>E-on (unmetered supplies)</td> <td>£21.38</td> <td>Cheque No. 447</td> </tr> <tr> <td>Buckinghamshire and Milton Keynes Association of Local Councils Membership</td> <td>£101.76</td> <td>Cheque No 448</td> </tr> <tr> <td>Clerk's Salary cheques – March</td> <td>£350.07</td> <td>Cheque No 449</td> </tr> <tr> <td>HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351)</td> <td>£87.60</td> <td>Cheque No 450</td> </tr> <tr> <td>Accounts office Ref. 475PE00369213)</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>£560.81</td> <td></td> </tr> </table> <p>Direct Debits</p> <table border="0"> <tr> <td>E-on (Sports Pavilion supplies)</td> <td>£105.00</td> </tr> <tr> <td>Anglian Water</td> <td>still in credit</td> </tr> <tr> <td>Total</td> <td>£665.81</td> </tr> </table> <p>The Sports Pavilion E-on account is currently £93.26 in debit.</p> <p>c) Receipts – None</p> <p>d) Funding available</p> <ol style="list-style-type: none"> i. 3 Heritage funding streams available ii. Funding for Rural Businesses iii. Fields in Trust funding <p style="text-align: right;">All noted</p>	E-on (unmetered supplies)	£21.38	Cheque No. 447	Buckinghamshire and Milton Keynes Association of Local Councils Membership	£101.76	Cheque No 448	Clerk's Salary cheques – March	£350.07	Cheque No 449	HMRC - Clerk's Income Tax (PAYE Ref. 475/SA75351)	£87.60	Cheque No 450	Accounts office Ref. 475PE00369213)			Total	£560.81		E-on (Sports Pavilion supplies)	£105.00	Anglian Water	still in credit	Total	£665.81	<p>Clerk to raise cheques</p>
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17	<p>A.O.B. , other correspondence and Other Councillor Issues</p> <ol style="list-style-type: none"> i. Healthwatch Bucks event 12th March Buckingham Community Centre ii. Training Directory for Voluntary Sector iii. Free replacement boilers from AVDC iv. Community Learning in Rural Areas report v. Call for evidence - examples of alternative service delivery in rural areas. vi. Buckinghamshire LINK Round Up Meetings - 19 March 2013 13:30 - 15:30 Aylesbury Methodist Centre, Aylesbury vii. Monthly fact - sheet, new 'emergency' numbers viii. Safeguarding letter and poster from BCC <p style="text-align: right;">All noted</p> <ol style="list-style-type: none"> ix. Andrew Collinswood, Coomb Farm said he was happy to continue with anything he does re. Thornborough Community Woodland on a voluntary basis. x. Clerk reported that the obstructing compost bins had been removed. Agreed that there was still time to cut the hedge before birds started to nest. xi. Reed mace and stream – noted that a moorhen appeared to have started nesting on the detritus of the reed mace, so it is now too late in the year to remove from the stream. Cllr AS explained that the ground had been too soft to access the pond to remove the reed mace. 	<p>Clerk to contact Mr Madkins again.</p>																								
18	<p>Date of next meeting; 8th April 2013 at 7.00p.m. The meeting closed at 8.45 p.m.</p>																									