

THORNBOROUGH PARISH COUNCIL

MINUTES of MEETING

Monday 14th May 2012 at 7.25p.m.

Present: Cllr. Mark Cole (Chair), Cllr. Andy Spurr, Cllr. Charlotte Moore Cllr. Melanie Staff, Cllr Ray Goodger, Cllr Rupert Bursell, Cllr Mary Taylor (left at 8.30.) Maggie Beach (Clerk)

Public: None

Item	Minute	ACTION
1	Apologies: None	
2	Declaration of interest in items on the agenda - None.	
3	Public Participation session: - None	
4	Minutes of the meeting of 16th April 2012- Agreed	
5	<p>Review of Action Points</p> <p>5 Salt Bins – Parishioner invited but unable to attend this meeting, possibly will come to next to voice concerns.</p> <p>6 Thornborough Parish Council AGM and Annual Meeting of the Parish - Clerk publicised by Clerk with leaflets, posters, and posting of notices in accordance with 1972 Local Government Act..</p> <p>7 Queen’s Jubilee Celebration - clerk has given RJ headed notepaper.</p> <p>8 Street Lighting – on agenda</p> <p>9 Sports Field cess-pit Cllr AS still to organise</p> <p>10 Village News – Buckingham Advertiser - in hand</p> <p>11 Notice Boards – on agenda</p> <p>12 Bye-laws Working Group – on Annual Meeting of the Parish agenda</p> <p>16 Clerk – Cllr AS has asked Sarah Powell and she will organise Clerk’s salary including PAYE tax for £150 a year. Agree to use Sarah Powell.</p> <p>17 – Planning – responses sent</p> <p>18 Finance – Grounds Maintenance quotation accepted. cheques raised and sent, audit on agenda..</p>	
7	<p>Queen’s Jubilee Celebration</p> <ul style="list-style-type: none"> • Clerk has given RJ TPC headed notepaper for the relevant letters to residents re parking arrangements on the day. • Clerk presented BCC request to include the event in their calendar, agreed to do this. • Clerk reported the free bunting has arrived and been passed on to Rod James. • Agreed the event is open to Thornborough residents, friends and relatives. • Programme has gone out to all in the village, has it gone out to the wider parish? 	<p>Clerk to enter our event in the BCC online calendar.</p> <p>Clerk to check programme distribution</p>
8	<p>Thornborough Community Woodland and Thornborough Bridge Picnic Area</p> <ul style="list-style-type: none"> • Clerk reported that she has not had any response from Chris Williams, CEO of BCC, or and further response from Zoe Dickson. TPC was surprised at this lack of response and instructed Clerk to follow up. Also, TPC asked that BCC be reminded that under the Localism Act they have a duty to give us advice and assistance (Please see Appendix 1 - Cllr RB’s notes on the Localism Act Note 2-e)-ii) 	<p>Clerk to follow up with CEO of BCC and Zoe Dickson</p>
9	<p>Street Lighting</p> <p>Clerk has confirmed the prices of three new lights with E-on</p> <ul style="list-style-type: none"> - To supply 3 new lights including pole.....£400 each 	<p>Clerk to</p>

	<p>To fit and connect 3 lights£600 each</p> <ul style="list-style-type: none"> - To fit night photo cells on each light.....£30 each <p>This makes a total of £3,090 + VAT (which we reclaim). Proposed TPC goes ahead with commissioning three new lights as previously detailed to be supplied and fitted as follows:</p> <ul style="list-style-type: none"> - Two new lights on the Nash Road outside Rose Cottage and High Green Farm - One new light on the north- east corner of the junction of Lower End with the High Street. 	<p>instruct E-on to supply and fit the new lights.</p>
10	<p>Implications of the Localism Act Cllr RB gave a summary of the Act and its implications for TPC attached as Appendix 1</p>	
11	<p>Consultation: Strategic Environmental Assessment of Buckinghamshire's Local Flood Risk Management Strategy</p> <ul style="list-style-type: none"> • The clerk drew TPC's attention to this current consultation. The consultation document concerns surface water flooding and Buckingham and the Ouse area is not one of the 10 top flooding spots in Buckinghamshire. TPC did not understand the fine distinction between surface water flooding and flooding, believing that one automatically contributes to the other. The consultation states that the Ouse area is managed through active watercourse maintenance and the Environment Agency are managing flood risk effectively. Flood risk is expected to increase due to climate change. • Cllr MC stated that contrary to the consultation's statement there is and has been a local flood group which he attends, The North Bucks Flood Agency. He will respond to the consultation with this information. The consultation closes on 25th May 2012. 	<p>Cllr MC to respond to consultation</p>
12	<p>Local flooding and drainage – parishioner's report Re Flooding on Nash Road, parishioner reports culvert not replaced by E-on after local works.</p>	<p>Clerk to follow up</p>
13	<p>Notice Boards</p> <ul style="list-style-type: none"> • Clerk has now received a quote for a notice board from Michael Spinks for £984.00 incl. VAT. • Proposed by Cllr RB, seconded by Cllr. AS to accept this quote. • Clerk has checked and planning permission is not needed 	<p>Clerk to accept quote and arrange work</p>
14	<p>Current water restrictions notice from BCC - noted</p>	
15	<p>Resurfacing and pot hole repairs</p> <ul style="list-style-type: none"> • Clerk reported that BCC has contacted parish councils to inform them that because of the recent bad weather the resurfacing and pot hole repairs are currently behind schedule. • Clerk has contacted David Hedley who now is giving a date of 11th June or after for mending the hole by the path next to the pond. • TPC are concerned by the pothole on the High Street outside Sturdy Cottage in the verge which has appeared again. This is probably caused by subsidence. Cars parking to drop off and collect children from the school make access along the High Street difficult at these times and cause traffic to mount the verge. It was agreed that this particular pot-hole could cause a car serious damage. Clerk to report to BCC. 	<p>Clerk to pot-hole report to BCC.</p>
16	<p>Street signs and road cleaning</p> <ul style="list-style-type: none"> • There have been complaints about how dirty our street signs are. The de-restriction speed limit signs at Coombs going south are obscured by foliage. Clerk to report both this issues to BCC. • Clerk has had an e-mail from Alan Baverstock at Transport for Buckinghamshire asking if we want our village signs moved to be next to the new 30mph speed restriction signs due to be erected on the Thornton Road and on Bridge Street. Councillors agree that this was not necessary. Mr Baverstock also asked if we knew of traffic 	<p>Clerk to report issues to BCC.</p> <p>Clerk to</p>

	<p>orders to support 'no cycling' signs on Designated Footpath No 1. TPC knew of none. Clerk to report these answers back to Mr Baverstock.</p> <ul style="list-style-type: none"> • Clerk has received an e-mail from a resident in Back Street concerning the speed limit. The resident has sustained damage to a car parked on the road. Clerk has responded saying that it is unlikely that there will be another speed review in the near future as we have just had one, and while acknowledging that parking in Back Street is an issue points out that there is little that TPC are in a position to do about this. 	<p>reply to Mr Baverstock.</p>
<p>17</p>	<p>Planning:</p> <ol style="list-style-type: none"> 1. <u>Ref.07/02369/APP</u> – Vine Cottage, Back Street, Thornborough MK18 2DH - Minor amendment of plans - noted 2. Future development/Parish Plan - Clerk reported that there were many places throughout the document that needed updating. It might be good to replace some of the photos too, and the plan should refer to the 'parish' rather than just the 'village' throughout. Further discussion at the Annual Meeting of the Parish may be relevant. TPC to review at next meeting 3. The Vale of Aylesbury Plan update – Clerk has now received the Vale of Aylesbury Local Plan. It can be found at www.aylesburyvaledc.gov.uk/corporateplan 4. Reminder- 'Vale of Aylesbury Plan to Neighbourhood Plans' with Andy Barton, (Forward Planning, AVDC Thurs. 28th June at 8 pm at The Village Hall, Great Horwood) 5. Bulletins and updates <ul style="list-style-type: none"> - AVDC have sent notice of the next Development Control meeting at which the committee will consider the Vine Cottage Back Street, Thornborough MK18 2DH retrospective planning application <u>Ref 12/00307/APP</u> Amendment to 07/02369/APP. TPC opposed the amendment, considering that as the front door opens directly onto a blind corner it was dangerous. However AVDC advises that BCC highways considers Back Street to be a road with minimal traffic and does not feel the danger to be excessive. There is therefore no planning reason for refusal and it is likely that the application will be approved. - <u>Ref. 11/01450/APP</u> The Lone Tree Public House, Bletchley Road, Thornborough, MK18 2DZ has been refused. TPC expressed regret at this decision. - All bulletins noted 6. Additional item considered as BCC requires comments back by 30th May –<u>Ref 12/00852/APP</u> Cloverick Moor, Padbury Road, Thornborough, MK18 2EB – single storey side extension and raising of roof to create first floor – Proposed Cllr MS, seconded Cllr RG - No objections agreed unanimously. 	<p>Clerk to put on June agenda</p> <p>Clerk to send response to AVDC Planning.</p>
<p>18</p>	<p>Finances:</p> <ol style="list-style-type: none"> a) Bank Reconciliation – Clerk unable to present a bank reconciliation as she has not received a bank statement this month. b) Audit – current position. <ul style="list-style-type: none"> - Clerk reported that she has discussed the assets register with Cllr RB and has now drawn up a register in accordance with the current guidance. The register now stands at the price of assets as registered at the 2009 audit with new items added at cost price. These prices to be maintained year on year in line with the current guidance, It is difficult to cross reference individual assets with insured price because the insurance package we have covers various items collectively. - Clerk is currently pulling the other necessary documents together but has not yet got the balance sheet to reconcile. Cllrs. AS and MC recommended that she talk with local 	<p>Clerk to continue with preparing for annual audit and keep TPC</p>

	<p>accountants if necessary. Clerk will continue to work on the audit and report back.</p> <p>c) E-on Sports Pavilion electricity account is currently £40.38p in credit.</p> <p>d) Request from AVALC for volunteers and funds – agreed at last month’s meeting under AOB, ratified under finance to be paid</p> <p>e) Received from The Village Hall Trust £1.00 rent for the current financial year.</p> <p>f) Payments agreed unanimously. (Churchyard maintenance, Cllrs CM and RG indicated an interest, proposed to pay £500 Cllr MS, seconded Cllr AS, agreed by remainder of council other than Cllrs CM and RG)</p> <p>Cheques</p> <table> <tr> <td>E-on (unmetered supplies)</td> <td>£22.91</td> <td>cheque No. 386</td> </tr> <tr> <td>Allotment rent to BCC</td> <td>£75.00</td> <td>cheque No 388</td> </tr> <tr> <td>Dog Waste Bins</td> <td>£164.77</td> <td>cheque No 389</td> </tr> <tr> <td>AVALC</td> <td>£10.00</td> <td>cheque no 387</td> </tr> <tr> <td>St Mary’s Church for church-yard maintenance</td> <td>£500.00</td> <td>cheque No. 388</td> </tr> </table> <p>Direct Debits</p> <table> <tr> <td>E-on (Sports Pavilion supplies)</td> <td>£46.00</td> <td>1/5/12</td> </tr> <tr> <td>Anglian Water (Sports Pavilion)</td> <td>£28.00</td> <td>1/5/12</td> </tr> <tr> <td>Total</td> <td>£835.68</td> <td></td> </tr> </table> <p>Receipts - £1 from Village Hall Trust – rent 2012- 13</p>	E-on (unmetered supplies)	£22.91	cheque No. 386	Allotment rent to BCC	£75.00	cheque No 388	Dog Waste Bins	£164.77	cheque No 389	AVALC	£10.00	cheque no 387	St Mary’s Church for church-yard maintenance	£500.00	cheque No. 388	E-on (Sports Pavilion supplies)	£46.00	1/5/12	Anglian Water (Sports Pavilion)	£28.00	1/5/12	Total	£835.68		<p>updated</p> <p>Clerk to raise cheques</p>
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19	<p>Other Correspondence:</p> <ul style="list-style-type: none"> - Action request re. Sustainable Communities Act Amendment – discussed, Clerk will forward to members for further consideration. - ‘The Playing Field’ – passed to Cllr AS - Planning Applications (Appeals by Town and Parish Councils) Bill – from BALC. Cllr MC reported that he had sent a letter about this concern to our MP John Bercow and has had a response. The EDM ran out of parliamentary time, but Mr Bercow has assured Cllr MC that “I have written on your behalf to the Secretary of Communities and Local Government, Rt Hon Eric Pickles MP to request that your support for this proposal is noted.” - Play around the Parishes – request from Steve Coppins – Clerk to investigate and report back. - Computers for Rural People e-mail from AVDC – forward to Cllr MC - Letter of thanks from Village Hall Trust for the £500 towards the cost of hire of the hall for the Post Office. 	<p>Clerk to investigate and put on June agenda</p>																								
20	A.O.B. and Other Councillor Issues None																									
21	Date of next meeting; Monday 11th June 2012 The meeting closed at 9.20 p.m.																									