

THORNBOROUGH PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the COUNCIL

Wednesday 4th May 2011 at 7.30pm

Present: Mark Cole; Melanie Staff; Charlotte Moore; Andy Spurr; Maggie Beach (Minutes)

Public: 1 member present

Item		ACTION
1	<p>Report on the membership of the Council and Declarations of Acceptance of Office Elected Councillors Mark Cole, Charlotte Moore and Andy Spurr all accepted the office and signed the Acceptance of Office form. Maggie Beach's resignation as Councillor effective from 30th April 2011 and her acceptance of the post of Clerk to Thornborough Parish Council (unpaid for year 2011-2012) starting 1st May 2011 was noted.</p>	
2	<p>Election of Chair Cllr. Mark Cole proposed as Chair by Cllr. Charlotte Moore, seconded by Cllr. Andy Spurr. Elected unopposed.</p>	
3	<p>Election of Vice-Chair Cllr. Andy Spurr proposed as Vice-Chair by Cllr. Charlotte Moore, seconded by Cllr. Mark Cole. Elected unopposed.</p>	
4	<p>To fill any vacancies left unfilled at the election by reason of insufficient nominations Melanie Staff proposed as co-opted councillor by Cllr. Charlotte Moore, seconded by Cllr. Andy Spurr. Motion carried.</p>	
5	<p>To decide when any declarations of acceptance of office and written undertakings to observe the Code of Conduct adopted by the Council which have not been received as provided by law, shall be received Elected councillor Ray Goodger to be contacted and given the Acceptance of Office form to sign.</p>	MB to action
6	<p>Appoint Members to Standing Committees of the Council. No standing committees to be convened.</p>	
7	<p>Appoint the Chairmen and Vice Chairmen of the Standing Committees None needed to be appointed.</p>	
8	<p>To fix dates and times of ordinary meeting for 2011/12 Meetings to continue to take place on the second Monday of each month at 7.30 p.m. in the Village Hall.</p>	MB to book
9	<p>To receive report from Chair for 2010/11 Chair's report attached as appendix 1</p>	
10	<p>Financial report Clerk presented the end of year Bank Reconciliation figures as this is currently all that is available attached as appendix 2.</p>	
11	<p>To consider the payment of any annual subscriptions Annual subscriptions renewed throughout the year as they become due after discussion in Council.</p>	
12	<p>Appoint representatives to other organisations. Representatives appointed throughout the year as needed after discussion in Council</p>	
13	<p>Minutes of the meeting of 17th May 2010 Agreed as a correct record of the meeting</p>	
14	<p>Matters Arising. None</p>	